

CADET LEAGUE OF CANADA  
ALBERTA ANNUAL GENERAL MEETING  
OCT 20-22, 2006, CALGARY

Call to Order

Chairman Keith Mann called the meeting to order at 9:25 a.m. Saturday, October 12, 2006 and welcomed everyone to the Alberta Provincial Committee Annual General Meeting. He welcomed all those attending for the first time and hoped that they would gain some valuable information.

1. March on the Flags & O Canada  
Air Cadets of 538 and 604 Squadrons marched on the flags.
2. Moment of Silence for our Departed Members  
Chairman Keith Mann called for a moment of silence for our departed members and for all of those serving in Afghanistan.
3. Nominating Committee Report  
Charlie Bowen, Past Chairman, gave the Nominating Committee Report stating that their task was a difficult one this year. As of Sunday morning at 9:00 a.m., Charlie will be calling for any further nominations at that time and if no further nominations come from the floor then nominations will cease.

Slate of Officers for 2006-2007 is:

Chairman:	Keith Mann
Vice-chairman:	Fred Johnsen
Director of Finance:	Carol Cox
Secretary:	Darlene LaRoche
Past Chairman:	Bob Bondarevich
Director of Air Resources:	Eric Steffensen
Director of Netook:	Ross Hamilton
Director of Camp Wright:	Jane Davies
Director of Camp Worthington:	Burt Gillings
Director of NE Zone:	Vacant
Director of NW Zone:	Robin McQuitty
Director of Central Zone:	Stan Monkman
Director of Southern Zone:	Pat Sulek

4. Announcements/Housekeeping  
Ron Hockridge went over the voting procedures noting that only those carrying a pink voting card – chairmen and proxy holders can vote on matters concerning assessment fees and motions requiring invoices to be sent to squadrons – such as assessment fees.
  - Giving motions – would the military attendees please pass their motions to their squadron representative to be presented.
  - Anyone can speak to a motion
  - Keep comments short and to the point
  - Meal tickets must be presented at each meal
  - Form to complete for squadron database

- Evaluation of AGM meeting form – please complete for feedback to the executive
- Keith reminded everyone that when going to the mic please state your name and squadron and remember that the mic picks up all conversations.

5. Welcome and Introduction of Guests and Head Table

National Representative: Joe Johnson – National Vice President  
 Military Representative: ACO Captain Shawn Mahoney  
 Captain John Riswold  
 L/Col. Dean Gillrie  
 Vice-chairman: Ron Hockridge  
 Recording Secretary: Darlene LaRoche  
 All members present introduced themselves.

6. Notice of Meeting

Secretary Darlene LaRoche stated that the Notice of Meeting was mailed on August 26, 2006.

MOTION

MOVED by Al Spielman that notice of this meeting was properly handled as stated by the Secretary. SECONDED by Bob Clarke. CARRIED

7. Approval of Minutes from 2005 AGM

Keith confirmed that the minutes of last meeting were emailed December 15, 2005 to all members. The Chairman, Keith Mann, asked if there were any errors or omissions.

MOTION

MOVED by Claude Carrigan and SECONDED by Paul Spurrell that Minutes of the 2005 AGM be approved as presented. CARRIED.

8. Summary of Executive Committee Motions for 2005/06

Darlene noted the correction of date to Motions on Page 42 dated May 20, 2006. The Motion at bottom of the page regarding Kevin Robinson assuming the duties of League Representative to Whitecourt should be under the date of July 29, 2006. The following three motions are duplication of motions already listed under May 20, 2006.

MOTION

MOVED by Fred Johnsen and SECONDED by Danny Thompson that 2005/06 Motions as corrected be confirmed. CARRIED.

9. Registrars Attendance Report

2006 ZONE DELEGATES

SOUTHERN ZONE

Pat Sulek  
 Stan Taylor  
 John Anderson  
 Joanna Howard

NORTH EAST ZONE

Charles St. Claire  
 Gary Braeuer  
 Evelyn Hutchings  
 Wally Johnsen

CENTRAL ZONE

Ed Shaw  
Dave Williams  
Paul Spurrell  
Dave Borynec

TOTAL: 14

LIFE MEMBERS

Allen Spielman, Bill Beattie, Bob Clarke, Hugh Boyd,  
Evelyn Hutchings (NE Zone Delegate), Arla Hamilton

TOTAL: 6

PAST CHAIRMEN

Charlie Bowen, Allen Spielman (Life Member),  
Bob Clarke (Life Member), Hugh Boyd (Life Member),  
Bev Burke, Bill Beattie, Evelyn Hutchings

TOTAL: 7

NATIONAL REPRESENTATIVE

Joe Johnson

TOTAL: 1

PROVINCIAL EXECUTIVE

Keith Mann, Ron Hockridge, Carol Cox, Darlene LaRoche, Eric Steffensen,  
Bev Burke, Stan Monkman, Fred Johnsen, Robin McQuitty, Burt Gillings,  
Ross Hamilton, John deBruijn

TOTAL: 12

SUMMARY OF A.G.M. REGISTRATIONS

Voting Delegates	14
Life Members	6
Past Chairman	7
National Representative	1
Provincial Committee Executive	12
Squadron participants	
Provincial Squadrons:	42
Registered:	30
Sponsor/Supporter Chairman/Vice/ Directors/Treasurer/Secretary/ League Reps:	49
Proxies	5
Officers	19

Total Attendance: 115

Voting Summary:

Voting Delegates	14
Life Members	6
Past Chairman	5
Provincial Committee Executive	12
Sponsor/Supporter Chairman/Vice/ Directors/Treasurer/Secretary/ League Reps:	49
Proxies	5

TOTAL: 91

10. National ACLC Representative – Joe Johnson, Vice-chairman  
Mr. Johnson said he was pleased to be in attendance here today as he understands it can get quite lively. He brings greetings from Craig Hawkins, Chairman. He is happy to renew some old acquaintances and looks forward to the rest of the AGM.
11. ACO Air Report – Capt. Shawn Mahoney - Report  
Capt. Mahoney is amazed by the dedication of all of the people in this organization. Capt. Mahoney went over his report and highlighted a few areas.  
Capt. Mahoney stated that the ACO (Air) section expended \$456,000 towards Mandatory Support Training and other optional activities conducted by air cadet Local Headquarters (LHQ) in the fiscal year ending 31 March 2006. Mandatory Support Training is funded prior to funding consideration being given to optional activities. The focus for funding optional activities is on value added training activities.  
The ACO (Air) section expended \$102,000 on Youth Initiative activities this past Fiscal Year. The funding was expended on the Raider Atlantis leadership program, zone Sports & Drill and the SurvivAir competition. Citizenship Activity funding of \$40,700 was spent on qualifying activities, which included the Detachment-run Exercise Science and Heritage as an inaugural event.  
Capt. Mahoney added that some new or on going initiatives of note are:  
a. Launch of Virtual Office which is an off line communications tool between ACO Air section and the LHQ squadrons; and  
b. Launch of Exercise Science and Heritage as well as the continuation of SurvivAir which is getting bigger and better every year.  
533 RCACS has been selected as Alberta's Best Air Cadet Squadron from 2005-2006. Capt. Mahoney congratulated Major Barr and his staff as well as the sponsor, Friends of 533 and the cadets of 533.  
The Cadet Program Update will present some interesting changes and challenges as it begins to roll out in the fall of 2007 and Capt. Mahoney asked that we continue to work together to ensure a smooth transition of the new Level One program.  
Capt. Mahoney advised that a cadet was seriously injured at camp this year and we must be very vigilant for safety reasons for the cadets.

12. Chairman's Report – Page 44 of Meeting Book  
Keith said it was a privilege to be in this position. Someone said that it's nothing to being chair – you just surround yourself with good people. As Capt. Mahoney said most of the people in this organization have full time jobs and still give so much of their time to this organization. Keith thanked his executive for all of their hard work. Kevin DeBaisio has resumed the position of CO of the Netook Gliding Centre. His volunteer job has been the web administer for the Alberta Website. Keith stated that we seek your input as to what you want to see on the site both Alberta information and National website. Kevin has suggested that we put various links to various areas to the National website. Please put your comments on the Comment Sheet as to what you want to see on the site. Keith is meeting with Kevin next week to go over your input. Regarding links to squadrons, Keith will not put anyone's link on the website unless he has the squadron's permission to do so. We are more than willing to put in a link with your permission. The database information would also go on the website for each squadron without any personal contact information. Only the address and phone number of the squadron would go on the site.

One of the areas of concern is the use of our Camps. Recently, Keith received information from the Camp Directors and what the bookings were for last year and what is booked for this year. Keith sent out a friendly letter to find out why you are not using the Camps. We are aware of some incidents. The letter went to the Commanding Officer and Keith has received some replies. Our main focus is not to be bull-headed about using the camps, but we would like to see some consideration to using the Camps. Every dollar that is being allocated is used for the Cadets of Alberta. If you are booking elsewhere you are taking revenue away from the Cadets and our system. Keith does not expect you to use the camps every single time but to just consider using a camp once per year. If we make the decision to get rid of the Camps due to lack of use, it would take multi- millions of dollars to return them to their original state. It is not our objective to go in that direction, but we are asking that you respond to the letter that Keith sent out.

Keith attended the 2006 National AGM in Richmond, BC. In the Effective Speaking National competition, Sgt. Natasha Loran from 533 won third place.

Keith presented to F/Sgt. Alena Reitsma of 395 Squadron the top female power pilot award in November last year. Keith was happy to announce that the Commodore Len Burchall Scholarship was won by Ryan Callaway of 88 Squadron and he received \$8,000. Keith encouraged more applications from Alberta and the applications are on the National Website.

Keith is happy to report that we had a successful year. The only thing we were not able to tie up was regarding the disaster relief funds for Camp Worthington. We are expecting shortly to hear the amount of the relief that we will receive. We did have substantial expenditures.

Keith complemented the Gliding officers to get as many cadets gliding as possible notwithstanding Mother Nature.

Keith stated that we are very fortunate in Alberta to have the team of CIC officers who work as a team with the members of the League. Keith thanked the members at Detachment for all of their hard work and dedication.

#### 13. Vice Chairman's Report – Page 45

Ron thanked all of the volunteers who have worked regarding the scholarship program in this province. It is a big job and he thanked everyone for helping.

Ron stated that we have made some improvements with a database where now the information is entered and sent via email. Only International Exchange forms have to go to Ottawa now and that will decrease the time it takes to get the results.

One of the concerns that Ron received last year, was getting materials that squadrons can use for public relations. It is a big issue and they are working on it at a National level. They are looking for things that are working throughout Canada.

Ron advised that he is stepping down from the executive this year and he said it was a pleasure working with everyone.

Keith complemented Ron on all of his dedication to this organization. Keith confirmed that Ron had always worked for the betterment of our organization with a good and kind heart and a wonderful dedication to the Air Cadets of this province.

#### 14. L/Col. Gillrie – Prairie Region

Update on the Gliding program in Alberta

L/Col. Gillrie thanked everyone for inviting him here and he gave us a bit of history of his Alberta experience. He said he was glad to have this opportunity to ask questions and to make sure that the facts are straight.

This last year there was a problem with staffing. There was a staffing shortage at the summer camps. It is important to get good staff, who are qualified, well trained and good leaders. He has to ensure that the program can be run in a safe manner and that effects whether or not a gliding exercise, for example, can be run. He is looking for solutions.

Some of the difficulties in Prairie Region are that we have the largest land mass in Canada. This creates a difficulty for everyone to get to gliding centres due to the distance.

In the southern part of Alberta, we have run a test program in Vulcan. We will be running the gliding program there in the Spring, but we are still thin on staff. He asked that if you know of anyone who is a pilot who is willing to assist in the program to let Keith know. L/Col. Gillrie is going down that road cautiously due to staffing levels. A pilot must be part of the cadet program – ie. a member of CIC. There are rules and regulations to ensure that the cadet flying program is the safest. When L/Col. Gillrie trains someone, and they expend funds, time and energy and then they don't commit themselves to the program, it is a frustrating task.

We are going to run a winch program in Vulcan this spring and he hopes that there will be some pilots who are willing to commit themselves to the program. If we don't get more pilots he will take some from Netook but only as a short term because he can sustain two gliding centres from one centre.

Regarding Cadets who have their wings, they were having problems in the Central Region getting cadets to come out to the gliding centres. In Alberta we are getting about 20 cadets coming out but they are so busy with the squadron duties that they can't sustain the high level of commitment.

We have to get across to the squadrons that it is mandatory training that they must take a familiarization flight or they cannot advance to their next level. We need to focus on the flying program more. We must plan better and not overload the cadets with too many activities all at once.

Power and Gliding Scholarships now have slightly different procedures. The paperwork must be completed correctly and if not done correctly, this holds up the scholarship progressing. The transport Canada medicals have to be done in the spring and it is good for 5 years. He asked that cadets not wait on getting the medical. He also asked us to not send a cadet to camp that is not qualified to go or does not want to go to camp. It costs thousands of dollars to RTU cadets. Send the cadets who are ready to go to camp not the ones that "will learn how to get along" at camp, etc.

At the Gliding Centre in Gimli we had a successful year due to Mother Nature. There are 42 days to train cadets on gliders and 47 in power. All cadets graduated in Gimli. The power side was successful and the difficulties they had were mainly due to staffing.

Regarding winches, Prairie Region has 8 winches, which is more than all of Canada. He has been working with Ottawa to take responsibility on the maintenance on the winches. This will take a financial pressure off the League so that those funds can be put to work elsewhere. They will be starting a servicing of the winches this winter. L/Col. Gillrie asked for questions at this time.

Capt. Binnie CO #15 Medicine Hat – she has a cadet who got their glider wings this summer. She stated that the issue is cost to drive and time and asked if there were any resources available to support them in doing this. L/Col Gillrie stated that at this time there is not anything in place. He will investigate this matter.

Kenn Nixon, CO 52 – Major Nixon advised that the recruiting process is working very poorly all the way up the line. He advised that there is a major recruiting stumbling block at recruiting as a bureaucratic obstacle. L/Col. Gillrie answered that they did a

study and they came back to the CIC and most of it was our fault, because we don't complete the forms exactly correctly and don't get the paperwork returned in a timely manner. He advised that the CIC have wanted all of the benefits of the regular force with all the benefits, pay etc. but only if it is the good things but not the bad things, etc. So if you want to be treated like reg. Force then you have to go through the recruiting just like reg. force. We can not keep asking for exceptions.

Major Curtis #24 CO asked, for those who are non-winged CIC members, what role is there to play for those who don't have wings. L/Col. Gillrie advised that you can assist in administration, but most commit their time to that job. Realistically, as you are already running a squadron it is difficult to commit every Saturday.

Capt. Rob Vanderlee 878 – Regarding the commitment level – Rob suggested a written expectation letter that can be given to the senior cadets to be signed so the cadets understand what is required. When a new CO comes on board at the gliding centre the requirements seem to change and this can create difficulties. L/Col. Gillrie said he would look into that, as it is a good idea.

Capt. Doug Eaglesham – 187 CO. Is there a cut off age for pilots and could we look to the airlines for pilots. L/Col. Gillrie advised that there is no age limit. Recruiting in the airlines is a good question and he has had that asked before. Unless they have gone through the cadet program, it is difficult to get them involved and doesn't work out very well. They want to fly the airplane and not do anything else except fly. He usually asks them to come out as a visitor so they can see all of the work involved and they usually don't want to participate. Capt. Eaglesham asked how many pilots were needed. There are about 110 staff on the gliding centre slates and there are also a large number from the squadrons who help. Gliding centres have an open-ended slate – can hire as many as possible but that number will be capped soon. The number at each gliding centre varies due to the equipment at each centre.

Claude Carignan 533 Chair – Clarification regarding cadets marshalling aircrafts – has this changed – can cadets marshal aircraft. Capt. Lamers said that is nothing to do with gliding.

Trent Porter – asked what is marshalling. Is it possible to increase the budgets of gliding centres so that they could give the cadets an honorarium to help the cadets coming out? L/Col. Gillrie advised that we cannot treat the gliding centres any differently and you can't make a rule for only the gliding centres. Every request and rule has to be the same for all squadrons and must be safe.

## BREAK FOR LUNCH

Capt. Vanderlee gave a presentation regarding preparing cadets for going to summer camps. We had 64 RTUs this summer and that is not acceptable. This was a most enjoyable and informative presentation.

## MOTION

MOVED by Bob Clarke that we accept all of the Reports as presented in the book (17-24) with the exception of the Director of Finance. Eric Steffensen SECONDED.  
CARRIED.

### 15. Director of Finance Report

Carol went over the revenue of the league this past year dealing with casino funds. Regarding revenue from assessments, we are using some of the revenue from casino funds to pay for items like insurance and we have been using those funds for

operations. On page 8 it shows the deferred revenue as to what was left over in the casino funds. On Schedule 1 on page 10 there is a list of where donations are from. Claude Carignan 533 asked what you attribute for the increase. Carol advised that the increase was in insurance which we have no control over.

#### MOTION

MOVED by Bev Burke moved that the financial statements be accepted as presented. SECONDED by Robin McQuitty. CARRIED

#### 15.1 ACC9

We must use the 2003 version. The National Finance Committee Chairman has requested verification of signing authority for your sponsor. Please submit your previous years ACC9s and she is accepting this years' today.

Claude Carrigan 533 asked Carol to clarify "arms length". Carol detailed who is considered as "arms length" - it is no related person should have signing authority. Tom Brewer asked if this form has been sent out and does she have a copy. Carol will make it available. Carol advised that there will be a new form next year and she has not seen it yet.

#### 15.2 Appointment of Auditors for 2006/07

Carol is recommending Doyle and Company, Chartered Accountants, Edmonton, be the auditors for the coming year.

#### MOTION

MOVED by Claude Carignan that we again use the auditor Doyle and Company, Chartered Accountants, Edmonton. SECONDED by Gerald Elliot. CARRIED.

#### 15.3 Motion for Assessment

#### MOTION

Danny Thompson made the motion that we accept the assessment fee for \$33 per cadet for the coming training year. Trent Porter SECONDED. CARRIED

Carol advised that she will be getting the assessment fees shortly and she asked everyone to pay them as soon as possible.

Carol has been trying to print off receipts and hopes to have them completed by end of the AGM. Carol reminded everyone on mileage that we pay \$.40 but we accept a cheque donation of \$.10 and a donation receipt will be issued. These donated funds go into the Aircraft Maintenance Fund.

#### 15.4 Budget

Carol advised that the notes are just a possibility. This year we are fine but we don't have a casino until third quarter and we will not receive funds until 2008

Tom Brewer asked if there is contingency fund and Carol advised not at this time but may be included in next year.

Bob Clarke reminded the Chairman that he should remind everyone who can vote on the budget. The point was clarified that all voting delegates are allowed to vote on the budget, as the assessment had been previously approved.



## MOTION

Bill Baker MOVED that the budget be accepted as presented. SECONDED by Paul Fissette. CARRIED.

Bill Baker stated that the only time that it is just the chairman voting is when the vote deals with the assessment fee or a specifically a financial matter that affects the sponsoring committees. Bob Clarke stated that if you accept this budget you are giving the committee permission to spend funds as per the budget.

## MOTION

MOVED by Robin McQuitty to accept the Director of Finance Report as presented. SECONDED by John deBruijn. CARRIED

Keith advised regarding the Aircraft Maintenance fund that we are trying to be proactive in this regard. We need to be prepared to look at that when we present the budget next year.

### 16. Past Chairman's Report

Keith advised that Bob Bondarevich was unable to attend as he was in a car accident. Keith, on his behalf, advised that we were not able to provide an Effective Speaking package at this AGM, however, it is on the National website. Keith was provided with a copy of the 2006 National Effective Speaking Competition for Sgt. Loran, but Keith can get more copies. Keith does not know the cost but it would be reasonable. For training purposes in the squadron, it would be a good aid in training.

### 17. Membership Registration Coordinator's Report

Bev Burke stated that this organization recognizes the volunteers of this organization. We have a moral and ethical obligation to protect our cadets.

#### 17.1 Procedures & Information Presentation

Bev presented a power point presentation that detailed membership registration – the reason for the registration, history, memorandum of understanding between all three leagues and the DND. MOU states that only volunteers who have been screened.

Paul Spurrell asked that he has a parent who is an RCMP officer and asked if they need to be screened. Bev Burke stated that they must be screened.

Evelyn Hutchings said that if someone goes to the city police for their CPIC they check only city records and should be checking RCMP

Murray Morton, who is a member of the Medicine Hat Police Service, stated that the city police will check all records nationally and provincial records and they are working towards improving the content of the records.

Claude Carignan asked Bev to clarify regarding paid or non-paid CI. Capt.

Lamers advised that there are still CIs who are paid and other CIs who are hired for a specific function and are paid. CF policy dictates that all people involved with cadets will be screened. Serving officers now have to go through the process and must complete before next year. Regarding volunteer drivers or occasional drivers you can not use them in another capacity once they get to the location. Occasional drivers do not have to be screened.

Keith clarified that occasional drivers can only be used twice and then must be screened as a volunteer. Keith stated that our preference is not to mess around with that occasional driver and screen everyone who is involved with cadets.

Major Kenn Nixon 52 asked regarding band instructors or first aid instructors do they need to be screened. Bev asked are they alone with the cadets and Kenn answered no they would have an officer present. They then do not need to be screened Bev confirmed.

Fred Johnson asked if a screening covers people who have moved here from elsewhere. Murray Morton advised that that CPIC is national and it would show up.

Bev advised that you not keep copies of these screening documents for security reasons. Bev does require the original documents be sent to her and a copy of the Volunteer Agreement form, as the CO keeps the original of that document.

Claude Carignan asked for clarification of submitting forms. He asked if the Volunteer Agreement form must be completed. Bev stated that not all volunteers will be required to fill in this form.

Bev stressed that all blanks be completed as leaving blanks causes questions and you must have photo identification.

Please ensure that the squadron name and number is filled in on the form.

Keith updated our information regarding covering the cost of police checks. You get the check done, keep the receipt and send to your zone director who then sends to DET for reimbursement. We will proceed like that until we hear information to the contrary. We are currently working out a system with the City of Calgary to have each check cost \$5.00 and we would be able to fax the request in. We hope to get this working and then organize for other cities. The goal is to make it as simple as possible for our volunteers. Bev advised that we can fax the request to the police and send the information directly to the Coordinator and must do 100 per year and not the outlying area. Bev suggested that we combined all three leagues to ensure we had 100 requests per year.

Ed Shaw advised that in his conversations with the RCMP they will only provide personal information to the person requesting it.

Kenn Nixon asked if we can accept screening done for Boy Scouts or other organizations. The answer is no we must do our own.

Claude Carignan states the original needs to be provided. Bev stated that the Calgary Police would be faxing it directly to Bev, which would be considered an original.

Claude asked a Question - would we accept a notarized copy of a police check and the answer is yes.

Bill Cavanagh the police check needs to ensure that it is made for working with youth.

Bev asked that you send the original completed forms directly to her at:

2820 – 11<sup>th</sup> Avenue South Lethbridge, AB T1K 0L4 and email address for questions: [bevannburke@shaw.ca](mailto:bevannburke@shaw.ca) and phone number: (403) 327-4495 Home or (403) 320-3822

Work. Renewals are a one page document and they must have a police check with them. Bev asked to be kept updated on active members.

All following Reports were ratified by Motion by Bob Clarke earlier in this meeting.

18. Director of Air Resources Report
19. Director Camp Wright Report
19. Director Camp Worthington
20. Director Netook Gliding Centre Report
21. Director Southern Zone Report
22. Director Central Zone Report

23. Director North-East Zone Report
24. Director North-West Zone Report
25. Questions of Directors – Nil
  
26. Business Arising from Previous Minutes

26.1 Legion Donation

Regarding the 50/50 draw at last year's AGM. The funds were donated to the Kipness Veterans Centre. We purchased a glass block at the centre and the money left over was put into their recreation funds.

26.2 Disaster Claim Update

This is a work in progress and we are hoping that we will hear shortly of our application.

26.3 Year Bars for Cadets Service Medals

Keith has brought this matter up three times and National is not interested. The first block is the cost to National would be in excess of \$16.00 each and this was a deciding factor. At this point we can not take it any further. There are a few squadrons who haven't received any medals. The initial allotment of medals was free because of an anonymous donation. Keith will have medals out to the squadrons next week with an application form for current serving cadets. Former cadets apply directly to the national office in Ottawa. There are two applications on the website. If you have a broken medal, get it to Keith and he will replace it. Robin McQuitty asked who presents this medal and Keith answered that it is a League member which can be a local sponsor chairman, league rep, zone director, or provincial chair.

**SUNDAY, OCTOBER 22, 2006**

Call to Order – 9:05 a.m.

1. Nomination Committee Final Report

Charlie Bowen gave the final report of the Nomination Committee as follows:

Nominated Slate of Officers for 2006-2007 is:

Chairman:	Keith Mann
Vice-chairman:	Fred Johnson
Director of Finance:	Carol Cox
Secretary:	Darlene LaRoche
Past Chairman:	Bob Bondarevich
Director of Air Resources:	Eric Steffensen
Director of Netook:	Ross Hamilton
Director of Camp Wright:	Jane Davies
Director of Camp Worthington:	Burt Gillings
Director of NE Zone:	Vacant
Director of NW Zone:	Robin McQuitty
Director of Central Zone:	Stan Monkman
Director of Southern Zone:	Pat Sulek

A further nomination was received for the position of Director of Camp Wright for Mr. Gary Braeuer. An election will be held for Camp Wright Director later on in the meeting.

2. Flying & Gliding Update – RCSU Air Ops O – see yesterday

3. New Business

3.1 Insurance Update

Most insurance you are invoiced through the provincial committee. You should be maintaining your own liability insurance at your own squadron. It is strongly recommended that you ensure you have your own liability insurance.

If you require insurance to be named on the insurance instead of the generic insurance, there is a form on the national website that can be used. Give proper notice to the national office and communicate directly with the national office.

3.2 Selection Boards Review & Changes 2007

Ron Hockridge gave a presentation on the 2007 Selection Boards.

- Page 3 has been modified regarding cadet activities now has boxes to check off which is meant to assist in addressing the cadet's activities
- Age limit changes – ie. if someone aged out before the end of August they were not allowed to take the course. Now if the cadet ages out after the course they can attend. If a course is delayed and the cadet ages out in that delay, then the cadet must return home and must finish off their training on their own. At the training centre they have some cadets on different schedules and if they have a cadet that might age out if there is a delay then they put those cadets ahead in the schedule.
- For International Exchange age requirements the new rule is that a cadet must be at the minimum age at August 1<sup>st</sup>.
- If you get accepted for a course you will not be offered a staff position
- Regarding the Singapore Exchange, which comes early, make sure the cadet is available to go at that time.
- Get your Medical Certificate early. The medicals are good for five years. We only need a copy of the certificate as the cadet should keep the original.
- Remember the height and weight limitations for gliding.
- Air Traffic Control Course has been cancelled.
- A new course named Advanced Aviation Technology – Airport Operations Course will be offered. The forms will be distributed at a later date.
- In the Technical Training course the forms still show Photography which will no longer be offered. You still must rate the remaining courses 1 and 2 choices.
- Athletic Instructor Course must have a fitness test requirements completed with a numerical score.
- Ponoka High School has been booked for Feb 24 with Meet and Greet and Instructions on the evening of Feb 23.
- Profiles have been developed to show what we look for in a candidate and the questions have been revised.
- We have revised the marking form which is much easier to mark
- Capt. Leo Lamers made a comment that on any cadet that is applying must have a Fortress generated CF-51 form with them. There will be no staff selections made until the scholarship selections have been made and will not be released to any units until the scholarships have been announced.

- We want the Certificate that comes from Transport Canada not the doctor's medical.

Keith wanted to clarify the issue of staff cadets vs. scholarships. You can get a staff position after the names have been released for scholarships with the exception of International Exchange where you will not be offered a position as staff.

Joanna Howard 52 asked about narratives and what format they should be in and if they have should be signed and dated. Ron answered that they should be signed and dated but we are not to take away marks if they are not originally signed and dated. Handwritten and computer generated narratives will be accepted.

Burt Gillings made comments regarding the grammar, content and spelling, etc. and Burt asked if someone was not checking them at the squadron. Ron answered that it must be the cadet's narrative but it should be checked.

Bill Baker asked if the marking form and questions will be sent out prior to the Boards for Mock Boards? Ron answered the marking form will go out but not the actual questions just sample questions

Burt Gillings made the comment regarding using the same questions for each cadet. Ron stated that the questions will be the same for the cadet, but we would like to have an alternative list of questions from year to year.

Mark Halas CO 88 asked if there will be sample questions made available and Ron answered a list of sample questions and list of names that need to be known will be sent out.

### 3.3 Bonding Insurance for Squadrons

Keith explained that bonding is another form of insurance in the event that someone absconds with your money. National has been exploring bonding insurance for the squadrons to protect themselves from a financial loss. Due to the high cost of the deductible on these policies, we felt that it was too expensive. It is not going to be done on a national basis. Keith can get information to give to anyone who is interested.

Claude Carignan 533 stated that he received communication regarding insurance assessing each squadron \$88 per cadet. Keith answered that this was based on a national basis and national is no longer going to do this.

Bill Calloway 88 said we could avoid that cost if the sponsors have good strong accounting procedures within the sponsor which would reduce the risk.

Hugh Boyd 65 – Hugh asked how many people in this room have had the occasion to suffer a loss through this type of insurance and the indication was about three people. He said that the cost was extremely high. Hugh suggested you should check with your insurance broker to ensure that there is already coverage in place.

Bill Calloway said that the fraud that he has seen are from long time employees and no one checks their work. By a show of hands it was decided that we not pursue this liability insurance.

### 3.4 Burchell & Dale Scholarship

The information is on the website and Keith encouraged more people to apply for these scholarships.

Kenn Nixon stated that the parents can fill out the forms for the cadets and it is well worth it.

Regarding the \$1000 scholarship available for each squadron from our military partners, they are looking into the possibility of stopping this scholarship program. Keith asked people to let him know if it was taking away interest in the cadet program and to give him opinions on this matter. The total amount saved would be \$1.1 million. The question is where those funds will now go. Keith was not sure.

### 3.5 Cadet Rank

The league was requested their opinion regarding the insertion of a Flight Corporal between Corporal and Sergeant. Keith stated that our National Office needs to know what those thoughts are from Alberta.

Hugh Boyd 65 – The initial ranks were established to commemorate the RCAF ranks and he felt that we should not change that.

Burt Gillings – If this is being done in an effort to retain cadets, he felt that it wouldn't work.

Kerri Ann Dolstra – If we had the middle rank it would provide them the leadership experiences to get to the next step of Sergeant.

Stan Monkman advised that because it was not an RCAF rank he also is in favour as stated by Kerri Ann.

Mark Halas 88 felt that it was the wrong place to put in this new rank because you are kind of diluting Corporal. He felt that it should be inserted between LAC and Corporal.

### MOTION

MOVED by Stan Monkman that we go to a middle rank between Corporal and Sergeant. SECONDED by Paul Spurrel. CARRIED.

### 3.6 Presentations

1. Paul Fissette 604 Moose Squadron made a presentation of \$5,000.00 to the League in order set up a Southern Alberta Gliding Center
2. Ron Millar 395 donated a loonie which paid for a truck for the gliding centre to the Air Cadet League Alberta Provincial Committee. The loonie paid for the truck.
3. Fred Johnson representing Suncor, made a presentation of \$2,000 to the Alberta Provincial Committee.

### 3.7 Video

Ron Hockridge presented a video "The Sky is the Limit" used for recruiting purposes, which was developed in Manitoba. Keith asked for a general show of hands to indicate if we should produce a video for Alberta. The comments were that it was just a little too long and we should have it just a bit shorter in length. It was felt that we should pursue this for Alberta.

### 3.6 Name Tags

Each squadron can do their own thing for name tags. 533 have a picture ID on one side and the screened card on the other side. Keith did emphasize that the only official screened ID card is the one issued by Bev Burke.

### 3.7 SurvivAir

Darryl Fiss stated that we are supposed to be the support part of this exercise. We are the cooks for this exercise. Darryl asked for volunteers to cook. The exercise will be the weekend after the long weekend. The date is May 25-27, 2007. Keith added that no individual deserves the pressure and work that Darryl Fiss did for last year's exercise. SurvivAir will be at Camp Worthington this coming year.

Wally Johnson stated that she has in the past put her name in but was never asked. If you need cooks, she is there!

Darryl Fiss said that if you have your Food Safe course that is a bonus.

Capt. Lamers stated that the warning order for this exercise has already gone out.

Capt. Curtis noticed that on this competition there is an invitation for league visitors and he said that the attendance of members is very low. He said the cadets need the support.

Burt Gillings said that are some squadrons who have never participated and they are the only losers in this competition as all participants have a wonderful time on this weekend. Burt said there is room in the camp in cabins and also room for RVs.

Darryl Fiss asked those interested to contact him at: [dfiss@hotmail.com](mailto:dfiss@hotmail.com)

#### 4. Open Forum

4.1 Hugh Boyd said his position of League Representative to 572 Caster Squadron was breached. He did not have any written communication or knowledge of the impending intent for disbandment of the squadron. The parent chairman, Darryl Fiss, was not informed. There has been a great lack of communication between all parties.

Presently there are 18 cadets attending notwithstanding that they have been told not to parade. All positions have are filled with the exception of the CO. They have excellent quarters and finances. There are interested parties who are considering the position of Commanding Officer.

Hugh has circulated a letter to all of the parties involved and he received two replies regarding the letter and it has since been suggested that Hugh omitted some facts.

He used only the facts that he was aware of.

Hugh stated that there have been in the past many squadrons who have been placed on probation, but we have to give them time and due process to change and improve.

Keith stated that he has not signed any documentation to make this disbandment of 572 Caster official. Keith is not trying to short-circuit any process and is willing to explore all communications.

Hugh felt that in fairness they should be put on probation but not disbanded.

Keith stated that he is prepared to have a meeting next week and Hugh said he will meet anyone at any time

#### MOTION.

MOVED by Hugh Boyd that the Provincial Executive be directed not to concur in the disbandment of 572 Caster, until such time as all involved concur that all avenues have been explored with all parties to disband this 572 Caster Squadron. SECONDED by Darryl Fiss. CARRIED.

#### 5. Elections if required

Charlie Bowen, stated that only those with voting cards are allowed to vote. An election will be required for the position of Director of Camp Wright: Jane Davies and Gary Braeuer. Each person will be given five minutes to speak with Gary speaking first. Both Gary and Jane stated their reasons and qualifications to be the Director of Camp Wright.

The result of the vote being that Gary Braeuer was elected.

Charlie Bowen, Past Chairman, read the full slate for the upcoming year:

Slate of Officers for 2006-2007 is:

Chairman:	Keith Mann
Vice-chairman:	Fred Johnson
Director of Finance:	Carol Cox
Secretary:	Darlene LaRoche

Past Chairman:	Bob Bondarevich
Director of Air Resources:	Eric Steffensen
Director of Netook:	Ross Hamilton
Director of Camp Wright:	Gary Braeuer
Director of Camp Worthington:	Burt Gillings
Director of NE Zone:	Vacant
Director of NW Zone:	Robin McQuitty
Director of Central Zone:	Stan Monkman
Director of Southern Zone:	Pat Sulek

#### MOTION

MOVED by Bob Clarke to destroy the ballots. SECONDED by Daryl Fiss. CARRIED.

Ross Hamilton talked about Netook asking you to keep in mind that we are the only Provincial Committee in Canada who owns their own gliding centre. Each August we hold an Appreciation Day to thank all of the volunteers and supporters who help the centre throughout the year. It is wonderful public relations. Thirdly it is for all members of the League to see the facilities and experience a glider ride and see what it's all about. A barbecue is also held on site. Ross would like to see more League people attend.

Draw for 50/50 was won by Capt. Rosanne Binnie in the amount of \$331.00

#### 6. Next Meeting & Adjournment

Keith advised that the next AGM will take place in Edmonton with a date and location to be confirmed at a later date.

MOVED by Bill Baker to adjourn.