

# **Air Cadet League of Canada Alberta Provincial Committee**

## **Annual General Meeting**

**Operational Reports and Motions  
For the Year Ending August 31, 2006**



October 20-22, 2006

Greenwood Inn  
3515 – 26<sup>th</sup> Street N.E.  
Calgary, Alberta

# 2006 Air Cadet League of Canada Alberta Provincial Committee AGM **Agenda**

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Saturday October 21<sup>st</sup>

Call to Order

1. March on the Flags & O Canada
2. Moment of Silent for our Departed Members
3. Announcements / Housekeeping
4. Welcome and Introduction of Guests
5. Notice of Meeting
6. Approval of Minutes from 2005 AGM
7. Nominating Committee Report
8. Summary of Executive Committee Motions for 2005 / 06
9. Registrars Attendance Report
10. National ACLC Representative
11. ACO Air Report
12. Chairman's Report
13. Vice Chairman's Report
13. Canadian Aerospace Associations Human Resources Alliance (CAAHRA)
14. Director of Finance Report
  - 14.1 ACC 9
  - 14.2 Appointment of Auditors for 2006 / 07
  - 14.3 Motion for Assessment
  - 14.4 Budget
15. Past Chairman's Report
16. Membership Registration Coordinator's Report

## 16.1 Procedures & Information Presentation

17. Director Air Resources Report
18. Director Camp Wright Report
19. Director Camp Worthington Report
20. Director Netook Gliding Centre Report
21. Director Southern Zone Report
22. Director Central Zone Report
23. Director North – East Zone Report
24. Director North – West Zone Report
25. Questions of Directors
26. Business Arising from Previous Minutes
  - 26.1 Legion Donation
  - 26.2 Disaster Claim Update
  - 26.3 Year Bars for Cadet Service Medals

Sunday October 22<sup>nd</sup>

### Call to Order

1. Nominating Committee Final Report
2. Flying & Gliding Update – RCSU Air Ops O
3. New Business
  - 3.1 Insurance Update
  - 3.2 Selection Boards Review & Changes 2007
  - 3.3 Bonding Insurance for Squadrons
  - 3.4 Burchell & Dale Scholarship
4. Open Forum
5. Elections if Required
6. Next Meeting & Adjournment

CADET LEAGUE OF CANADA  
ALBERTA ANNUAL GENERAL MEETING  
OCT 14-16, 2005 EDMONTON

Call to Order

Chairman Keith Mann called the meeting to order at 9:00 a.m. Saturday, October 15, 2005 and welcomed everyone to the Centennial edition of the Alberta Provincial Committee Annual General Meeting. He welcomed all those attending for the first time and hoped that they would gain some valuable information.

1. March on the Flags & O Canada

The flags were marched on by Air Cadets of 810 Squadron.

2. Moment of Silence for our Departed Members

Chairman Keith Mann called for a moment of silence for our departed members.

3. Welcome and Introduction of Guests and Head Table

|                          |  |
|--------------------------|--|
| National Representative: | Bob Bondarevich, Governor                      |
| Parliamentarian          | Mr. Ron Ilko                                   |
| Military Representative: | ACO Captain Guy Boutin<br>Captain John Riswold |
| Vice-chairman:           | Ron Hockridge                                  |
| Recording Secretary:     | Darlene LaRoche                                |

4. Notice of Meeting

Secretary Darlene LaRoche stated that the Notice of Meeting was mailed on August 15, 2005.

MOTION

MOVED by Richard Waterson, Central Zone Director that notice of this meeting was properly handled as stated by the Secretary. SECONDED by Bill Baker NW Zone Delegate. CARRIED

5. Approval of Minutes from 2004 AGM

Keith Mann asked if there were any errors or omissions contained in the 2004 AGM Minutes. Keith Mann pointed out on page 10 under 19. Scholarship Review Completion and Changes for 2004: It should read: The Athletic Scholarship, like Gliding, has physical qualifications. This should be worded this way so that there is no confusion regarding the physical qualifications.

MOTION

MOVED by Bob Clarke, Life Member, that the 2004 Minutes be approved as corrected. SECONDED by Robin McQuitty, NW Zone Director. CARRIED

5A. Housekeeping

Keith Mann called Ron Hockridge up to speak to the procedural items for this meeting.

- The people who are entitled to vote will have a voting card of one color or another and Mr. Hockridge encouraged everyone to use their voting cards.

- Any items that are non-financial in nature can be voted on by Sponsoring Committee Chairs, anyone carrying a Proxy, life members, past chairmen, and executive members – basically anyone holding a voting card
- Any financial matters can be voted on by Sponsoring Committee chairs only and we will announce when the vote is only to be by Sponsoring Committee chairs.
- As far as giving Motions, anyone who is military or attendees, if you could pass your Motion through your Sponsoring Committee Chairs or their Proxy as it is a procedural thing. Everyone is invited to participate in the discussion of any Motion. When you are talking to anything, would you please speak into the mic. The comments are being recorded for accuracy of minutes. Please state your name and who you represent so that is included in the minutes.
- Keep comments short and to the point as we have a long day ahead of us and we want to keep things moving along
- Everyone will have received meal tickets and they must be presented for each of your meals so please keep them handy
- There were two forms in your package that we would like you to complete. The one was squadron information which is extremely important as the Secretary requires current and correct information to send information to. The second form is an evaluation of the meeting. As you know we try to rotate the meetings between Calgary and Edmonton, but your comments help us for planning for next time.
- The ACO Fall Schedule is also included in your package for your information.
- There is an item in the package from Dick Westbury with the purpose of collecting information on bursaries or scholarships which may be available to cadets. We are trying to collect this information to compile it so it can be made available to cadets. There is a form included in the package.
- There is a Memorandum of Understanding between the Canadian Aviation Maintenance Counsel and the Air Cadet League and that will be dealt with later in the meeting
- In your packages there is a booklet with information prepared by the committee who organized the National AGM and there are more copies at the back if you would like additional copies.
- At the back there are pictures of Camp Worthington and the flood damage for your information
- There are other items at the back as well that you can purchase tickets on as well so please check that out.

## 6. Registrars Attendance Report

Darlene LaRoche detailed those attending as follows:

### 2005 ZONE DELEGATES

#### SOUTHERN ZONE

Pat Sulek  
 Peggy McAllister  
 John Anderson  
 Joanna Howard

#### NORTH EAST ZONE

Leo Bassette  
 Ed Bromley  
 Evelyn Hutchings  
 Wally Johnsen

CENTRAL ZONE

Jeannie Brown  
Doug Tudor  
Betty Bennett  
Dave Williams

NORTH WEST ZONE

Bill Baker  
Debbie Corse  
Lorna Luchy  
Mike Zmaeff

TOTAL: 16

LIFE MEMBERS

Allen Spielman, Bill Beattie, Bob Clarke, Hugh Boyd,  
Evelyn Hutchings (NE Zone Delegate), Arla Hamilton

TOTAL: 6

PAST CHAIRMEN

Bob Bondarevich, Charlie Bowen, Allen Spielman (Life Member),  
Bob Clarke (Life Member), Hugh Boyd (Life Member), Ron Ilko,  
Bev Burke, Bill Beattie, Evelyn Hutchings, Doug Rognvaldson

TOTAL: 10

NATIONAL GOVERNORS

Bob Bondarevich

TOTAL: 1

PROVINCIAL EXECUTIVE

Keith Mann, Ron Hockridge, Carol Cox, Darlene LaRoche, Eric Steffensen,  
Bev Burke, Richard Waterson, Fred Johnsen, Robin McQuitty, Burt Gillings,  
Ross Hamilton, John deBruijn, Bob Bondarevich

TOTAL: 13

SUMMARY OF A.G.M. REGISTRATIONS

|                                |    |
|--------------------------------|----|
| Voting Delegates               | 16 |
| Life Members                   | 6  |
| Past Chairman                  | 10 |
| National Governor              | 1  |
| Provincial Committee Executive | 13 |
| League Representatives         | 23 |

Squadron participants

|                                  |    |
|----------------------------------|----|
| Provincial Squadrons:            | 42 |
| Registered:                      | 34 |
| Sponsor/Supporter Chairman/Vice: | 24 |
| Proxies                          | 4  |

Total Attendance: 106

Secretary's Note: Keith Mann at this time added three items to the Agenda under New Business:

26.7 Long Service Medal

26.8 Optional Training dealing with the Memorandum of Understanding

26.9 Scholarships and Bursaries

Keith Mann asked at this time if there were any further agenda items to be added.

- Claude Carignan, Chairman 533, under 25 Business Arising – 25.3 Item 16 has not been completely dealt with and we would like to see it dealt with today if possible concerning a question they have about Camp Wright.

#### 7. Nominating Committee Report

Bob Bondarevich, Past Chairman/Governor described the nominating process. We will be announcing today the current slate of officers for election tomorrow. For those of you who have not experienced an AGM election before, we are going to announce those people who are willing to let their names stand for an additional term and also those nominees who are wishing to let their names stand for executive positions. Mr. Bondarevich will also be calling for any advance notices from the floor for anyone who like to let their names stand for any position on the executive in advance of the of the official election which will occur tomorrow at approximately 9:00 a.m. You must be screened and your election must pass a Screening in order to be eligible. Bob stated that he will have forms available for anyone who would like to put their names forward and to please see him for the form. An easel will be posted at the door with nominations. The Past Chairmen scrutinizers will be Hugh Boyd, Charlie Bowen, Bob Clarke and Al Spielman.

Bob Bondarevich the slate of officers for 2005-2006 is as follows:

|                               |                   |
|-------------------------------|-------------------|
| Chairman:                     | Keith Mann        |
|                               | Doug Tudor        |
| Vice-chairman:                | Ron Hockridge     |
| Director of Finance:          | Carol Cox         |
| Secretary:                    | Darlene LaRoche   |
| Past Chairman:                | Bob Bondarevich   |
| Director of Air Resources:    | Eric Steffensen   |
| Director of Netook:           | Brian Leatherdale |
| Director of Camp Wright:      | John deBruijn     |
| Director of Camp Worthington: | Burt Gillings     |
| Director of NE Zone:          | Fred Johnsen      |
| Director of NW Zone:          | Robin McQuitty    |
| Director of Central Zone:     | Richard Waterson  |
| Director of Southern Zone:    | Bev Burke         |

Bob Bondarevich asked if there were anyone who would like to let their names stand for any position on the executive and invited anyone who wished to let their names stand to see him for the appropriate form.

#### 8. Summary of Executive Committee Motions for 2004-2005

Richard Waterson has concerns regarding the Motions that some motions have not been carried or defeated. Richard Waterson had concerns regarding names the names listed in a motion on Page 17 and asked for what meeting. Keith Mann explained that those named were the Alberta Delegates for the National meeting. Also for example pg. 17 motion re Burt Gillings being the sole signing authority for purchases at Camp Wright. Mr. Waterson questioned if this was normal for someone to make a motion to have a charge account like that with Mr. Gillings being the only signing authority and no limit. Mr. Mann replied that he is only the signing authority to be able to purchase the materials only not to pay for them. The paying part still has to come across our Treasurer's desk and that account was to enable Mr. Gillings to pick up supplies to work on Camp Worthington. It was felt by the executive at that time that there was not need to put a limit on there because any work that he does at the Camp has to be approved by the executive committee. He is only picking up the material that matches the okay that he has to proceed with construction and/or maintenance.

Doug Tudor asked for explanation regarding pg 17 last motion on page and he asked for clarification of this motion. Keith Mann advised that the Legion in Edson wanted to withdraw their sponsorship. In our Constitution and Policies and Procedures we have nothing in there to cover such an event and what direction we are to take and how we are to proceed. Keith talked to our Executive Director at National who directed that we take over the sponsorship of this squadron as it is our responsibility to assume the interim sponsorship of a squadron. Keith was then directed to talk to the third Vice-president, Mr. Joe Johnson who is involved with the by-laws on National. He confirmed that in fact it is our responsibility whether it is in our constitution or not to assume the interim sponsorship of a squadron. Keith said that his first concern was the Air Cadets and his second step was the executive. It was his opinion that we proceed with this efficiently and quickly so that the cadets would not lose a place to parade. It was approved at the executive meeting that the Alberta Provincial Committee act as interim Sponsor. We appointed a liaison, Mr. Paul Spurrel, to represent the Alberta Provincial Committee, who provided him with expectations that we gave him to report to the AB Committee. We approved a \$2000 to cover expenditures as interim funding. Since that time, Paul has given us detailed reports on Edson's status and it is proceeding nicely. A new Commanding Officer was put in place, Capt. Kelly Jensen. We are confident that this squadron is now proceeding in a positive direction. Keith confirmed with Carol Cox, Director of Finance that we have taken \$2000 out of our operating budget for Edson. Carol stated that as of August 31<sup>st</sup> our year-end we had received donations of \$513.30 for Edson and we had paid out \$228.57 which means that in the financial statements there is an accounts payable that we owe to the Edson squadron \$284.73.

In answer to the question Mr. Tudor asked was it in the budget – no it was not. This event could not have been forecast. In hindsight, we could have sent out a letter to ask permission to take the steps we did. A former past chair asked the question, why do we put the executive in place to handle these types of matters. Had we not taken the steps that we did the squadron would have closed. The funds were taken out of our normal operating budget. Keith advised that the Legion has agreed to take over the sponsorship of #874 Squadron and our Treasurer has received a cheque in the amount of \$2500. Keith asked Paul Spurrell to fill us in.

Paul advised that since the last financial report stating that \$2000 was allocated not one penny was used. They fund-raised \$500 right away which they were able to manage. They have raised about \$3000 to date and they have not had to use any funds from the Provincial Committee. They have a lot of support from the parents and community with just celebrating their 25<sup>th</sup> Anniversary and if things continue on this vein we will celebrate another 25 years. Keith thanked Paul and Kelly for all of their hard work in this regard.

Claude Carignan 523 Sponsor Chair stated that he appreciates what the Alberta Committee has done; he refers to Pg 19 a) motion for the executive to become interim sponsors. His concern was that this gives the sponsors an “out” as the Provincial Committee will just take it over anyway. He felt that this was a dangerous move for the Provincial Committee as we might have a potential liability which is not budgeted, using our money that we have been assessed to help out a squadron. Keith stated we will deal with it later in this meeting under New Business - Notices of Motions and we will abide by the wishes of this membership so we can get it on the floor.

Bev Burke, Southern Zone Director as a member of the executive the discussion was hot and heavy. Bev advised that this was not the first time that the Provincial Committee has taken over the sponsorship of a squadron – it was an interim thing. We are in the business of trying to keep squadrons in place in this province and not at the cost of \$2000 letting them disband. I do not think that there is a sponsoring committee in the province who would take advantage of this situation. The reason the Notice of Motion has been made is to give your Provincial Committee some guidance and the authority to do this should it ever happen again. Keith Mann wanted to caution everyone that we will deal with changes to the Constitution at the appropriate time in the meeting.

Bob Clarke reminded the group that it is our responsibility to do this according to the National The National body feels we are responsible for doing this.

Evelyn Hutchings, NE Zone Delegate suggested that the wording should say that the Provincial Committee “may” not “will” regarding Motion a) on Page 19.

Doug Tudor Central Zone Delegate asked that the budget that we approve here is not binding on the Provincial Executive throughout the year or not and if we would confirm that we discussed at the executive meeting that we should do a mail-out vote to the sponsors on spending money that was not in the budget and thirdly despite the advice you got from people at National can you clarify the action was outside the constitution.

Keith stated that it was outside the constitution so that is why this motion has been made so we do have guidelines and a directive.

It was outside our budget and we do try to operate within the budget but there is no way to forecast for the likes of Edson happening. It was only a concern if we were encumbering the Committee for the operation of this squadron and we were not.

Bev Burke stated that we were within the budget but not line for line item. She asked if we should be so micro-managed that if we must deal with our budget line for line we are in trouble. Bev asked if we are supposed to do a mail-in vote every time we spend more on paper than we should have. We have not spent any more money than was budgeted for and approved by this body. She thought that was what we are elected to do for this province.

Richard Waterson stated that budgets are not written in stone they are just a guideline and the executive should have the authority to move funds around within the budget.

Burt Gillings, Director of Camp Worthington would like to go on record to support the comments of Bev Burke in that we handled an emergency situation and his hope is that should that this happen again we should deal with these things as they come trusting your heart, not your head.

Doug Tudor Central Zone Delegate, stated that in January Mr. Spurrell was appointed to look after this and but it was not until April that the Motion was made regarding these funds. The other question I had that was not answered is was there discussion at the executive meeting as to a mail-out vote for a change in budget. Keith Mann replied that no, that did not come up in the conversation. Doug Tudor stated that he was at that executive meeting and in fact it was discussed and it was dismissed. Keith Mann apologized that he might have missed it, but he did not recall it.

Eric Steffensen, Director of Air Resources – pg 20 only \$500 donated to the Smoky River Airport.

#### MOTION

Debbie Corse MOVED that the Executive Motions for 2004-2005 be ratified. Eric Steffensen SECONDED that all motions be ratified. CARRIED.

#### 9. National ACLC Representative

Bob Bondarevich brought the regrets of Lionel Bourgeois who was not able to attend our meeting; however, Bob brought a message from Lionel, which was as follows:

“Greetings from the Air Cadet League Board of Governors and our National President, Lionel Bourgeois. He asked me to deliver his “State of the Union message.

We and you are directly responsible for the success of Canada’s premier youth movement, the Royal Canadian Air Cadets. In today’s world this is not only a challenge but an absolute necessity to help produce responsible Canadian leaders for tomorrow. One of our dilemmas is the shrinking pool of volunteers to help us accomplish our task. Another of course is the growing difficulty in raising funds to pay for that task. At most places across the country we not only see a smaller pool of CIC Officers, especially competent and motivated Commanding Officers, we also see difficulty in recruiting League members at all three levels. And some of our members do not have sufficient free time to do all that is needed. So how do we encourage more and better help? You will probably say that it starts with our image and good Public relations. We must show potential members that joining and working for the Air Cadet League rather than other organizations is satisfying, rewarding and the best way to “pay back” to society for our blessings. That means that we not only have to work harder on improving our public image but we have to find more ways to publicly recognize the great voluntary work done by our current members. For cadets we will be introducing, by next spring, a Long Service Medal after four years of membership. This should improve retention and pride. With this and the opening of a number of new Squadrons across our great country, I fully expect that our overall numbers will grow. You can help make that happen- with more recruiting, and better retention.

The biggest change this coming year, in how we do things, will result from the Memorandums of Understanding that all three Cadet Leagues will sign with our DND partners in December. These will delineate the specific responsibilities of each partner at all three levels: local, Provincial and National. Implementation is planned for June 2006 but there is much preparation needed to make the transitions smooth. Part of it involves both a government mandated requirement on financial reporting, for your Sponsoring Committees the ACC 9 will be mandatory, and a need for all Air Cadet League members to be registered and screened including a Police Records Check.

Unfortunately, this will mean more administration, personnel management and reporting at Provincial level. The smaller Provincial Committees that do not have permanent staff or a permanent office will be particularly under pressure. I urge them to establish a Provincial Office, perhaps collocated with a DND Detachment or another Provincial Committee and staffed by volunteers. Such a secure location will be needed as repository for private information. The National Office will produce software, templates, training materials and “Tool Kits” to help make these tasks easier. Along with these changes, I see a great need for improved member training. League Directors assigned to monitor and help Sponsoring Committees will need detailed information to answer their questions and to guide their relationship with their Commanding Officer.

I recently sent to each Provincial Committee two draft Memos of Understanding and an accompanying briefing on future relationships and assistance from the Canadian Aviation

Maintenance Council and the Canadian Aerospace Associations Human Relations Alliance. As you know, training of all cadets is the mandate of our DND partners. However optional training and assistance in aviation training is the responsibility of our League. I see this joining with industry as having great potential in keeping the Air in Air Cadets, providing our youngsters with an avenue to pursue future employment in the aviation world and at the same time help Canada's aviation industries recruit and train their future workers. The MOUs will not commit any Sponsoring Committee or Provincial Committee to expend any funds unless you agree to do so in advance. What they will do is make local programs more interesting and valuable to your cadets and help us improve technical and Air Traffic Control Training in the summer. This is the year of the Veteran. I salute all veterans especially those who are members of Sponsoring Committees, Sponsors or on your own Provincial Committee. Thank you for your service to Country and fellow citizens. Without you we would not be here. And to all of you and your spouses, my sincere thanks for every thing you do for the League and the cadets. In recognition of your contributions I pledge to you that at the National level we will listen to you and support all of your efforts in the interest of Air cadets. Have a great productive meeting. I hope to see many of you as I travel about and at National and Provincial meetings."

10. Detachment Commander's Report – ACO Air Capt. Guy Boutin – Report Attached

Captain Boutin said he was happy to be here and our relationship continues to go well in Alberta with our partners the Air Cadet League. We have officers here to support the League. He acknowledged Captain John Riswold as one who helps to keep things rolling and thanked him. Major Codner is the new Detachment Commander who not able to be here today. Major McLaggan is now in Ottawa.

By our Annual Report you will see that we spent a lot of money on the Cadets – over \$300,000, for things like gliding, survival training, mandatory training, fitness training, etc. That money is spent on feeding cadets, getting to and from activities and optional activities. Cadets Caring for Canada and YIP program and we spent that money on three separate activities – ie. In the past we spent the majority of provincial Sports & Drill but that was very costly so we decided to change that to add different activities. The one activity we are doing with the senior cadets is a leadership program called Radar Atlantis which is a day and half program which is very well received by the cadets. Next is the Zone Sports & Drill which we spent about \$50,000 on, and lastly is the SurvivAir program which has become very popular. We are trying to sell it in the Region and Saskatchewan and Manitoba are now very interested in SurvivAir and they hope that down the road we could have a region competition between Alberta Saskatchewan and Manitoba.

Our role is in support of the squadrons rather than inspections. We have increased our numbers of cadets, but this year we declined in our numbers – about 750 in the Region. For the most part the squadrons are doing well. Our theme is Attitude Matters and this is very important to us that the right attitude is displayed not only by the cadets, but the officers, parents, sponsors and League representatives at the squadron. Another theme is Developing Excellence and John Riswold has been working very hard on this and it is very labour intensive. The SurvivAir was a concept that was developed four or five years ago and they now have a team who has put this together. They have developed some training aids such as the Jeopardy game dealing with cadet knowledge, some small miniature airports and website where everything is there. There is a number of new COs in the province with about 16 new Changes of Command in the province. Our partnership between those of us in uniform and you as members of the League is very positive. We bring about 30 some odd people in to help with scholarships. SurvivAir is a great example of our positive partnership, as well as Sports and Drill on the Zone level. We invite you to our conferences and you invite us to yours is a good thing. It is good for us to be seen together. We are reestablishing contact

with Cold Lake regarding recognizing senior cadets. I mentioned earlier that at the Region level there is a reduction of 750 cadets. In Alberta we dropped about 200 cadets and our biggest concern is to do with retention with senior cadets. Working together to ensure we get those seniors back is important. The Long Service Medal will help and we need to do some good activities that will ensure that the senior cadets come back as they are the foundation of each squadron. We had a reduction of about 15 CIC officers and an increase of 40 Civilian Instructors which is the base that we pick from usually for CIC officers. Capt. Boutin encouraged to help recruit officers.

Capt Boutin recognized the top squadron in SurvivAir was 570 Squadron in Edmonton and runner up was 664 Cold Lake Squadron and plaques will be presented to them when we have our visits.

Capt. Boutin asked Major Rowley to come forward and Burt Gillings to be recognized as well as Daryl Fiss. Major Rowley presented Burt Gillings with a plaque thanking him for making SurvivAir the success that it is. Burt accepted the award on behalf of the people who did all of the hard work. One of the people who worked the hardest was Daryl Fiss who supervised the feeding of over 400 people over the weekend and did a terrific job. Capt. Boutin stated we are moving to Camp Wright for next year.

Capt. Boutin presented Commanders Certificate to #24 Red Deer as the Most Proficient Squadron in the province. Capt. Boutin presented the Certificate to the Commanding Officer, Major Michael Curtis and the Sponsor Chairman., Mike Sorensen.

#### MOTION

It was MOVED by Doug Tudor that all reports of Directors except Chairman's Report, Vice-chairman's Report and Director of Finance Report be approved as presented in the Operational and Motions Book. Hugh Boyd SECONDED. CARRIED.

Keith advised that you will have an opportunity to ask questions regarding the reports later in this agenda.

Keith Mann advised that all funds collected from the raffle items will go to a Veteran's group in honour of the Year of the Veteran.

Richard Waterson advised that they are building a new center for Veterans and he thought that would be an appropriate place for the funds to go from the raffle items at the back of the room.

#### MOTION

Richard Waterson MOVED that the funds of the raffle go to the new Veterans Center in Edmonton. SECONDED by Robin McQuitty. CARRIED

#### 11. Chairman's Report – Keith Mann - Page 21 Report

Keith thanked the members of the executive committee who are an experienced and dedicated group. We try to the very best of our ability to make sound and prudent decisions regarding the finances of the League. Regarding Camp Worthington, Keith must commend the Gillings family who has worked so hard to clean up Camp Worthington after the flood. Keith is aware of the dozens of hours that have been spent to do the clean up and the National President Lionel Bourgeois who saw the pictures of the flood damage asked recently how long until we can use the camp. Keith answered him that it was already in use and Mr. Bourgeois' remark was "you have got to be kidding". Fantastic job Burt to you and your crew!

Keith was happy to say as part of Capt. Boutin's report regarding 4 Wing Cold Lake; we had an agreement with Cold Lake to take our top senior cadets on a tour during Maple Flag. Keith related his experience with Maple Flag with the top cadets of the province. There have been many changes at Cold Lake and they had no knowledge of it any more. Keith has had a

preliminary meeting to put this back in place and hopefully the top cadet from each scholarship will take part in Maple Flag after their scholarship course.

Keith encouraged everyone to fill out the comment sheets as they are really utilized to help make things better. Communication is very important and Keith encouraged everyone that we are here to help if there are any challenges and he encouraged everyone to phone for help.

Keith thanked the Sponsors and Officers for their good hard work this year.

It was a great thrill to host the National AGM and he thanked everyone that worked on the committee for the last two years, asking them to stand and be acknowledged.

Keith thanked the Squadron Representatives who diligently liaison between the squadrons and the League. As Captain Boutin alluded to earlier, we are blest in Alberta to have a strong working relationship with our military partners in Edmonton Detachment. On numerous occasions, Keith had the pleasure of meeting with the Detachment Commander and Capt. Boutin to discuss problems and issues and always with an open mind to come up with solutions, and Keith thanked them for that.

As you will be hearing from our Vice Chairman later in this meeting, we must work towards improving our scholarship selection process to make the system more uniform and consistent to judge. We need to continue to get the information out to the squadrons correctly and help provide the best preparation for the cadets who are working toward their scholarships. To this end, Ron Hockridge and I made a presentation regarding scholarships at the Detachment Commander's Conference to outline some of the problems we do have with the applications. It is our hope that there will be workshops at the zone level where we can get that information out to all of the squadrons.

We hear success stories and we must come out of our box to share these successes with other squadrons. Keith also encouraged everyone to share their best practices with helping to set up a strong officer staff. Keith encouraged everyone to share this knowledge with others so that it can help the cadets including fundraising, recruiting, etc

Keith thanked the cadets of Alberta for their hard work and commitment to the program. You are our shot of adrenaline that keeps us wanting to be involved with this organization and Keith thanked everyone for that.

#### MOTION

Richard Waterson MOVED we accept Keith Mann's report as presented. Al Speilman  
SECONDED. CARRIED

#### 12. Vice-chairman's Report – Ron Hockridge – Report Page 23

Ron stated that he only wanted to highlight a couple of points from his report. The first point is regarding the Edmonton Flight Foundation Scholarship – two CIC officers have received and they will be announced at the Banquet tonight. We do not have any guarantee that this program will continue. Hugh Boyd and Bob Bondarevich did the negotiations to get that in place and the money came out of lottery funds that those people had so whether they are willing to continue with this we don't know at this point. It gives people who have come out of the Air Cadet program, received their pilot's license and are still involved with the Squadrons and are going into the CIC program a chance to improve their flight training. If this program continues, Ron will be seeking more input regarding the criteria to determine the recipients of this award. Ron thanked everyone who worked on the Sports and Drill Competition and stated that it is certainly a worthwhile event in each Zone. Ron thanked everyone who was involved at each zone and recognized the time and effort of those squadrons who hosted these competitions. The League in the past has provided funds for referees and medals and awards but he felt that some folks did not know about it. There are still rumblings of having a Provincial competition, but everyone is aware of the issues in that we don't have financing for such an event. However, there

is always room for innovative ideas. Hugh Boyd has presented a suggestion to Central Zone and we are free to ask Hugh about that if we can get funding for it. If you have ideas, bring it up at your zone meetings that will in turn go the Provincial committee and perhaps we can get something going. From little ideas come big events perhaps even a tri-element drill competition for the province and band competitions.

Scholarships will have an update later in this meeting. Ron has experience at every level and he is aware of all of the work that is involved. Ron thanked those who sit on Boards and we have a lot of good people who participate. He encouraged every squadron to have someone there as we were in need of volunteers last year. There is a benefit to having the experience to take back to your squadrons to help with Mock Boards. After the Zone Directors are finished with the applications, there is a day spent finishing the applications. Ron invited people to volunteer to help out with this, even as observers.

Ron thanked everyone for their support this year.

#### MOTION

Roger Thompson moved that the Vice-chairman's report be accepted as presented. **SECONDED** by Bob Clarke. **CARRIED**.

#### 13. Director of Finance Report – Carol Cox – Report Page 24

Carol stated that she has spent a lot of hours on the financial statements. There has been a significant change in the reporting so that it is easier to show how funds are being spent.

Carol wanted to highlight several areas on the audited statements. Carol asked everyone to go to page 2 of the audited statements. Regarding capital assets there were two additions namely a building was moved into Camp Worthington which was donated, and the purchase of a glider. Regarding advances to the squadrons on page 7, there we repaid to 570 squadron and we will do the other this year. Carol asked us to turn to the Income Statement our casino netted \$72, 266 last year. Carol pointed out on page 10 the donations we have received this year. These donations are donated for specific items and will not be included as a budgeted item from last year and they will be listed in the categories. She pointed out the donations from anyone for mileage goes into a special bank account and does not go into general revenues.

Go back to page 3 on the insurance proceeds we received \$13,500 for a damaged glider that repairs are not completed yet. It will show up in our deferred revenue. Deferred revenue which includes our casino proceeds of \$41,418, insurance proceeds for the repair to the glider and then there was \$2158 from the Alberta Sports & Recreation, Parks and Wildlife on an accrual basis on a twelve month period.

Back to page 3 and these are the expenses and for the budgeted areas we will not be able to come up with the actual amounts from last year. The National AGM for 2005 and the AGM AB provincial, financial audit – significant change as it has been separated out from the Office category as stated last year.

Repair and Maintenance shows a significant difference due to the donation from Mr. Skinner to repair windows at Camp Wright and that is repair and maintenance but it was received as a donation so we could not have anticipated those funds. Also beyond our control was the flood at Camp Worthington. There was also a repair on the roof at Netook which is being done right now and there was also a donation for that too.

Carol's goals this year is to track all donations so that she can bring to your attention at the next AGM. Insurance premiums have increased which is beyond our control.

Carol asked for questions at this time.

Gary Brauer, Chairman of Friends of 533 requested that the Friends of 533 receive your intentions in writing to repay the loan. Carol agreed to provide this to the Friends.

Doug Tudor asked where we had budgeted for a \$7500 surplus overall and we actually now have a net deficit of \$29. Carol answered that included in that deficit is the amortization of assets over the years which was not included in the original budget.

Bill Baker 526 League Representative stated that the motion on financial matters as he remembered it, was only the Chairs would vote on matters that affected only their squadron's money or their particular funds and not all financial matters to do with this League. He felt that all voting members should be able to vote on this budget.

Keith agreed that this is what we should be doing. Bev Burke stated that Bill is correct that it only relates when we are spending squadron's money and anything else is for everyone's vote.

#### MOTION

Claude Carginan, Chairman 533 St. Alberta MOVED that the budget be approved as presented.

Fred Johnsen SECONDED. CARRIED

#### 13.1 Assessment

Carol stated that the budget was based on the current assessment of \$33.00 per cadet to each squadron. She asked for a motion regarding this assessment.

Trent Porter, #7 Squadron asked if that is \$33 per cadet to be given to the Alberta League. Carol answered in the affirmative.

Claude Carignan asked if the \$1 for the legal fund was still to be included in the assessment.

Keith said that it is in addition to the assessment and we will deal with the Legal Defense Fund later.

Doug Tudor asked that we set a portion of our revenue stream and we haven't looked at the entire budget and determined if the entire budget goes and then the revenue stream goes. He is concerned that we are restricting ourselves in terms of revenue we may need based on what we decide about the budget.

Claude Carignan stated that if we are approving the budget we automatically approve the assessment so we should do the assessment first to put into the budget and then it fits fine. If we are going to approve the budget we don't even need to talk about the assessment as it is part of the budget. Doing it that way makes sense.

Bob Clarke stated that every year we are required to make a motion regarding the assessment before approving the budget. It is an annual requirement.

#### MOTION

Sue Anderson 781 Chairman, MOVED that the assessment be \$33.00 for this coming year.

Claude Carignan 533 Chairman SECONDED. CARRIED.

Carol stated that the budget is a completely different format than past years and Carol wanted to highlight some areas. Carol stated that under Revenue Stream, we have applied for a Disaster Relief funds for a grant and we are not sure of the amount we will receive. We will have a casino funds for the year 2006 but for the year 2007 there will be no casino funds. Any casino funds that we have not used from the previous year goes in as deferred revenue for this year. We also included the deferred funds for the glider repair.

Expenses have been laid out significantly different and she explained the expenses. We are keeping track of the Provincial. Scholarship Boards and Zone operating expenses, gliding and flying and then we get into facilities – Netook, and both camps. In the capital expenditure part these are ones that we have budgeted for that are funds that are not donated. There will be donated funds come in that will be notated as such.

Doug Tudor asked regarding expenses regarding amortization but showing no budget number. Carol answered that this is the practice as per the CIC handbook. Doug asked a question regarding capital expenditures – do we as an executive have any guidelines on what we are going to capitalize. Carol stated that we are still researching this and there is no set policy at this time.

#### MOTION

Doug Tudor moved that we only capitalize items that are more than \$2000. There was no SECONDER, therefore Motion is dead.

Richard Waterson, Central Zone Director, stated that under Gaming Rules that we must expend all funds within two years of the casino and he questioned the deferred revenue. Carol stated that we must fill out a report to Gaming to detail this.

Claude Carginan 533 Squadron as you have a formal request for the \$40000 to be returned to the Friends of 533, should that not be included in your budget and if so it would show as an inter-fund transfer and repayment of that and that would reduce your surplus from \$73000 to \$33000. Would that be in order?

#### MOTION

Claude Carignan MOVED that the \$40,000 repayment be included in the budget as it is a known item to be paid back to Friends of 533. SECONDED by Richard Waterson. CARRIED

Bill Calloway 88 Airdrie is not sure that the \$40,000 should be included in that. The income and expenses is operating income and expenses and the \$40,000 is included in receivables and is a balance sheet item so paying that off is not a part of a regular operating expense. Carol stated that we are going to include it as an adjustment.

Wayne Reitsma 395 Squadron shouldn't show up as an expenditure in the budget and should show up as allocation of a surplus. Carol stated that is where we intend to put it.

Rob Bauhaus 903 Strathmore asked if there is an ability to put in a line item for a contingency to account for interim sponsorship of a squadron such as Edson.

Wayne Reitsma asked if we could set aside a portion of the surplus to allow for the temporary sponsorship of a squadron or the orderly windup of a squadron.

Keith suggested that this could be accounted for in an Emergency Fund which is more proactive as it does not limit it to problems with a squadron.

#### MOTION

Wayne Reitsma, 395 Squadron, moved that we add a reserve of \$5000 to the budget to allow for the emergency contingency fund for the Board. Doug Tudor SECONDED. CARRIED.

Bob Clarke, stated you should set it at a certain amount not “up to” and it was so amended in the motion.

Claude Carignan, Friends of 533, questioned budget item under Facilities and he noticed that for each of the next three years we have totally different amounts and how these amounts were arrived at. We should also consider that the Camp Wright Lease is up for renewal and we don't know if it will be renewed, what the expenses will be for Camp Wright, what the bookings will be and how we can do this if we don't know how much revenue we are going to bring in. How were those figures arrived at. Carol stated that we took what was spent last year and added inflation amounts and as for the continuance of Camp Wright, we are under the assumption of continuance and that the lease will be continued for budget purposes only.

Bill Calloway, 88 Airdrie asked about less deferred revenue and Carol stated that this is the amount left over from last year that goes ahead into the future revenue.

Trent Porter, #7 Penhold Squadron, asked regarding large difference in Camp Worthington under facilities between years. Carol answered that we required to do a survey for the lease and it is a one time deal and flood damage.

Burt Gillings stated that the survey is a legal requirement to have the survey done to have the lease renewed. There is a building that should have been finished by now and some of that will be carried over into this budget year.

Keith clarified that flood damage was \$3400 and the survey was \$8200 and that would show the difference.

Doug Tudor asked regarding the survey that was done. Carol answered that this was for Camp Wright not Camp Worthington.

#### MOTION

Lawrence Wright, 65 Chairman MOVED that the budget be accepted as amended. Daryl Fiss 572 Chairman SECONDED. CARRIED

#### 13.2 Appointment of Auditors

#### MOTION

Carol Cox MOVED that Doyle and Company, Chartered Accountants, Edmonton, be the auditors for the coming year. Robin McQuitty SECONDED. CARRIED

#### 13.3 ACC9

Carol has new ACC9 forms and they should be completed by Nov 30. She will not be able to be contacted at work for the next three months so contact at home. She will be doing a presentation regarding budget and reporting matters. In the future, Carol will be doing a Power Point Presentation for the squadrons on financial reporting for non-profit organizations, and requirements for registered charity status, for issuing donation receipts and also on ACC9s.

Claude Carignan thanked the provincial committee for putting in the procedures to make donations for personal donations. Carol will not issue any receipts for anything less than \$25 as it is just too much work.

Wayne Reistma thanked Carol for all of the work, time and effort and it has clearly taken a lot of time.

#### Presentations

Lorna Calloway, Chairman of 88 Airdrie Squadron made a donation of \$1500 to Camp Worthington, stating that the cadet's experience at Camp Worthington have been some of the best in their cadet experiences. Burt thanked Lorna for the support from one of the newest squadrons in the province and he happily turned it over to the Treasurer to be put to good use.

Fred Johnsen on behalf of Suncor Energy Foundation, he presented a donation of \$2000 of which \$1000 to go to Camp Worthington to help with flood damage repairs and the other \$1000 will go through to 533 Squadron. Burt Gillings thanked Fred for his company's generous donation to the Camp and turned the cheque over the Carol.

Burt Gillings, spoke about SurvivAir with a great deal of credit going to officers at Detachment who put their hearts and souls into making that weekend happen. They are the ones that made it happen. The only disappointment is that parents, representatives, etc. did not come out to see what was taking place when VIP tour times were set up.

## LUNCH BREAK AND RECONVIENE AT 12:40

### 24. Questions to the Directors from the floor:

Doug Tudor directed a question to the Past Chairman's report regarding business methodology, asking if he could give us a little more insight. Bob Bondarevich stated that we have already addressed some of the concerns regarding Edson. It turned out that it was a success but it could have gone the other way. There was enormous amount of time spent on this issue. We never had a contingency fund and we handled it by shuffling the funds around and there was no means in place to deal with this. Bob is pleased to see a contingency fund and the executive will now go back to the table and draft policies to deal with a situation of this nature. It is a serious matter to the executive and we are now able to address these issues. Richard Waterson asked if the questions are for only the reports in the book. He advised that his report has been included in the package and there are copies on the registration table. Hugh Boyd, 65 Squadron League Representative, advised that the cadet population was down to the 2200 range and that is very worrying because we can't stand still – you either going ahead or going backwards. He wanted to know if the executive committee had any plans in place for recruiting and public relations to help change that number and wondered if we were going to appoint a public relations person. Keith stated that he has had a communication from National advising that there has been a drop in numbers nationally across the three elements, but it was felt that it was a fluctuating cycle. Keith felt it would be a good idea to have someone to look after recruiting/public relations and he wanted everyone to let us know of ways to do this by their success stories. Hugh Boyd stated that the province is the fastest growing economically and in population in the country and our numbers are not translating. Keith stated that we are sitting at 2157 for this year and according to a report from Detachment Edmonton and confirmed by National, we did hit a peak of about 2454 but the overall drop of cadets was around 124.

Richard Waterson Central Zone Director, 810 Squadron said that we always have dealt with an ebb and flow in every squadron. Getting the information out there is what makes a difference in the recruitment numbers. He felt that the medal will have a bearing on the retention. Keith said that when you look at the numbers it is not just recruiting but retention and it is felt that the Long Service medal will help. National is working on this as an important issue. You will always loose about 25% and what do we have to do to get that number cut back.

Hugh Boyd stated that recruiting is primarily a civilian responsibility to get out into their communities and to publicize the cadet activities. The military has a role in retention not recruiting. Hugh urged that everyone take it to heart as it affects how many scholarships and camp spaces we get and if we aren't doing our bit then our cadets will miss out.

Doug Tudor regarding Richard Waterson's report regarding a motion that a meeting was called out of order. This matter dealt with a League Representative had sent out proxies. Keith stated it was discussed at an executive meeting and although there was nothing covering what the League Representative had done, but in fact there was not a Quorum in place for that meeting and therefore we ruled that meeting out of order. That is one of the reasons that we will deal with changes to the constitutional in the Motions at this meeting. Richard Waterson advised that they were far below the quorum for that meeting and his report states that fact and it was his error.

Doug Tudor asked how many times zone meetings have been declared out of order and Keith answered that this was the first time in his experience.

Ron Ilko, Past Chairman noticed in Bev Burke's report regarding statistics for Membership Registration. Bev advised that she will address the numbers later in the agenda.

Ron Ilko asked on page 28 item h) regarding the national flying committee changing airplanes and that we should be looking down the road in getting funding. Ron asked the Director of Air Resources what plans were in place for Alberta to start planning for a change in aircraft.

Eric Steffensen, Director Air Resources advised that this has been discussed in a rather broad basis and right now the plan for Alberta is to use the Scout which should be quite adequate for the next 15 years so there is time to plan yet. Right now our plan for Alberta the one tow aircraft to re-engine in 2008-2009, the SSV tow aircraft will be re-engined in 2009-2010. With the 200 hour YFR (yearly flying rate) and we have 2000 hours on the engines, that means those Scouts will be good for another 10 years so really what we are looking at for our tow aircraft we should be good until the year 2019-2020. We have a lot of capacity with the three winches and two tow planes and he would like to see us purchase another glider in the near future.

## 25. Business Arising from Previous Minutes

### 25.1 Interest on Legal Defense GIC

The fund has been capped at \$100,000 and the provincial chairmen agreed that this would be an adequate amount. This fund is made up of donations of the \$1 per cadet and the sale of an aircraft. The interest gathered stays in the legal defense fund. The cap will be \$100,000 plus interest. The minimum is \$80,000 and if there are situations where that fund goes down below that amount then they will ask for donations. Claude Carignan asked if we would be donating the \$1 this year and Keith answered no. Keith stated that it was a thought out of Ottawa that was the recommendation that the provinces themselves look at their own legal defense fund should there be a need in our own province and National has a court case then they were looking for more money, we in Alberta would not be in the position to send them money until October of next year. Therefore if the need did come from Ottawa we would have a contingency fund to deal with a situation if there was a law suit. We have been very lucky here in Alberta to date.

Bill Baker 526, Barrhead, asked if the funds are available to the provinces if there is a law suit. Keith stated that if named in a law suit then the funds would be available. If it was just the Alberta Provincial Committee that was in a law suit, they would have to check on that. We are not sure if we have our own officers and director's liability insurance here in the province but we will check on that. Bill Baker thought that if we don't have access to those legal defense funds as a province, then we should look at starting our own fund for an Alberta legal defense.

Claude Carignan, 533 Sponsor Chair thought we are on the right track but thought that more money being asked of the Sponsors is difficult. Could we not set up a contingency fund for legal defense?

### MOTION

Claude Carignan MOVED that we set up a contingency fund for legal defense in the amount of \$2500 to be included in the 2006-2007 budget. No seconder to the Motion. Motion is dead.

Richard Waterson thought that we should look into liability insurance for directors and Keith stated that we will get an answer on that.

### 25.2 Report on 2005 National AGM

The financial items are in the expenses provided by the Director of Finance. Keith advised that if you follow down the expenses with the total being about \$15,000, with donations from Olds Squadron to pay for the prizes for the essay contest. The bottom line is the net donations from food companies, service clubs and grants were over \$8,000. The bottom line was the cost the Alberta Provincial Committee was just over \$5000 to host the National AGM. All expenses and donations are outlined in the Financial Statement. Carol advised it is under the Office and the income was under other donations, but we did do a tracking for this event and it is as Keith has laid out. A great deal of success was due to the volunteer group.

### 25.3 Item #16 re: Camp Wright

Regarding Minutes page 7 regarding a question raised by Fred Johnsen. John deBruijn stated that he couldn't book a long term booking. John was advised by Fred that they had made another long term booking at another venue and John did nothing further as he assumed the matter was ended.

Fred Johnsen NE Zone Director asked John and stated that not so much for his squadron but so things don't happen like this in the future, have these matters been resolved. John answered yes.

Capt. Bently Barr, 533 advised that he tried to salvage a weekend and he found out that every weekend that they had been double booked for the entire year. The sea cadets backed out of the weekend because there was not enough cabins for all of the cadets. He wondered why the camp was double booked which sabotaged his training program. Capt. Barr wondered why the numbers are so different from Camp Wright and Camp Worthington. Capt. Barr wanted to know how many squadrons are using the Camp and if there is a reason the squadrons are not using the facility then we should be asking why not.

Keith advised that John deBruijn will have the booking numbers at our next executive meeting.

Claude Carignan, Chairman 533 the question has not been resolved regarding the five year plan but they have no knowledge if their bookings are going to be honoured. This makes it difficult to plan their training year. At this point they do not know if the Camp will honor their commitment for the bookings at the Camp or not.

Bob Bondarevich, Past Chairman, which during his term what has been raised from 533 was brought to his attention. What we as a provincial committee to determine whether this is isolated cases or a blanket problem. He received only one letter with this concern and asked if there are other concerns to give it to us in writing so we can insure the facilities meet everyone's needs. We are sensitive to the needs but we all have to work to resolve this.

John deBruijn when he received communication verbally from Fred Johnsen for three years at another facility he has not approached 533 since then.

Wally Johnsen, 533 League Representative asked who has priority sea cadets or air cadets at Camp Wright. It is first come first serve. Keith advised that when John deBruijn took over the Camp he did not have the record of a long term booking and he would naturally book other camps. Once we found out that there was a double booking we tried to act on it as best as we can.

Capt. Barr was in the log book and there has been some confusion as to the bookings. There has been some confusion as to who is handling the bookings. He was told by Capt.

Finkbinder of the Sea Cadets who booked that facility from someone other than John deBruijn and if we can not count on the bookings which we have used for the last 20 years then they will put their money elsewhere. There are a number of ill feelings over this issue and it is important that this matter and the bookings be resolved. Keith asked if he would

indulge the executive committee some time to discuss this at the executive level. Capt. Barr said that he is willing to listen to options.

Doug Tudor Central Zone delegate, stated that he has experience in dispute resolution as though we are from different sides when we are all on the same side. Perhaps it is best resolved by the individuals who are involved to find a solution rather than tying up the entire executive.

## 26. New Business

### 26.1 Notices of Motions

#### **#1 Motion by Richard Waterson regarding Chairman vote on financial matters**

##### MOTION

MOVED by Richard Waterson and SECONDED by Edgar Kopke that the following corrections be made to the Constitution of the Air Cadet League of Canada Alberta Provincial Committee:

Page 2, Point 5, section a) Eligible Voters:

Add: i) only Sponsor Chairman or Proxy may vote on financial matters

Page 6, Point 16, section d) Voting:

Change to: Current members as outlined in Section 5 are allowed to vote.

CARRIED UNANIMOUSLY

As stated at the 2004 Annual General Meeting, the incoming administration will handle the changes to the Constitution and the issue will be put to the vote at the next Annual General meeting.

Peggy McAllister, 878 League Representative, spoke in opposition to this Motion. She thought it is time that we just let everyone vote on all matters. A few years ago there used to be a contingency grant that came from the league to the squadrons. Eventually the league got into a position where they couldn't do it anymore and asked the squadrons for money which is now the assessment fees. The sponsors would now have to pay the assessment fees. Because of that the League gave sponsor chairs the right to vote on financial matters. The difficulty with that is the money coming in from donations, assessment fees, casino funds, etc. with all of us helping to earn that money. When you come with the financial statements you don't go into detail from which account the funds will be paid for. Peggy thought it is time to do away with a motion that limits who can vote on financial matters which deals with a great deal of what we discuss. How much weight does it now hold? We are now all responsible people and we should all have a say in how the money is spent. We don't need this entrenched in our Constitution and it is about time that this motion be done away with. Bill Baker 526 Squadron agrees with Peggy and advised that there was a motion many years ago that voting on financial matters was voted on by sponsor chairman if that financial matter affected them directly. To only have the sponsoring chairmen to vote on all financial matters for this League is not right or correct.

##### MOTION

Doug Tudor MOVED that there be an amendment to the Motion to say i) only Sponsor Chairman or Proxy holders may vote on *sponsor assessment rates*. Pat McPhee 810 Sponsor chairman. SECONDED. CARRIED

Hugh Boyd, the cumulative total of all sponsor chairs exceeds the total of all others at the meeting. He is in favour of this motion with Peggy McAllister.

MOTION

The Motion as above was as amended. CARRIED

**#2 Motion regarding Section 16 of Constitution**

MOVED by Bev Burke that the following amendment (in italics) be made to the Air Cadet League of Canada Alberta Provincial Constitution as follows:

16 VOTING:

- a) Voting on all matters brought before a meeting of the Provincial Committee and/or Zone Committee shall be by show of hands of the members present. *For the purpose of confidentiality, a member present may request a ballot vote, in which case, the Chairman shall direct that a vote be taken by ballot from those members present.*
- b) A mail vote may be made by the members of the Provincial Committee entitled to vote on any matter which the Executive Committee of the Provincial Committee *only* shall determine to require immediate action and which matter requires ratification or approval of such members of the Provincial Committee. The Chairman of the Provincial Committee shall present the issue or matter requiring ratification or approval to such members. The member shall exercise his vote in writing and the same shall be dispatched by mail within fifteen (15) days of the mailing by or on behalf of the Chairman of the matter or issue upon which the vote is required.
- c) For the purpose of voting at Annual Meetings or other regularly called general meetings of the Provincial Committee *only*, a Local Sponsoring Committee Chairman may, if unable to be personally present at such meetings, give a proxy to another member of his Sponsoring Committee. Such proxy is required in writing.

SECONDED by Burt Gillings

Doug Tudor asked for the mover of this Motion let us know the purpose of this proposed Motion.

Bev Burke, Southern Zone Director, advised that the purpose of this Motion was to deal with the proxy vote taken at Central Zone. A proxy vote was allowed at that election. Several members of the executive thought that what happened at the meeting at Central Zone was illegal and/or immoral. The only elected position is that of the zone director and that people should be present to vote on such a matter. Zone meetings are regularly scheduled and the distance and expense should not be a concern. We should have people present to deal with such an important matter. The Motion is to be by a show of hands or by secret ballot if requested.

MOTION

Doug Tudor moved an amendment to this motion as follows:

- 16 a) remove “for the purpose of confidentiality” and begin the next sentence A member...
- 16 b) remove the word in italics “only” as it states the Executive Committee of the Provincial Committee
- 16 c) For the purpose of voting at ...with the balance of item c) to be replaced with the following: Provincial Committee or Zone meetings, a Local Sponsoring Committee Chairman may give a proxy to another person. The Proxy shall be verifiable by the Chairman if he/she determines it necessary.
- 16 d) to remain as per the Constitution

Addition of 16 e) For the election of Zone Chairman and Zone Delegates, the Quorum for a Zone will be 50% of the Local Sponsoring Committee Chairman with Proxy acceptable.  
Hugh Boyd SECONDED.

Mr. Boyd stated that we should allow Proxies at a Zone level as we allow them at our Provincial level. Chairmen for whatever reason may not be able to get to that meeting and this ensures that their vote is counted.

Bev Burke stated that they should be a member of their sponsor executive and what she wanted to avoid carrying proxies for more than one member. Bev wanted to avoid three or four people from one sponsoring committee carrying proxies from other sponsoring committees.

Doug Tudor stated that he would rather have the sponsor chair's input on an issue rather than not have any input. If I set it up that he or she must personally be there then I risk the possibility of them not being able to attend and give their input.

Dan Thompson asked why a League Representative can't carry the Proxy of the Chairman. Doug Tudor stated that each Zone should decide what the best solution for each zone is. The way the amendment is worded it does not say that it has to be in writing but only verifiable by the Chair.

Keith stated that the reason we didn't encourage proxies was so that they would attend the zone meetings.

Doug Tudor stated that only the sponsor Chairman can be a member of the Alberta Provincial Committee, ergo only that person can be a member of the zone which means there is no provision for anyone else to be a member of the Alberta Provincial Committee

Bev Burke stated she still stands by the Proxies as long as it is another member of the sponsoring committee carrying that Proxy for the Chairman, but she has a problem with one individual coming to a zone meeting with seven different Proxies and providing that as input which is totally unfair and can lead to all sorts of abuse.

Doug Tudor stated he finds it hard to be abused as the chairman must give their permission for the Proxy as all it is casting a vote. These Proxies are simply carried to a meeting for a vote. The individual is simply carrying the wishes of those Proxies to the meeting.

Bev Burke asked Doug to explain, for instance, that she arrives at the meeting with seven Proxies and advises that now we are having vote and two people are up for election. Do I get to say that two of these Proxies are for candidate A. and five of these Proxies are for candidate B. Bev asked how you are going to know that they are voting as they have been instructed.

Doug Tudor stated that if you as the person running the election feel it is necessary to verify the Proxy, then verify the Proxy with the person who gave the Proxy.

Bev Burke stated that you may not know how they voted.

Doug Tudor replied it can be done in writing. He did not want to tie our hands to old technology regarding a Constitutional change.

Bev stated that sometimes the old methods are tried and true and keep you honest.

Doug replied that just for the record stated he felt he was an honest person.

Richard Waterson if we allow Proxies then the League Reps be carrying these proxies and that there be advanced notice that the Proxies will be carried and not done at the last minute. An email was sent out only a couple of days ahead of the zone meeting and because of the shortness of time there was no time to verify the proxies. There needs to be a time line on this.

Dan Thompson stated that the League Rep should be able to carry the Sponsor Chairman's Proxy and it should be in a sealed envelop.

Robin McQuitty stated that everyone must know who is up for nominations and that no nominations can come from the floor. Keith stated that if that would be the case then the people who sent the Proxies may not know who is running if new names come from the floor for election.

Hugh Boyd is not aware of any zone elections that have been contested. He would like to see someone from the squadron at the meeting as he might not know the squadron's wishes. It should be the last resort for the league rep to carry the Proxy.

Burt Gillings stated that two of the things we try to instill in cadets is commitment and dedication. If you are going to be involved then commit to be involved. By lack of attendance at a meeting you have walked away from your responsibility. There are people who travel a great distance to attend meetings. They should take their responsibilities seriously.

Keith advised that on the Proxy form it states that the person must be in good standing of the squadron sponsoring committee.

Bob Brauhuis 903 stated he thought it should be an original signature and stay away from e-mail Proxies.

Doug Tudor re-read the amended Motion

Doug Tudor moved an amendment to this motion as follows:

16 a) remove "for the purpose of confidentiality" and begin the next sentence A member present may request a ballot vote, ...

16 b) remove the word in italics "only" as it states the Executive Committee of the Provincial Committee

16 c) "For the purpose of voting at Annual Meetings or other regularly called general meetings of the Provincial Committee only a Local Sponsoring Committee Chairman may, if unable to be personally present at such meeting, give a Proxy to another member of his Sponsoring Committee. Such proxy is required in writing." with the balance of item c) to be replaced with the following:

"For the purpose of voting at Provincial Committee or Zone Meetings, a Local Sponsoring Committee Chairman may give a Proxy to another person. The Proxy shall be verifiable by the Chair if he/she determines it necessary.

16 d) to remain as per the Constitution

Addition of 16 e) "For the election of Zone Chairman and Zone Delegates, the Quorum for a Zone will be 50% of the Local Sponsoring Committee Chairman with Proxy is acceptable."

Richard Waterson noted a point of order that 50% is not a majority regarding a quorum and it should state 50% plus 1.

Doug Tudor stated that under 15 of our Constitution it lays out what constitutes a quorum. Bill Baker on the amendment on the sponsoring chairs vote – do the league reps not get a vote anymore?

Doug Tudor said that the league reps would not have a vote as it is amended.

Doug Tudor withdraws the amendment 16 e)

Keith advised that the original person, who made the motion, Bev Burke, has to agree to split this amended motion. Bev Burke stated she was in agreement to split this amended motion. Burt Gillings who seconded the motion agrees.

MOTION re: 16 a)

Regarding Section 16 a) as amended – removing “for the purpose of confidentiality”  
CARRIED

Ron Ilko suggested that we split up this motion because we started out with one large motion and this group has decided to break it up into three distinct parts. Doug Tudor replied that he proposed that we have separate amendments to the motion. Ron Ilko stated we will break it up into sections for easier clarification.

MOTION re: 16 b)

Regarding Section 16 b) amendment to remove the word “only” CARRIED

MOTION re: 16 c)

Regarding Section 16 c) amended as follows:

“For the purpose of voting at Provincial Committee or Zone Meetings, a Local Sponsoring Committee Chairman may give a Proxy to another person. The Proxy shall be verifiable by the Chair if he/she determines it necessary. SECONDED by Hugh Boyd DEFEATED

Trent Porter thought the signature should be original on the Proxy.

Richard Waterson asked if the League Reps still have the right to vote.

Claude Carignan thought the word person should be stay with the original motion with the Proxy to be given to another member of the sponsoring committee.

MOTION re: 16 c)

Claude Carignan moved that we change “person” to “a member of the sponsoring committee”. Robin McQuitty SECONDED. Motion withdrawn.

Doreen Wolf, 868, if you read the Alberta Provincial Proxy that was sent to each of us, it basically says the person appointed must be a person in good standing of the squadron sponsoring committee. So that means as chairman, if I give my Proxy to someone it must be to a member of the sponsoring committee.

MOTION re: 16 c)

Regarding Section 16 c) as originally worded as follows:

“For the purpose of voting at Annual Meetings or other regularly called general meetings of the Provincial Committee only a Local Sponsoring Committee Chairman may, if unable to be personally present at such meeting, give a Proxy to another member of his Sponsoring Committee. Such proxy is required in writing.” CARRIED.

Claude Carignan asked if this motion we just passed for Section 16c) is this just for provincial.

Keith clarified that Proxies can not be carried for zone meetings.

### **#3 Motion re termination of Official Sponsorship**

MOVED by Ron Hockridge the following regarding termination of Official Sponsorship:

- a) In the event that the Official Sponsor of an Air Cadet Squadron chooses to terminate their Official Sponsorship, and a new Official Sponsor cannot be readily found, then the Alberta Provincial Committee will assume the interim role as Official Sponsor of that squadron until such time as a replacement Official Sponsor can be found and approved.
- b) The Alberta Provincial Committee, through the Executive Committee, will search for, and by majority vote of the Executive Committee, appoint a Liaison Person to represent the interest of the Executive Committee at the squadron.
- c) The Executive Committee shall develop and approve a Terms of Reference for such a Liaison Person to outline their role and responsibilities in the interim position.
- d) Notwithstanding Section 11 f), the Executive Committee shall be empowered to establish a fund not to exceed \$2,500 (Two Thousand Five Hundred Dollars) for the interim operation of the squadron. Such a fund shall be re-paid to the Alberta Provincial Committee once a replacement Official Sponsor has been appointed.

SECONDED by Eric Steffensen

MOTION re: 3a)

Evelyn Hutchings moved that we amend in section a) the word “will” to “may” assume the interim role... Claude Carignan SECONDED. CARRIED

MOTION re: 3d)

Lawrence Wright, 65 Squadron moved an amendment to Section d) to eliminate “Such a fund shall be repaid to the Alberta Provincial Committee once a replacement Official Sponsor has been appointed”. Wally Johnsen SECONDED. CARRIED

Wayne Reitsma asked about Section a) to add the “timely and orderly disillusion of the squadron” Ron Ilko stated that this proposed amendment change the meaning of this motion and will not be allowed. His reason is extending the idea of giving another option with a right to either sponsor or wind it up in an orderly manner.

Bill Baker stated that as a sponsor you have the right to wind up a squadron and this was confirmed by Ron Ilko. After general discussion Ron Ilko stated he may have misunderstood Wayne’s reasoning for his amendment and will allow it.

Hugh Boyd commented that our Alberta Provincial Committee may be assumed to be competent and will not commit the organization beyond its ability to service and meet its obligations. He thought that the Committee had done a good job of this situation in the past.

MOTION re: 3a)

Wayne Reitsma MOVED that where an official sponsor can not be found then the Alberta Provincial Executive committee may commence the orderly disillusion of the squadron. Richard Waterson SECONDED. DEFEATED

Bob Clarke stated that we already have mechanisms in place, do we not have faith in the Provincial executive as to know when to pull the plug on a squadron?

Trent Porter #7 asked about the cadets what should we do.

Bill Baker stated that this is what this motion is for.

#### **#4 Motion regarding Sponsoring Committee Constitutions and By-laws**

##### MOTION

MOVED by Doug Tudor that there be an insertion into the Constitution at an appropriate spot as determined by the Secretary of the Alberta Provincial Committee the requirement as follows:

##### Sponsoring Committee Constitutions and By-laws

The Sponsoring Committee established by the Sponsor to discharge the responsibilities of the Sponsor shall have a constitution and by-laws. These constitution and by-laws shall relate solely to the operation of the Sponsoring Committee in relation to discharging the responsibilities of the Sponsor in supporting the operation of the squadron. These constitution and by-laws shall be submitted to the Executive Committee of the Alberta Provincial Committee for approval at such times as the Executive Committee shall establish. Amendments to approved constitutions and by-laws shall be also be submitted to the Executive Committee of the Alberta Provincial Committee for approval before the changes shall become effective.

SECONDED by Bev Burke

Richard Waterson strongly disagrees with this Motion. He believes that an organization can only have one constitution and any changes must be dealt with nationally. Most changes are dealt with by their by-laws. He believes that sponsors will be against this.

Evelyn Hutchings asked why the sponsoring committee has a Constitution. They should have bi-laws only and work under the provincial Constitution.

Doug Tudor gave the background of the Motion dealing with the responsibility of the assets regarding a sunset clause which deals with the distribution of any assets should a sponsoring committee decide to dissolve.

Claude Carignan stated that in order for a sponsoring committee to be registered under the Society Act they must provide Constitution and by-laws, which specifically states what they will do with their assets.

Dan Thompson, 859 stated that the assets that belong to the sponsoring committee came from their Legions.

Keith asked what happens in the case of a parent sponsoring committee they have to have a disillusion clause in the by-laws and constitution in order to be registered by the Society Act. The only problem with a disillusion clause, is that the place where you are giving the assets to, they also have to belong to the Society Act. There are benefits to being registered under the Society Act. Keith felt that there is not a concern that we will be interfering between the sponsor and the sponsoring committee

Richard Waterson stated that the ANAVETS are registered under the Society Act and their rep reports back to the meeting on that squadron.

Claude Carignan advised that they just went through this process of registering under the Society Act. They have their by-laws and constitution on their website and they are willing to help anyone who needs any help.

Hugh Boyd said that where there is a Legion involved they strike a committee. If they don't do that then the parents strike a committee and the sponsor should recognize the parent's committee as a legal committee. Hugh is a little bit concerned that opportunities for micro management have come into this and advises that we have to be careful in this matter.

Paul Spurrel asked that thousands of dollars disappeared in his situation and he wanted to know if you are a registered Society can this situation ever happen again. Will this ensure that the funds go to the cadets? Could someone from Gaming answer that?

Bob Bondarevich advised that he cannot tell a Legion or service club what they can or cannot do. But the Sponsor that holds the Charter is the governing body of that squadron or if a group wishes to form a group they must be approved by the Sponsor. If approved they can register with the Society Act. If there is a Supporter Group that group must be accepted by the Sponsor. You can not tell anyone who is a Society what they can and cannot do. Furthermore if we decide that what we do can not be ultra virus, nor can we tell someone to become registered under the Society Act. We want to make sure that by-laws are in compliance with the Alberta Provincial Committee Constitution.

#### MOTION

Lawrence Wright MOVED that the amendment sponsors and or committees needs a constitution or agreement to be recognized by the Air Cadet League Alberta Provincial Committee. The Provincial Committee may recommend a guideline for a constitution for the sponsor or the committee or the group Dan Thompson SECONDED. DEFEATED

Lt. Kelly Jensen, 874 Edson Squadron CO asked what happens when the sponsor does not follow the by-laws. What action does the Provincial Committee take?

Robin McQuitty asked how we ensure the funds go back to the cadets when a sponsor is dissolved.

Bob Bondarevich stated that we have not got access to those funds unless we take them to court.

Doug Tudor stated that with respect to assets it is up to the sponsors what they do with their assets unless there is a sunset clause in favour of the Alberta Provincial Committee.

Bob Bondarevich stated that it is an advantage for us to have a relationship in this regard so if a disillusion has happened the assets would come to the Alberta Provincial Committee for the benefit of the cadets.

Hugh Boyd said that all of the squadron funds go through one set of accounts by the sponsor.

Bob Bondarevich asked all sponsor chairs if they felt that something may compromise the relationship with the sponsor.

Richard Waterson mentioned a previous problem in his experience where the CO had his own squadron account, which created a problem.

#### MOTION

Claude Carignan MOVED that this Motion be referred back to committee for better clarification and review. Paul Spurrel SECONDED. CARRIED

BREAK FOR 5 MINUTES TO RESUME AT 3:55 P.M.

#### 26.2 Insurance Update

Keith advised that we had a very small increase and it is hoped that the increases will have leveled off a bit.

#### 26.3 Gliding Equipment Update

Eric Steffensen, Director Air Resources brought us up to date on our new gliders. There was a purchase of a damaged glider and it is now being repaired at Gimli and it will be repaired fully for \$13,500. We purchased a glider for \$12,000 and it is going through SIRP and hopefully by next spring we will have 6 gliders in Alberta, with 1 in Peace River, 2 at Edmonton, 2 at Netook and 1 down south at Taber. This will look after our requirements for some time. Regarding the accident no one was hurt.

Dan Thompson, 859 asked if we are no longer gliding at Cowley. Eric stated that there is a possibility but the facility must be approved. Dan Thompson stated that they are gliding at Netook and it is a 6 hour drive up and 6 hours back and it doesn't give much time for gliding. They have missed gliding for various reasons the last three times. Dan Thompson stated that they are loosing out on opportunities.

Eric stated that we had 26 cadets in Alberta that were required to finish their flying time to complete their scholarships. Eric Steffensen said that out of the 26 there are 9 or less to finish and it is indicated that they should be finished by end of the fall gliding season.

Pam Mattock, 52 Chairman, asked why there is not another glider in Netook when there are cadets that need the flight time. 52 City of Calgary Squadron has 4 cadets who did not completed and only 2 have completed, could not another glider be brought to Netook to assist them in completion? Eric stated that it is hoped that the Edmonton glider can be moved to Netook after that cadet completes so the cadets at Netook can complete.

Deb Duncan, 11 Sponsor chair advised that her squadron was supposed to go gliding at Vulcan but it has been cancelled for this month so all squadrons in the far south can not fly. It is a long trip to Netook for those cadets to travel and the distance involved almost makes it impossible.

Keith stated that they are bending over backwards to get the flights completed for these cadets. Deb Duncan asked if there is going to be any penalty to those cadets if they can't get their flight time in. Eric stated that some arrangements will be made to make them a priority. Their student license is good for 5 years and they must get 20 solo flights in. The objective is to get them completed as soon as possible.

Major Curtis, CO 24 Squadron asked will those cadets who didn't complete the gliding scholarship be given credit when it comes to applications to other scholarships.

Eric Steffensen and Keith Mann both advised that those cadets did attend the National Course and will be given credit for that course.

Major Curtis CO 24 Squadron was speaking to Major Rowley and would like to pass on a great big bouquet to Burt Gillings at Camp Worthington. On the last weekend in September they had a joint exercise with 504 and 24 Squadrons with 145 cadets, 11 Officers and 7 Staff and the camp was in fine shape and they really appreciated the work of Burt Gillings and his team. Job well done and thank you. Applause

BREAK UNTIL TOMORROW AT 9:00 A.M.

Sunday, October 16, 2005

Call to Order

Chairman Keith Mann called the meeting to order at 9:00 a.m.

1. Final Report of the Nominating Committee

Bob Bondarevich advised that there have been no further nominations received, but nominations may come from the floor. Bob stated the slate of officers again as follows:

|                            |                 |
|----------------------------|-----------------|
| Chairman:                  | Keith Mann      |
|                            | Doug Tudor      |
| Vice-chairman:             | Ron Hockridge   |
| Director of Finance:       | Carol Cox       |
| Secretary:                 | Darlene LaRoche |
| Past Chairman:             | Bob Bondarevich |
| Director of Air Resources: | Eric Steffensen |

|                               |                   |
|-------------------------------|-------------------|
| Director of Netook:           | Brian Leatherdale |
| Director of Camp Wright:      | John deBruijn     |
| Director of Camp Worthington: | Burt Gillings     |
| Director of NE Zone:          | Fred Johnsen      |
| Director of NW Zone:          | Robin McQuitty    |
| Director of Central Zone:     | Richard Waterson  |
| Director of Southern Zone:    | Bev Burke         |

Keith Mann apologized for not awarding an award to Gayle Sapruff which was our intention to present last night. Unfortunately, the lady was unable to attend last night. The award to Gayle Sapruff NE Zone Director who did an exceptional job in her term as Director and we will miss her greatly. Keith asked Fred Johnsen to accept on Gayle's behalf and to present it to Gayle at a later date.

Sue Anderson, Chairman 781 advised that they have a trailer, an Atco double wide (24x60) and it is free for the taking. It is in good condition, movable and she requested that you send her an email at [sue.anderson@shaw.ca](mailto:sue.anderson@shaw.ca) for more details.

Keith advised that we handed out a Transaction Detail by Account information regarding donations and expenses for the 2005 National AGM, with a net cost to the Alberta Provincial Committee of \$6,444.07

## 2. Continued New Business if required

Ron Hockridge stated that before he got into the scholarship topic he wanted to mention that Hugh Boyd and Bob Bondarevich had arranged with the Edmonton Flying Club who arranged for two scholarships for people who had gone through the cadet flying program and had come back as CIs. The scholarship is \$2500 each. They wanted to throw out the challenge to other areas of the province. As this is in the Edmonton area they would like to expand it to cover other areas of the province.

Ron announced that the winners are: Dustin Taylor from 42 Westaskiwin Squadron who has been accepted to NAIT in the Aviation Program, and Heather Swartz who has started in the Aviation program at Red Deer College and is now attached to 24 Red Deer Squadron. Mike Sorenson accepted on her behalf.

### 26.4 Scholarship questions Review & Changes for 2006

- Ron noted that not much has changed regarding scholarships at the local level.
- The date for the Boards in Ponoka is Feb 24-25, 2006, which we have verbal confirmation.
- A letter will not come from National to advise cadets of receiving their scholarships and will be done at a local level.
- The date for submitting for International Exchange will be March 11<sup>th</sup>. When we are finished the Boards at the end of Feb in Ponoka we have no time to get back to the squadrons.
- The deadline for the squadrons to submit applications for scholarships is January 18, 2006.
- You must use the new form and there will have been some minor changes. Hopefully they will be at the squadrons when you get back.
- Ron wants to be available to do workshops in the Zones.

- One of the biggest items that is missed is the Gliding Declaration regarding cadet's weight and height and medicals. Please book appointments in early February so that they can be done in a timely manner.
- Make sure the school report is in percentage marks. Often there are terms when a cadet does not have a full course load in that semester so please send previous term marks if it is to the cadet's advantage.
- Watch out for the rules regarding accelerated training.
- Make sure the cadets don't "age out" prior to the end of August, even though the course is finished in the middle of August.
- No cadet will be offered a staff position until after scholarship decisions.
- Cadets are notified if they end up on the merit list for two different courses.
- We can send one over on the squadron quota and that cadet becomes a pending cadet if someone cancels.
- Ron wants to review the questions that are done at Boards as there are not all questions to be able to put a mark in each section. Ron would like to have an alternate set of questions so we don't ask the same questions every year.
- Ron will be available at zones.

Evelyn Hutchings NE Zone Delegate advised that she was doing pre-boards and this candidate wanted Photography. Should the cadet be told that there is not a specific Photography Scholarship? Ron stated that we haven't been allocated a photography spot for about two years. Ron replied that this falls in the Technical Training Scholarship which includes aircraft servicing, and basic electronics and they must make a 1,2,3 choice. Evelyn asked how we will know if Alberta will be given a slot for Photography. Ron advised that there is no way to know. The other alternative is at the Semi-annual this matter be discussed. Had this cadet known this, she would have applied for a second scholarship.

Keith advised that you must indicate the 1,2,3 choices on the scholarship. If the cadet only wants to make one choice then have that cadet apply for a second scholarship. If they are missing the 2, 3 choices then that application is returned as incomplete. You may have other cadets in the squadron who would apply for that scholarship so make sure that all choices are completed.

Evelyn Hutchings asked that in the information there is a choice of making only one option. Capt. Barr 533 Squadron, asked if this only applies to the Technical Training Scholarship and Ron confirmed that it only applies to this scholarship.

Hugh Boyd, 65, 572 Squadrons said the reasons to put in selections for Tech training is that the courses are loaded in Ottawa. More than half of the cadets applying go for photography and it is decided in Ottawa who will be slotted in the three sections. Sometimes the course they have been told they are going for is not the one they end up taking when they arrive. It is to make sure that all spaces are filled and they do their best to have the cadets put where they have selected.

Ron asked that the entire form be completed as there are legal items that must be filled in. The declarations must be filled in.

Fred Johnsen, NE Zone Director asked about the handout that needs to be corrected regarding the wording regarding Tech.

Major Curtis 24 Squadron stated that each of the camps will have strategies for dealing with the applications. Everyone that handles that form, we must make sure the information is accurate and the alternate contact must be someone not in the same household as the parents. Ron Hockridge advised that concerning allergies there is zero tolerance for allergies in a course like Survival Instructor.

Capt. Monkman in September at the Detachment Commander's Conference it was stated that when speaking to the parents they shall not do any emotional good byes when sending off the cadet off to camp. This starts home sickness and creates a problem for the officers at the camps.

#### 26.5 Legal Funding for Alberta

Keith Mann confirmed with our Director of Finance we do not pay anything in Alberta for Directors and Officers Liability Insurance, but we are covered by National policies. The concern is that in the event part of the cap amount of \$100,000 is used up. It is a suggestion from National to protect Alberta should there be a last minute expenditure in Ottawa and there is a need to raise further funds. We are just trying to be proactive as it is not approved at the meeting. Keith asked what the wishes of the group are on how we want to handle this. Bill Baker 526 Barrhead, asked if that is not what the insurance is for. Keith answered that it was a recommendation that we have a little insurance fund just in case it is needed or if Ottawa needed more money. If they send Alberta a bill if we have no approval from this meeting then the AB Committee could not pass on this to the squadrons and would have to pay this from our budget.

Bob Bondarevich advised that National is suggesting a contingency reserve so that we have a bit of a nest egg should we need it.

Doug Tudor, Central Zone delegate stated that we provided the executive committee with a contingency fund of \$5000. Our constitution provides for a mail in vote go out and have approval of anything within 15 days of the question so the fact that we have to wait for one year is not germane.

Dan Thompson 859 Chairman, asked why couldn't we take a dollar out of the assessments and put the dollar into a contingency fund.

Hugh Boyd stated that one of the reasons for establishing this fund was the relationship between the leagues and JAG and we needed a fund to cover that. Almost everything is covered under the officers and directors insurance but perhaps National thinks we must be prepared?

Bob Bondarevich agreed with Hugh Boyd and the whole purpose with the League vs. JAG is still a work in progress to provide indemnification. There is no litigation on the horizon but that can change quickly. It is only a suggestion from National so if something happens then we are prepared.

#### 26.6 Changes to Membership Registration

Bev Burke stated that we are not doing very well. Some squadrons are doing an excellent job and some are not even screening any members and some squadrons are only screening a few members. This process has been in program for 5 years. For a squadron not to have submitted any screening forms is not acceptable. This is a program that is designed to protect our kids, and we as adults it is our responsibility to ensure that this takes place. It is the responsibility of the Sponsor chairmen and the League representatives to ensure that this screening takes place at the squadron level. Recently Bev completed a survey from National and it appears that JAG is now involved and it appears it will only get stricter. They are talking about police checks and a list of screened volunteers is the only ones that the Commanding Officer may call upon for squadron activities. If they use anyone not on the screened list then those people will not be covered on insurance. We just have to complete this screening. You won't be able to be involved with cadets at the squadron if not screened. Betty Bennett, Central Zone delegate, asked if you could look at the form as it is redundant and has repeated questions. Betty asked if we could still use the people who are no longer at

the squadron but still carry a valid screening card which is good for 5 years. Bev answered yes they could still be used.

Bev stated that at least two reference checks be completed. The interview is really for people you do not know who have no involvement with the squadron. This has been checked at National and that is proper procedure.

Bob Bondarevich reemphasized that although this is an up hill battle and it is not necessary. If the Memorandum of Understanding is signed, you may not volunteer with the squadron. If you are not screened you may not be covered by insurance. It is not a good idea to expose yourself to a potentially dangerous situation. Please take it to heart, and we should not be chasing you for this information.

Fred Johnsen stated that it should be in our procedures manual so we have a standard procedure. How do we handle the Civilian Instructors and Civilian Instructor Volunteers?

Bob Bondarevich answered that with respect to Civilian Instructors and Volunteers that if they are not wearing a uniform then they are covered under our umbrella. JAG has said no unless they are a paid by the military. If they are volunteering and are not paid then we must screen them for insurance purposes.

Capt. Dalstra CO of #7 Squadron, said that you must be CHAP trained if you are working with the cadets.

Bev Burke has brought forms and if you want forms please see her. We also have renewal forms and your cards will be reissued for another 5 years.

Lawrence Wright asked that if they have completed the CHAP requirements that this be put on the form.

Bob Bondarevich stated that we have not been directed by National with respect to CHAP so the military can not tell us we must be CHAP trained. The Memorandum of Understanding will incorporate that.

Wayne Reitsma said it is probably good practice that this CHAP training be done.

Bob Bondarevich stated that at National we have to report our status and let's make it our goal to be 100%.

Keith wants to clarify the subject of Membership screening has always come up and the gray area of where we stop screening. JAG is involved states that we must have consistency between all three elements and the army and sea leagues are way ahead of us and we have the most numbers. It is a fact of life now and we have no choice except to complete the screening.

Claude Carginan asked about Freedom of Information and asked after the forms go to Bev Burke, then where does the information go from there. How is the information protected?

Bev Burke stated that the way she has operated is that she verifies the forms and if all correct she processes them and sends a letter to the individual with a card and then she sends the information to Ottawa at National Headquarters. Bev keeps the information in a locked filing cabinet while she completes the letters and cards and then it is kept in a safe in Ottawa under lock and key. It does state on the form that it is kept confidential.

Lorna Luchyk 733 Drayton Valley, asked Bev with the screening form stated that she keeps a check list of who has been screened and not and she asked that she doesn't know if that person has received their cards. Could Bev provide this information to the chairman or the league representative? Bev will provide the information at any time via email at [bevannburke@shaw.ca](mailto:bevannburke@shaw.ca) or (403) 327-4495.

Betty Bennett 185 Olds, stated that she is used to dealing with confidential information in her job she used to photocopy the information which is incorrect and asked on the first sheet have contact information that can be copied for information for the squadron as a file reference with a disclosure stating that this information will be used by the squadron as contact information.

Bob Bondarevich stated if there are people no longer with the unit that Bev can notify National so that it can be destroyed. Bev said that after the 5 year period they would probably destroy it if they had more staff to take care of this.

Bev asked people to please check for accuracy and missing information and legible writing and what squadron they belong to.

Capt. Barr CO of 533 Squadron advised that they have the same problem relating who you have screened or not. Everyone must have a volunteer agreement with the CO so a database can be kept so they know who has been screened.

Eldred Bromley said that people state that they have already been screened by another organization.

Bob Bondarevich stated that to make everyone's life simple have a badge that they wear to indicate that you have been screened.

Bob Bondarevich stated that regarding ACC9s is a required form that must be completed to send to Ottawa. Carol Cox and Wayne Reitsma will help anyone who needs help with completing this form.

Keith Mann stated that there is a new ACC9 form and please use it. Talk to Carol and she will make you a copy if you need it via email or a hard copy of the form.

#### 26.7 Long Service Medals

Keith Mann brought to everyone's attention that the picture of it on each table. The color blue is a brighter color on the ribbon. The cost will be approximately \$6.50 - \$7.00 each. National is using 10% per province required for numbers of medals required. Keith asked for a motion to accept that we are going to have these medals with the costs born on the squadrons. Details will be worked out at a later date as to numbers per squadron.

Richard Waterson has a concern that we should have a yearly bar attached to the medals to indicate which year they have and be awarded each year. Keith will take to National Capt. Barr 533 CO, asked why is was decided to award it after 4 years and what is the rational.

Keith answered that one of the reasons was for retention of cadets and this was detailed out in surveys done by National. The four year period was the time indicated that something was needed for retention.

Capt Mark Hisey 781 CO, has D/Cadets authorized the wearing of this medal on their uniform?

Keith will check with National on this.

Capt Barr 533 CO asked when the medals would be available.

Keith Mann advised that their objective is to have them in the hands of the squadrons by mid December 2005.

Claude Carignan asked can we make a decision at the squadron level to give it to a 5 year cadet instead of 4<sup>th</sup> year cadet.

Keith said no as it is a National policy to give it at 4 years. Keith advised that what we have to decide is if Alberta will take part. Keep in mind that cadets who are at camp with cadets across the country would wonder why cadets from Alberta don't have a medal.

Burt Gillings said that a medal after 4 years is not going to help, as we must make sure that we challenge them, motivate them, and make the program interesting.

Daryl Fiss 572 Chairman, is in favour of the 4 year medal and adding a bar for each year after and asked that Keith carry a strong directive to National for the year bars. Keith will take the wishes to National.

Sue Anderson 781 Chairman stated that people will do for recognition what they will not do for money. We need to recognize cadets to motivate the younger cadets. She is in favour of the medal

#### MOTION

Lorna Luchyk MOVED that Alberta participate with the four year long service medal provided that it has been approved by D/Cadets. Daryl Fiss SECONDED. CARRIED

Bill Baker wanted clarification that the vote be only chairman as it is a financial matter which affects the squadrons only.

#### MOTION

Sue Anderson MOVED that the squadrons absorb the cost of the long-service medals to a maximum of \$10 per medal. Pam Mattock SECONDED. CARRIED.

#### MOTION

Richard Waterson MOVED that the executive committee recommends to National that the following year bars be added to the medals. Paul Spurrel SECONDED CARRIED.

### 26.8 Memorandum of Understanding

Keith Mann told everyone that the information is in everyone's package and more information will be forthcoming as the executive committee is informed.

### 26.9 Scholarships and Bursaries

This is initiated by the Army League and this is to help cadets of the scholarships and bursaries that the cadets can apply for to advance their education. If you have any information, please complete the form in your package and get it to the executive.

## 3. Open Forum/Information

#### MOTION

Whereas many important decisions affecting all of the Alberta Squadrons occur at these meetings; And whereas not all Alberta Squadrons are in attendance at these meetings; And it is imperative that all Squadron Chairs and League Reps know the results of these meetings; And whereas these minutes are not being distributed until near the next AGM and consequently many squadrons are not informed of these decisions until then; And whereas these are not and should not be harsard recording every word but minutes of a meeting reporting on motions and actions taken, passed or defeated,

Therefore be it resolved that the minutes of the Annual General Meeting shall be distributed by the secretary no later than the 15<sup>th</sup> of December of the year of the meeting.

MOVED by Richard Waterson, SECONDED by Lawrence Wright. CARRIED

Richard commented after as an afterthought but not as part of his motion that it may be more economical if the minutes and reports are distributed on diskette and /or CD or possibly publish on the Website.

Keith advised the provincial website is [www.aircadetleague.ab.ca](http://www.aircadetleague.ab.ca)

## MOTION

Claude Carrigan MOVED that the runner ups of any award be recognized at our Awards banquet. Fred Johnsen SECONDED. CARRIED

Bev Burke noted that anyone who is the runner up, for example, the volunteer of the year award, get a Certificate of Merit which is awarded at the zone level.

Keith Mann confirmed with Claude Carrigan that the runner ups be mentioned at the awards banquet.

Bev Burke agreed that they should be recognized.

Arla Hamilton asked if the names of the runners-up can be read out to recognize them.

Keith read the list of runners up:

Sponsor Committee – 664 Medley Cold Lake

Volunteer of the Year – Wendy Elliott

Officer of the Year – Major Teri German 533 Squadron

Citizenship Award - Aleena Reitsma 395 Squadron

Lorna Luchyk asked if the topics for this year's Effective Speaking Contest. Keith answered that all of the information is on the Air Cadet League website and the topics are listed there.

The National site is: [www.aircadetleague.com](http://www.aircadetleague.com)

Doreen Wolfe, 868 Chair asked about the old Blue Book and asked if the Blue Book is going to be put on our provincial website. Keith told her it was already on there.

Bob Bondarevich mentioned that there are two scholarships we are not making use of, being the Bob Dale Scholarship, who is the honorary President of the Air Cadet League and pertains to continuing education in the amount of two scholarships of \$1000 each. More information will be sent out.

### 3. Elections if required

Keith Mann turned over the meeting to Bob Bondarevich as National Representative.

Bob Bondarevich stated that if required voting will be done by secret ballot. Scrutinizers are: Bob Clarke, Hugh Boyd, Charlie Bowen and Al Spielman all Past Chairmen.

Bob Bondarevich would like to break voting into groups to speed up the process with the exception of Chairman. They will be given a maximum of five minutes to speak. The correct number of ballots must match or be less than the number of edible voters. Mr. Leatherdale who is letting his name stand is absent today and Ross Hamilton will speak for him.

Zone Directors ratification:

NE Zone Director – Fred Johnsen

NW Zone Director – Robin McQuitty

Central Zone Director – Richard Waterson

South Zone Director - Bev Burke

Show of hands to agree with the proposed action to break down in groups of three. Majority in favour.

Director of Camp Wright – John deBruijn

Director of Camp Worthington – Burt Gillings

Director of Air Resources – Eric Steffensen

Incumbents have been re-elected.

Vice-chairman – Ron Hockridge  
Director of Finance – Carol Cox  
Director of Netook – Brian Leatherdale  
Secretary – Darlene LaRoche

Ross Hamilton recommends that Brian Leatherdale replace Ross as Director of Netook. Brian has been involved with Netook since its inception and is therefore very informed with what is happening there. He is absent today as his business was sold this weekend and he was required to be there to sign documents. He has accepted this position and Ross is confident he will do a fine job.

Incumbents have been elected.

Chairman – Keith Mann  
- Doug Tudor  
A secret ballot will be held.

Doug Tudor was asked to speak for up to five minutes by Bob Bondarevich and he did so. Doug asked if there were any questions and there were none. Keith Mann was asked to speak for up to five minutes by Bob Bondarevich and he did so.

Bob Bondarevich confirmed that we are under the eligible number of votes accounted for by registration. The number is 58 present.

Bob Bondarevich charged the scrutinizers with counting the vote and returning the results to him.

Bob Bondarevich announced that Keith Mann has been the successful candidate as Chairman.

#### MOTION

Richard Waterson MOVED that the ballots be destroyed. Peggy McAllister SECONDED.  
CARRIED.

Slate of Executive for 2005-2006 is as follows:

Chairman – Keith Mann  
Vice-chairman – Ron Hockridge  
Director of Finance – Carol Cox  
Secretary – Darlene LaRoche  
Director of Air Resources – Eric Steffensen  
Director of Netook – Brian Leatherdale  
Director of Camp Wright – John deBruijn  
Director of Camp Worthington – Burt Gillings  
NE Zone Director – Fred Johnsen  
NW Zone Director – Robin McQuitty  
Central Zone Director – Richard Waterson  
Southern Zone Director- Bev Burke  
Past Chairman – Bob Bondarevich

Keith Mann thanked everyone for their vote to re-elect him as chairman. Keith also thanked Doug Tudor as a worthy adversary and will take his comments to the executive for consideration.

## MOTION

Doug Tudor moved that we thank the members of the executive for all of their hard work and leadership. Joanna Howard SECONDED. CARRIED

Keith asked everyone to get their tickets out for the silent auction while we are awaiting the voting results.

Keith Mann thanked Wally and Fred Johnsen for getting this hotel for our AGM. Keith thanked Ron Hockridge for selling so many tickets for the raffle. Ron thanked Robin McQuitty for her assistance in selling tickets as well.

The amount collected was \$571.00

Tickets were drawn and the winners are:

Portfolio – Leo Bassette

Hotel accommodation for 2 – Dianna Wilson 533

Portfolio – Janet Trace 604

Portfolio – Darcy Leiter 810

Picnic Basket – Hugh Boyd

## 5. Next Meeting

The next meeting will take place in Calgary at a date and location to be announced at a later date.

## MOTION

Dan Thompson 859 MOVED that the executive decide the best date and location for the next AGM in Calgary. Robin McQuitty SECONDED. CARRIED.

Ross Hamilton said that as he was leaving as Director of Netook and has worked for over 20 years. There have been many challenges over the years but it has been worth it. We are the only province that has our own gliding center. He thanked everyone who has helped out as you don't do this by yourself. Ross said he has really enjoyed it all and hates to leave but felt it was time for new ideas. He is not quitting the organization just leaving as Director.

Keith called the new executive to meet directly after this meeting.

## 6. Adjournment

### MOTION

Richard Waterson MOVED the meeting is adjourned.

MOTIONS FROM EXECUTIVE MEETINGS  
SEPTEMBER 2005 – JULY 2006

September 17, 2005 Executive Meeting

MOTION

MOVED by Robin McQuitty that Mike Zmaeff assume the duties of the League Representative for #577 Grand Prairie Squadron. SECONDED by Bev Burke. CARRIED.

MOTION

Ron Hockridge MOVED that Jeannie Brown be the League Representative for #24 Red Deer R.C.A.C.S. Richard Waterson SECONDED. CARRIED.

MOTION

Bev Burke MOVED that a \$100 Gift Certificate be purchased for Mr. & Mrs. Bob Clarke for Bev staying at their home for over 20 times per year. Ron Hockridge SECONDED. CARRIED.

MOTION

It was MOVED by Darlene LaRoche and SECONDED by Robin McQuitty that the registration fee be paid for Keith Mann for the Air Force Association National AGM. CARRIED.

October 16, 2005 Executive Meeting

MOTION

Bev Burke MOVED that Chairman, Vice-chairman and Air Resources attend the semi-annual meeting. Bur Gillings SECONDED. CARRIED.

MOTION

John de Bruin MOVED that NW Zone Director, Robin McQuitty be given an advance of \$500 to cover her expenses. Burt Gillings SECONDED. CARRIED.

MOTION

Bev Burke MOVED that Deb Duncan be appointed as League Representative at #11 Lethbridge. Robin McQuitty SECONDED. CARRIED

MOTION

Fred Johnsen MOVED that Jim Speed be appointed as League Representative at 570 Squadron. Richard Waterson SECONDED. CARRIED

December 3, 2005 Executive Meeting

MOTION

Fred Johnsen MOVED Cindy Merrick be League Representative for 868 Fort McMurray squadron. Eric Steffensen SECONDED. CARRIED

MOTION

Eric Steffensen MOVED that the Peace River Gliding Center float be increased to \$500. Burt Gillings SECONDED. CARRIED

MOTION

Fred Johnsen MOVED that the 2005 Alberta AGM minutes be distributed electronically by the Secretary to the Zone Directors who then forward to the Sponsor Chairs and League Representatives in their respective zones. Burt Gillings SECONDED. CARRIED

MOTION

Fred Johnsen MOVED that the Edson Legion be confirmed as the Sponsor of the 874 Edson Squadron. Richard Waterson SECONDED. CARRIED

MOTION

Burt Gillings MOVED that we set aside \$600 for two Pilot Training Achievement Awards for Alberta Gliding Cadets for the cadet year 2005 scholarship year. Fred Johnsen SECONDED. CARRIED

January 7, 2006 Executive Meeting

MOTION

Burt Gillings MOVED that this survey at Camp Worthington be done as soon as possible. Richard Waterson SECONDED. CARRIED

MOTION

Richard Waterson MOVED that in the temporary absence of Netook Director, Brian Leatherdale, Ross Hamilton will fill in on his behalf. Bev Burke SECONDED. CARRIED.

MOTION

Fred Johnsen MOVED that all reports be approved as presented. SECONDED by Bob Bondarevich. CARRIED.

MOTION

Bev Burke MOVED that we adopt the amendments to the League Representative job description to include ensuring that all applicable Sponsor/Sponsoring Committee members and any other civilian individuals who have contact with cadets complete the Membership Registration process. The League Representatives will ensure that the Sponsor/Sponsoring Committee complete all required documentation for the Alberta Provincial Committee, the Air Cadet League of Canada and DND (i.e. ACC9 Financial Reports and Staff change forms). Richard Waterson SECONDED. CARRIED.

MOTION

Fred Johnsen MOVED the Rule Changes for the Sports Competition as listed be adopted. SECONDED Bev Burke. CARRIED.

Rule Changes as follows:

**Present: RULE: 6.01:** At the start of a game for squadrons who have 60 or more cadets:

- a) Basketball: The team must have 10 players on it or the team will be disqualified.
- b) B) Volleyball: The team must have 12 players on it or the team will be disqualified.

**NEW: RULE: 6.01:** At the start of the Tournament, for squadrons who have 60 or more cadets:

a) Basketball: The team must have a minimum of 10 and a maximum of 12 players on it or the team will be disqualified.

b) Volleyball: The team must have a minimum of 12 and a maximum of 14 players on it or the team will be disqualified.

**Present: RULE: 6.02:** At the start of a game for squadrons who have less than 60 cadets:

a) Basketball: The team must have 8 players on it or the team will be disqualified.

b) Volleyball: The team must have 10 players on it or the team will be disqualified.

**NEW: RULE: 6.02** At the start of the Tournament, for squadrons who have less than 60 cadets:

a) Basketball: The team must have a minimum of 8 and a maximum of 10 players on it or the team will be disqualified.

b) Volleyball: The team must have a minimum of 10 and a maximum of 12 players on it or the team will be disqualified.

**Present RULE: 7.05:** Teams should be available at the designated site of the competition ready to commence play at the appointed time. Failure to do so may result in the offending team either playing with a reduced strength or forfeiting the game.

**NEW: RULE: 7.05** Teams should be available at the designated site of the competition ready to commence play at the appointed time. Failure to do so, at the discretion of the grievance committee as outlined in (9.045), may result in the offending team either playing with a reduced strength or forfeiting the game.

**NEW: ADDITION RULE 9.04** At all Zone and Provincial Competitions, for the purpose of dealing with grievances, discipline and behaviour situations as per Section 9, and rule interpretation, a grievance committee made up of the host OPI, the League OPI, and if available, a member of Detachment staff, shall be formed. If the committee is considering any ruling and a conflict of interest exists, then that member will be excused and a replacement named.

#### February 4, 2006 Executive Meeting

##### MOTION

Robin McQuitty MOVED we implement this form (*League Representative Feedback Review Form*) with the addition of the question asking if there is adequate recruiting support by the League Representative, cadets and CIC officers. Ron Hockridge SECONDED. CARRIED

##### MOTION

Burt Gillings MOVED that we allow ACSTC Penhold to use Camp Worthington for the summer training at the cost of One Dollar (\$1.00). Richard Waterson SECONDED. CARRIED.

##### MOTION

Eric Steffensen MOVED that the Chairman, Keith Mann and Eric Steffensen, Director of Air Resources, attend the annual Gliding Commanders Conference on March 18-19, 2006 in Gimli. SECONDED by Burt Gillings. CARRIED.

MOTION

Fred Johnsen MOVED that we charge the sponsoring committees \$7.00 for each Long Service Medal. Burt Gillings SECONDED. CARRIED.

April 1, 2006 Executive Meeting

MOTION

Bev Burke MOVED that as an Honorarium for her staying with the Clarkes, that we pay for Bob Clarke's registration and a banquet ticket for Sue Clarke to the National AGM at Richmond, B.C. for total of \$215.00. SECONDED by Ron Hockridge. CARRIED.

May 20, 2006 Executive Meeting

MOTION

MOVED by Richard Waterson that the four voting delegates representing Alberta at the 2006 National AGM in Richmond, B.C. are Keith Mann, Ron Hockridge, Eric Steffensen and Darlene LaRoche. SECONDED by Burt Gillings. CARRIED.

MOTION

MOVED by Richard Waterson that the Provincial Committee purchase the direction signs from 810 Squadron to be used for Zone Sports and Drill Competition at a cost of \$340. Ron Hockridge SECONDED. CARRIED

MOTION

MOVED by Robin McQuitty that we support the Maple Flag tour to a maximum of \$500.00. SECONDED by Richard Waterson. CARRIED.

MOTION

MOVED by Burt Gillings that Camp Wright, Camp Worthington and Netook Gliding Center be covered by STARS emergency support for a cost of \$150 per facility per year. This is to be included in the 2006-2007 budget. SECONDED by Richard Waterson. CARRIED

MOTION

MOVED by Ross Hamilton that Kathleen Paterson of Brooks be the League Representative for that squadron. SECONDED by Robin McQuitty. CARRIED.

MOTION

MOVED by Burt Gillings that Carol Cox and her committee be given the authority to arrange the best possible deal for location of the 2006 Alberta AGM. SECONDED by Ross Hamilton. CARRIED.

MOTION

MOVED by Robin McQuitty, that Kevin Robinson assume the duties as League Representative for Whitecourt. SECONDED by Bev Burke. CARRIED.

MOTION

MOVED by Fred Johnsen to have League Representatives appointed for the following squadrons:

699 RCACS - George van der Velde - (780) 487-6360 (replacing Edkar Kottke)

570 RCACS - Gary Cochrane (780) 461-8658 (replacing Jim Speed)

664 RCACS - David Ashbury (780) 639-2891 (replacing E. Blum)

SECONDED by Robin McQuitty. CARRIED.

MOTION

MOVED by Bev Burke that early registration be \$100 per person and after October 1, 2006 the price will be \$140.00 per person. SECONDED by Burt Gillings. CARRIED.

MOTION

MOVED by Bev Burke that individual banquet tickets (ie. spouses, guests) for Saturday evening will be \$25.00 each. SECONDED by Eric Steffensen. CARRIED.

July 29, 2006 Executive Meeting

MOTION

MOVED by Robin McQuitty, that Kevin Robertson will be League Representative for Whitecourt. SECONDED by Bev Burke. CARRIED.

MOTION

MOVED by Fred Johnsen to have League Representatives appointed for the following squadrons:

699 RCACS - George van der Velde - (780) 487-6360 (replacing Edkar Kottke)

570 RCACS - Gary Cochrane (780) 461-8658 (replacing Jim Speed)

664 RCACS - David Ashbury (780) 639-2891 (replacing E. Blum)

SECONDED by Robin McQuitty. CARRIED.

MOTION

MOVED by Bev Burke that early registration be \$100 per person and after October 1, 2006 the price will be \$140.00. SECONDED by Burt Gillings. CARRIED.

MOTION

MOVED by Bev Burke that individual banquet tickets (ie. spouses, guests) for Saturday evening will be \$25.00 each. SECONDED by Eric Steffensen. CARRIED.

## CHAIRMAN 2006 ANNUAL REPORT

Kudos and a sincere thank you to all those volunteers who gave so freely of their time this past year. One cannot imagine what condition this program would be in without the 1000s of volunteer hours that are put in each year. I would also like to take this opportunity to thank all the squadron staff and volunteers for your tireless dedication in the cadet program, keep up the great work.

I hope that all of you by this time have had the opportunity to visit our web site at [aircadetleague.ab.ca](http://aircadetleague.ab.ca). A special thank you once again to Kevin Debaisio for his hard work in putting this web site together. We have put this site together to assist us in better communicating with our members and squadrons. Please let us know what additional information you would like to see on this site. Our plans for the future are to have other information such as Camp occupancies and a "Year at a Glance" schedule, as well as a possible link to the spring and fall Gliding Schedule.

An area of concern at the present time is the number of bookings for the Camps last year and for the up coming year. It is crucial that the Camps are used to their maximum to help offset the rising costs to maintain them. It may be unreasonable to expect the squadrons within proximity of the camps to use only these camps, but remember, each time you book elsewhere, you are taking money out of the program for the Air Cadets in Alberta to benefit from. I know that some squadrons in the 2.5 to 3 hour radius are reluctant to use the camp because of the distance, but just think if each of you in this category were to use the camps only once a year, there would be no need for this reminder. More discussion will take place at the AGM on this subject.

Alberta once again enjoyed another successful year with Camps and Scholarships. The hard work and training you folks do at the squadron level is evident in the caliber of cadets we send to Scholarship camps each year. Again this year I received my yearly shot of adrenalin when I had the privilege of attending Graduation parades at Penhold Summer Training Center this summer. I can never get enough of the pride and enthusiasm of seeing 500 to 600 Air Cadets on the parade square, what a lift for a volunteer with this organization.

Alberta was very well represented at this years' National Air Cadet Effective Speaking Contest by our Provincial Winner Sgt. Natasha Loren from 533 squadron. Sgt. Loren did an amazing job coming in 3<sup>rd</sup> place. She did her squadron, her province and herself proud, congratulations Natasha. We also had other National winners including F/Sgt. Alena Reitsma from 395 squadron, voted Top Female Pilot in November last year. Also, most recently, an Alberta cadet was the precipitant of the Air Commodore Len Birchall Scholarship, announced this past June in Richmond, B.C. Congratulations to Ryan Calloway from 88 Airdrie squadron.

I am happy with our financial position as will be reported on the Financial Statement this year. Certainly, the addition of Casino income has been a great help in maintaining our financial status, and enabled the Executive to maintain a \$33 assessment. How long we are able to do this remains to be seen. Our Director of Finance, Carol Cox will be able to add more financial information during her report. Financial reporting still is a great concern here in Alberta. Each year it is a great effort on behalf of the Treasurer and the Zone Directors to collect the ACC 9 reports from each squadron. Once again I remind everyone that if you need help in completing yours we have the help available. Minor changes have been introduced to the form and you will hear more about this at the AGM.

After many years of discussions, changes, studies and plans, a standard policy and procedure is in place for Membership Registration. Again we need to stress to everyone, the importance of completing the Membership Registrations in your respective squadron. A power point presentation will take place at this years' AGM with complete details, and information packages will be available to Sponsor Chairs and League Representatives.

Staffing issues especially at rural squadrons remains a serious issue. As current CIC Officers move on or otherwise leave the organizations numerous squadrons are left in serious staffing shortages. Along with our Military partners, we must do our very best to help alleviate the vacancies. We can no longer afford to concentrate on the current year and must look to the future and make plans for what is going to happen years down the road in areas of squadron staffing. Similar to this on the League side we have many squadrons in the province without the benefit of a League Representative. In far too many cases our Zone Directors are having to do double duty and attempt to fill those vacancies themselves in the interim. I would ask local committees to encourage parents and friends to consider getting involved. In many cases League Reps are former cadet parents who have wanted to stay involved with the movement.

Good communication remains, and always will be, the key to a successful organization. What small problem you perceive at the present can grow to be issues and concerns later on. Communication issues need to be handled in a timely fashion as to prevent them from developing into conflict and problems. Help is always available through your League Representative, Zone Director or Executive Committee. Share your success story and best practices with others as very often what worked well for you will work well for others.

In closing I must again thank my fellow members of the Executive Committee for their tireless work and dedication to this program. Many people are not aware of the 100s and 100s of hours that each of them put in taking care of their respective areas. Our program is must better off thanks to them.

Respectfully submitted,  
Keith Mann

## **VICE CHAIRMAN 2006 ANNUAL REPORT**

The scholarship process went quite well this year. Thanks to all the volunteers who came out to help. It was nice to have a few extra people to do interviewing. Substituting for those with a conflict of interest is much easier when you do not have to pull somebody off another board.

The process beyond our level went a little quicker too. There were a few more experienced people in Ottawa and this was the first year we submitted our list on a Microsoft Access database program. International exchange results were out in the middle of March and all courses other than flying and gliding were out the first week in April. At the National AGM in June the selections committee agreed that flying and gliding applications will not have to go to the regional support unit and then to Ottawa and back again. The review at the region will be enough. This should save three to four weeks in the turn around time in future. There is work being done on a program that will allow us to do our data entry on line too. There will still be the limitation of physically getting applications to Winnipeg or Ottawa though.

There are still some areas where we need to improve. At the time of writing this report the zones are rewriting the questions for interview boards. The goal is to have clear questions that address the criteria we are using to judge cadets. I hope we will end up with extra questions so we can rotate them from year to year too. In the process we have received a proposal for a new scoring form that looks very good to me.

The education mark system was developed several years ago and needs to be updated as well.

From conversations I have had after applications were submitted, it is apparent that we need to communicate scholarship information out to squadrons better. We hope to do this with workshops this fall. I would be interested in ideas on how we get this information to cadets and their parents.

Respectfully submitted,  
Ron Hockridge  
Vice Chairman

### **DIRECTOR OF FINANCE REPORT SEPTEMBER 1, 2005 TO AUGUST 31, 2006**

This past year been a challenging for me this year, I was in the hospital for 20 days and had three operations in January and February. I have recaptured nicely and back to myself.

This year we have had more Squadrons who have submitted there ACC9's. At the time of submitting this report there are 8 squadrons who have not filed there 2004/2005 ACC9's and 7 squadrons who have not filed there 2003/2004 ACC9's. Please everyone have the 2005/2006 ACC9's and the back ones filed no later then November 15, 2006.

The assessment fees were late this year because we did not get the correct number of cadets per squadron until late February. I want to **Thank** all the squadrons who paid their assessment fees immediately. At the time of submitting this report I still have 7 squadrons who have not paid their assessments fees for 2005/2006 and one squadron who have not paid their 2004/2005. The Zone Directors have been contacted as to whom has not paid; they are to find out why the assessments not being paid. It is vital for the delivery and continued operation of our program that all squadrons Sponsors submit their assessments in a timely fashion. We can only continue to operate in the black and provide the cadets with required programs and camps if the squadrons submit their payment for the assessments in a timely fashion.

The 2003 revision of the ACC9's **MUST** be used year ending August 31, 2006. No other version will be accepted. Copies of the 2003 revision will be available at the AGM, upon request.

The audited Financial Statements and the 2006/2007 Budget will be available at the AGM.

Carol Cox CGA  
Director of Finance

## **PAST CHAIRMAN 2006 ANNUAL REPORT**

The National Effective Speaking competition conducted at this year's National annual general meeting in British Columbia was an outstanding event. For the second straight year, Alberta's representative, Sgt. Natasha Loran of 533 St. Albert Squadron did an outstanding job and represented Alberta very well. While she did not win the competition, she did an outstanding job in her prepared and impromptu speech accordingly, we are very proud of her accomplishments and we wish her all the very best in her future endeavours.

This past year has been very busy with reviewing current business practices and exploring various alternatives to provide Nationally approved consumable products to Cadets at special price points. Currently, Cadets already have exclusive opportunities to capitalize on aviation related products at special price points however, while this program is still in its infancy, this program is growing and being to offered to Squadrons, Cadets, Officers and individuals involved or associated with the Cadet program.

We envision that in time, Cadets will be able to obtain unique goods tailored to complement their cadet training and memorialize their cadet career. For those who have used the offer, I have received excellent feedback.

While there is still a lot of work required to effectively put this program officially in place, the interest it has created is steadily on the increase.

While I'm not going to go into great detail about this offer in this report, I would suggest that those interested in learning more to contact me for additional information.

I wish to extend my personal, sincere thanks and gratitude to the Alberta Provincial Committee, League Representatives, Sponsors, Military partners, Support Groups and Friends, who have unselfishly given so much of their time and effort to assist and advance the Air Cadet program to ensure Alberta's Air Cadets receive the very best youth training program available in Canada.

Respectfully submitted,

R. Bob BONDAREVICH  
Past Chairman

## **MEMBERSHIP REGISTRATION COORDINATOR 2006 ANNUAL REPORT**

A lot of work has been done at National on Membership Registration this past year. Registration and Screening Handbooks for Squadron Sponsoring Committees and Registration and Screening Coordinators, letter and form to be used for Police Records Checks and a Registration & Screening pamphlet entitled "For the Safety of our Cadets" have been developed. Copies of these documents are available on the Air Cadet League website at [www.aircadetleague.com](http://www.aircadetleague.com). We have a lot of work to do in Alberta to fulfill our responsibilities to the cadets so it is critical that

we start working on this process immediately at the beginning of the upcoming cadet training year.

As a brief overview:

Effective July 1, 2006, the Air Cadet League of Canada implemented a new National Membership Registration and Screening Process for all Air Cadet League members at the National, Provincial and Local levels. This work has been as a result of the Memo of Understanding signed in December 2005 and applies to all three Leagues.

The actual registration and screening process has not changed all that much. In simple terms, the only new elements of the program include:

- A Police Records Check (PRC) which is mandatory for everyone
- A mandatory check of your name against the National Registry of Sex Offenders (Vulnerable Sector Screening or VSS)
- A requirement for everyone to advise your Screening Coordinator of any changes in your status as a volunteer, where your suitability to work with youth may be placed in doubt. This means any situation where you are charged and/or convicted of an offence which would put in question your ability to work with youth.
- The League will be responsible for screening all volunteers including those formerly referred to as 'CO's Volunteers'.
- Volunteer drivers who **frequently** and **regularly** drive cadets must be fully screened. **Occasional** drivers who will only take cadets from point A to point B and who will not be in the presence of cadets when they are deemed to be on "\*cadet duty" do not need to be screened, but must provide proof of valid drivers license and insurance and they must also sign the Trip Driver's Log.
- As with the old process, an initial screening is valid for five (5) years. After five (5) years a volunteer need not go through the whole process again. They will simply fill in a renewal form but must obtain new PRC and VSS clearances.

\* According to CATO 23-07 "Civilian Volunteers in Support of Cadet Duty", Cadet Duty includes:

- Participation in, or attendance at, an authorized cadet activity or period of instruction; and
- Proceeding to and returning from the place where a cadet activity or period of instruction is performed, other than
  - A parade,
  - A demonstration,
  - An exercise or other activity, or
  - A period of instruction, conducted at a local headquarters
- For further clarity, cadet duty shall commence once a cadet has reported to the recognized adult supervisor at the designated location for the commencement of a cadet activity. Cadet duty shall end at the designated time and location for completion of the activity. Cadet duty includes travel from one cadet activity to another cadet activity provided such travel is explicitly authorized as part of the cadet activity. Cadet duty excludes travel prior to the commencement of an approved cadet activity and travel subsequent to completion of the activity.

The remainder of the screening program will basically remain the same:

- Application completed by the volunteer

- Interview by **two screened** League members
- Verification of **three references by one of the interview team**
- Introduction to the local unit or squadron and initial supervision by an experienced League member

There has been a minor revision to the registration and screening form (copy of new forms available on the Air Cadet League website). In box 30, confirmation of the individual's identity with a piece of photo identification is now required. This could be a provincial driver's license, passport, military ID, etc. The number of this identification will be recorded on the application and used as one of the criteria National will check against when an individual's name is entered in the database. For example, if there is more than one "John Smith" they will be using the date of birth and the identification number (driver's license or passport number) to differentiate them and to make sure that there are no duplicate records. This is particularly important if one of the "John Smith's" happens to be on the "undesirable" list.

Additional information on Membership Registration will be provided at the Annual General Meeting.

Bev. Burke  
Membership Registration Coordinator

## **DIRECTOR OF AIR RESOURCES 2006 ANNUAL REPORT**

### **Glider Familiarizations and Training Flights**

1. The number of Glider Familiarization flights flown during the training year 2005/06 was below the average. Training accounted for 1,043 flights and Familiarization for 1,305 flights giving a total of 2,348 flights. This spring the low numbers were caused by poor weather and wet airfields at the beginning of the schedule; and, squadron cancellations (scheduling conflicts) and no-shows. In addition, the scheduled flying for the southern zone at Vulcan was cancelled last fall (NGC had only one glider) and this spring mainly because of staff availability and the new glider having not completing the SIRP program.
2. Glider Familiarization for the Southern Zone is scheduled for operations at Vulcan this fall. Hopefully, the Vulcan Fam flying will be given a high priority as the southern operations have been cancelled for the last few years. Alberta's sixth glider (QMH) will be available and likely positioned at Netook and available for a future winch zone or deployments to Southern Alberta.
3. Peace River Gliding Centre will likely operate out of Grand Prairie Airport again this Fall, as the operation this spring was successful and less travel for the staff. If the decision is to relocate PGC to Grande Prairie permanently, the airport grass runway will need improvements and office space will be sought. The glider trailer will continue to be used for storage between gliding sessions.
4. The Glider Scholarship flying at Gimli Manitoba last summer was hampered by poor weather and as a result 26 Alberta Cadets did not receive the required number of flights to qualify for their Transport Canada Glider License. Edmonton and Netook Gliding Centres where

able to complete the license flying requirements for 24 of the 26 cadets during the fall and spring gliding periods.

### **Glider Purchase**

5. The sixth Alberta glider which was purchased February 2005 from the Edmonton Soaring Club for \$12,000 plus GST has completed the Structure Inspection and Repair Program (SIRP). The glider is being used at the RGS this summer and will be positioned in Netook this fall. This fall, there will be one glider at Grande Prairie (PGC), two at Villeneuve (EGC) and three at Netook (NGC).

### **Glider FMC Accident**

6. Glider FMC repairs were completed at the RGS Maintenance Facility at Gimli and was back in operational use at Netook this last spring. The glider repair cost to the ACL was well within the Insurance payment of \$13,500.

7. The investigation revealed that a winch powers loss or interruption and the launch being continued caused the accident. The cable chute caught the glider tail section, rotating the glider through a vertical loop. Presently, the operating procedures and maintenance schedule is being review to hopefully prevent this type of accident re-occurring.

### **Gliding Centre Vehicles**

8. All eleven (11) Gliding Centre Vehicles are in serviceable condition, some requiring minor maintenance. Future plans are to install the winches on a trailer platform once it is no longer feasible to keep the winch trucks serviceable.

### **National Flying Committee**

9. Information of interest provided at the National Flying Committee AGM Meeting last June is as follows:
- a. The Flight Safety Stats for the year 2005 recorded one accident (glider) and 85 incidents.
  - b. The ACGP Familiarization Flight statistics for the year 2005 were slightly lower than the 10-year average.
  - c. Nationally, there were 250 Power and 320 Glider Scholarships allocated and two additional scholarships proved by outside agencies.
  - d. The National fleet now totals 106 aircraft with the addition of one Wilga aircraft to the Pacific Region. The fleet consists of one Wilga, fifteen (15) L19, sixteen (16) Scout, seventy-two (72) operational 2-33A and two (2) display 2-22s.
  - e. In support of the CASARA Program, the governing CATO 52-07 has had a note added to extend the authorized time period for completing the flying portion of the CASARA cadet program.
  - f. Cadet Pilot Retention continues to be of concern. It was proposed to pay staff cadets for the spring and Fall Famil staffing, however, DND position was that it was not workable for a variety of reasons. It was suggested that PC Sponsoring Committee could consider assisting Staff Cadets expenses by providing a travel mileage allowance. BC suggested the distribution of Air Cadet Career pamphlets

in retaining Cadet in the program, which includes the progression to become a CIC Officer. There are two pamphlets, "A Lifetime of Flying" and a "Continuation Flying". The pamphlets are on the Pacific Region Web page ([http://www.cadets.net/pac/rgs/intro\\_e.asp](http://www.cadets.net/pac/rgs/intro_e.asp)) and the information could be edited for each region.

g. The Structural Inspection and Repair Program (SIRP) cycle for the tow aircraft is now ten years and the gliders twelve years. DND funding is \$8,500 per aircraft plus NDT costs.

h. The winch rope trial/testing to replace the present cable has been completed and the required documentation and approval is underway with a planned implementation date in 06/07.

### **SUPPORT**

10. The Prairie Region RCA Ops O, LCol Gillrie and his deputy Capt Brian Renaud are sincerely thanked for their assistance and the repairing of Glider FMC; and, the excellent aircraft maintenance. The Commanding Officers of the Gliding Centres, Capt Bryan Lynch PGC, Capt Cheryl Baraniecki EGC and Capt Charlotte Konechny NGC are thanked for their dedication in the running of the gliding centres and completing last summers Glider Scholarship MOT license flights. Capt Andrew Sturrock and Bruce Heaton continue to provide excellent support in maintaining the vehicles and winches.

Respectfully submitted,

Eric Steffensen,  
Director of Air Resources

## **DIRECTOR OF CAMP WRIGHT REPORT SEPTEMBER 1, 2005 – AUGUST 31,**

The high light of the training year for Camp Wright was the holding of the SurvivAir Exercise on the weekend of May 20-21. From all reports the exercise was a resounding success.

On Saturday May 20, 2006 the Provincial Committee held their monthly meeting at Camp and after the meeting those attending were given a tour of the camp. The committee was able to observe the SurvivAir Exercise in progress as well.

The low point of the training year was the large number of open weekends when the camp was not used. We will try to post the weekends available for the training year 2006-2007 period. Early indications are we will have increased bookings in the new fiscal year.

The Athabasca Community Health Services conducted their annual inspection of the camp facilities on May 9, 2006. They reported several items which the volunteer staff are in the process of correcting. The most difficult observation to remedy will be the cleaning of the exhaust system in the mess hall by a duly certified professional. We have found a certified technician to clean our exhaust system in the mess hall. Joe MacDonald of Hydro Blast Ltd. has quoted us a price of \$500.00 if we partner with another group or company. It is hoped we can have this done in the new fiscal year in September.

The County of Athabasca building inspector made what we had hoped would be the final inspection on the volunteer building. We had corrected all the deficiencies noted in the original final inspection with exception of the weeping tile. The inspector is insisting we install weeping tile before he will sign off the final inspection. I am investigating a way to comply with this request at the least cost to the camp. Expenses of operating Camp Wright exceed the revenues we have been able to generate. The largest expense we have is the cost of propane. This is a cost of about \$11,000.00 per year down from about \$15,000.00 the year before. We are continually looking for ways to reduce our consumption.

The Survey of the camp field work has been completed and we are awaiting receipt of the certified drawings so we can renew our lease.

This report would not be complete without a large vote of thanks to the volunteers that continue to support us a Camp Wright. Their untiring efforts are greatly appreciated. I would like to express my eternal gratitude to Jane and Troy Davies for tremendous on going support.

Respectfully submitted,

John deBruijn  
Director Camp Wright

## DIRECTOR OF CAMP WORTHINGTON 2006 Annual Report

Camp Worthington had a reasonably successful year in 2005/2006.

There were 18 weekends used by squadrons/corps as well as 7 cancellations. A total of 650 cadets and officers visited the camp during the training year. Penhold Air Cadet Summer Training Centre did not use Camp Worthington in 2005 or in 2006.

The reason given by most squadrons for cancellations was a lack of officers attending.

There are several areas of concern regarding the conduct of squadrons in the camp. On a number of occasions fire extinguishers have been discharged for no apparent reason. In only one instance was a fire extinguisher actually used in an emergency (Coleman stove flare-up), the others seem to be simply mischief. Another concern is Graffiti. We thought that we had this problem solved but it seems to be occurring again fairly often. Because the volunteer camp staff is not always present it is difficult to assign blame to the proper parties. In addition, proper cleaning of the buildings at the conclusion of a cadet exercise is not taking place and camp equipment (fire extinguishers, brooms etc) is not being returned to the c-can and properly secured.

A great deal of work related to flood repairs has been carried out at Camp Worthington since June of 2005. This included cleanup in the creek as well as repairs to many of the camp buildings. Much of this would not have been possible without the generosity and hard work of several squadrons. My thanks to 88 City of Airdrie for their donation of \$1500.00 towards repairs and to 733 Drayton Valley and 65 Ponoka for all of their hard work. Officers, parents and cadets from both of these squadrons spent considerable time in the camp repairing buildings, painting, wiring, and doing cleanup. A great deal of effort was also put into the new cabin by both squadrons. In June, volunteer cadets, officers and parents spent an entire weekend

repainting the inside of all of the camp buildings, and at New Years, Lt Kate Simpson (65 Ponoka) and her husband John spent the holiday wiring the new cabin, hauling flood debris to the dump, and completed the re-flooring of several cabins.

In May of this year we had a great deal of work done along the creek to help prevent future flooding. This was carried out by a local contractor and was successful in preventing additional flooding this year. This will however, be a continuing battle with the river in years to come.

The new cabin is progressing well and I am hopeful that it will be completed this fall. It has reached the point where it can be used by squadrons. It still requires exterior siding, painting, as well as a little work on the inside.

At the time of writing this report there are 18 weekends booked for the 2006/2007 training year. SurvivAir will also be returning to Camp Worthington in May of 2007.

Respectfully submitted  
J. Burt Gillings,  
Director of Camp Worthington

## **DIRECTOR OF NETOOK GLIDING CENTRE 2006 ANNUAL REPORT**

The Netook Gliding Centre Spring and Fall Familiarization flying primarily for squadrons in the Central and Southern Zones of Alberta continues. The facility is also important as a storage area for aircraft and associated equipment. The Alberta Provincial Committee maintains archives, records, and etc. storage area within the main hanger. Efforts are directed toward maintaining a first-class gliding facility for Air Cadets.

At the last annual meeting Mr. Brian Leatherdale was elected as the new Director of the Netook Gliding Centre, however, due to unforeseen circumstances Brain felt he was unable to take on the responsibilities. Therefore the Provincial Committee appointed me to continue on as Director for the 2005- 2006 year. I was pleased to be able to accommodate the appointment.

The main thrust this past year was on several maintenance projects.

- (1) The leaky roof problem on the main hanger building was finally completed with excellent results.
- (2) A section of the main hanger tracks for the large sliding doors had to be replaced.
- (3) Doors on vehicle hanger had to be realigned and adjusted.
- (4) Work crews from Bowen Institute helped out at the gliding center for several days this Spring doing many needed maintenance jobs. This included exterior and interior painting as well as several other miscellaneous projects.
- (5) Raised the elevation of the Aviation fuel tank to improve gravity flow of fuel into aircraft.
- (6) Graveled a portion of infield to improve drainage.
- (7) Sprayed runways to attempt to control infestation of clover.

The farmland portion of the property continues to be leased by Mr. Wayne Notley. The yearly farm lease income is an added source of income for the Air Cadet League Provincial Committee. Wayne maintains the grass runways and taxi areas. Runway maintenance costs again this year will be much higher than average due to high number of mowings required.

There has been a change in the resident caretakers. The previous caretaker Gerald Barstead moved to other employment thus decided to move residences. Stanley Delong and Audrey Migvar moved to the gliding center. They are doing an excellent job of providing security and maintaining the infield areas around the buildings.

The Annual Appreciation Flying Day is scheduled to be held on Sunday August 27.2006. As the preparation of this report precedes the actual event, it is hoped the weather will cooperate like it has almost every previous year. It is anticipated that we will have three gliders and two aircraft in operation again this year; this translates into a much more efficient operation with minimum waiting time for those wishing to experience a glider ride. Hopefully personnel from the Edmonton Gliding Center will again assist the Netook Gliding Centre crew.

This Appreciation flying Day has three purposes: (1) Saying Thank You to those who assist us in the operation of, or improvements to the Netook Gliding Centre (2) Familiarizing League people and others involved with the Air Cadet organization with the operations and facilities (3) Public relations of generating local community support and goodwill toward Netook Gliding Centre.

A special Thank You: to the flight crew who turn out to make this day happen; to those that have offered to help to make it a successful day; to Lyn Lamb of Automotive Motor Supply in Olds for supplying doughnuts for all attendees.

Thank You to those that assist in the regular operation and maintenance of the Netook Gliding Centre. These include: the flight centre crew: the Notley family (lessees); former caretakers Gerald and Donna Barstead and present caretakers Stanley Delong and Audrey Migvar; Military and League personnel who have been involved in Netook; individuals and businesses who have assisted us in many different ways at the Gliding Centre. A special thanks to Neil Olsen who is always available to help out when needed.

Ross S. Hamilton,  
Director of Netook Gliding Centre

## **DIRECTOR OF SOUTHERN ZONE 2006 ANNUAL REPORT**

Squadrons in the Southern Zone had a successful year but it wasn't without its problems. Cadet numbers are down significantly in some of the rural squadrons and recruitment of Officers and staff continues to be a problem in rural areas. All of the squadrons had a League Representative and they did an excellent job of advising and supporting the Squadrons. Attendance at the Zone meetings was exceptional considering that some people have to travel a significant distance to attend a meeting in Calgary. There are a number of new Sponsoring Committee people in the Zone so a Workshop will likely be a priority in the upcoming training year.

Three squadrons in the Zone celebrated their 65<sup>th</sup> Anniversary this year and were presented with plaques from the Alberta Provincial Committee at their Annual Review. It was my pleasure to

attend a number of Annual Reviews and as usual, the cadets and organizing Committees did an excellent job.

For the first time ever, the Southern Zone did not have a Drill and Sports Competition. This was unfortunate for the cadets but could not be helped because a squadron host sponsor could not be secured. This situation will not be repeated in 2007 because 11 Lethbridge Squadron has volunteered to host the competition and is already working on organizing this event. There is also another squadron willing to host waiting in the wings so hopefully they will take on the responsibility in 2008.

The Zone Effective Speaking Competition was held in Calgary at the Days Inn South and was well attended. The caliber of the contestants was extremely high and selecting a winner was difficult for the judges. Of particular note at the competition, however, was the number of time faults. Time faults resulted in some very good speakers scoring badly. As usual, it is the impromptu speech that makes the difference. Emphasis on timing and impromptu speeches must be the focus at the Squadron level in the future to ensure the cadets do well at the Zone and Provincial competitions. Workshops for competition organizers/judges and competitors are planned for October and November in Calgary and Lethbridge.

Membership Registration in the Zone has been relatively good. Some squadrons have put significant time and effort into ensuring that all Sponsoring Committee members complete the process. For those squadrons with in excess of 100 cadets, this is a daunting task. Other Squadrons have done a less than satisfactory job in this area and emphasis will be placed on ensuring that members are registered early in the coming year.

Three Committees of Zone people were formed to review the Scholarship score sheets and interview questions for the International Exchange, Senior Leaders and Athletic Instructors courses. The Committees did an excellent job of revamping the score sheet and interview questions. They also produced candidate profiles for each of these courses which, if implemented, would assist Board members in identifying the type of candidate best suited for this scholarship. A list of recommendations was also produced. Not only did the Committees produce a top quality product but I think they had a lot of fun and enjoyed the experience. I certainly did. All the recommended changes and documentation have been turned over to the Vice Chairman for consideration by the Provincial Executive Committee.

Pat Sulek will be the Zone Director for the upcoming year. Pat is a very knowledgeable, experienced and dedicated person who will do an excellent job as Southern Zone Director.

For the 20 odd years I have been involved with Air Cadets in Alberta the people in the Southern Zone have always been very passionate and have always worked together to make the Air Cadet program locally and provincially, the best that it can be. That didn't change during my tenure as Zone Director. Over the past five years I have had the pleasure of meeting and working with a lot of hard working, knowledgeable and dedicated people who have made my job as Zone Director very rewarding for me. Thank you to all the Sponsoring Committee people and League Representatives for your support, assistance and hospitality during my term as Southern Zone Director.

Bev. Burke  
Southern Zone Director

## DIRECTOR OF NORTH-EAST ZONE 2006 ANNUAL REPORT

1. This past year has been very busy for the squadrons, Sponsor Chairs and their committees, League Representatives and the hard work resulted with many successes for the squadrons. Monthly Zone meetings were held from September to June at the St Albert – Royal Canadian Legion Branch 271 who allowed us to use their boardroom at no cost. I visited each of the 10 squadrons in the zone at least once and I would like to thank you all for being excellent hosts.

2. In January we held the effective speaking contest in St. Albert Community Hall, the community league let us use their facility at no cost. This year's zone winners were:

- 1<sup>st</sup> Place – Sgt Natasha Loran – 533 RCACS
- 2<sup>nd</sup> Place – Sgt Ashley Pertyshyn – 570 RCACS
- 3<sup>rd</sup> Place – Cpl Tammy Wong – 570 RCACS

All the cadets who participated in the effective speaking did an excellent job; with the support from several league reps and the toastmasters this event was very successful.

Sgt Natasha Loran went on to win the Provincial Competition then went on to place 3<sup>rd</sup> at the national competition – congratulation Sgt Natasha Loran.

3. In February I participated in the Scholarship Selection Boards held at Ponoka - excellent candidates this year made marking very difficult.

4. Sports and drill competition was hosted by 524 RCACS, a special thanks to Dawn Bucholz and her committee and the CO Captain Ken Horoshko for successfully pulling this event together. The winners were:

| <b>Junior Volley Ball</b>   | <b>Senior Volley Ball</b>   | <b>Junior Basketball</b>    | <b>Senior Basketball</b>    |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| 1 <sup>st</sup> – 533 RCACS | 1 <sup>st</sup> - 755 RCACS | 1 <sup>st</sup> – 341 RCACS | 1 <sup>st</sup> – 341 RCACS |
| 2 <sup>nd</sup> – 395 RCACS | 2 <sup>nd</sup> - 533 RCACS | 2 <sup>nd</sup> – 533 RCACS | 2 <sup>nd</sup> – 395 RCACS |

| <b>Compulsory Drill</b>     | <b>Precision Drill</b>      |
|-----------------------------|-----------------------------|
| 1 <sup>st</sup> – 395 RCACS | 1 <sup>st</sup> – 570 RCACS |
| 2 <sup>nd</sup> – 570 RCACS | 2 <sup>nd</sup> – 524 RCACS |
| 3 <sup>rd</sup> – 524 RCACS |                             |

5. There were two change of Commands and one CO extension in the zone.

6. The NE zone delegates for the 2006 AGM are: Leo Bessette LR 395 RCACS, Wally Johnsen LR 533 RCACS, Evelyn Hutchings LR 524 RCACS, George Watts LR 755 RCACS.

8. I attended seven annual reviews in the NE Zone and was very impressed with the excellent turnout by the cadets and the teamwork displayed between the sponsor and the squadron staff – well done.

10. I would like to thank the Provincial Executive for the support the zone received over the past year and special thank you to the Zone League reps, Sponsor Chairs and their

committees for the outstanding support to the zone, it made my job much easier and ensured the success we enjoyed in the zone.

Fred Johnsen,  
North East Zone Director

## DIRECTOR OF NORTH-WEST ZONE 2006 ANNUAL REPORT

This year has been very eventful for me with the accident I had in the fall of 2005, I would like to thank everyone for the support they have shown. Bill Baker (Leg Rep) for running the effective speaking, Capt Ross Pentney (526), and his crew for having the Sports and Drill in Barrhead this year and Capt Peggy Blachford (124) who put everything in place for the Drill competition, superb job organizing the events. To all the sponsors, CO's, League reps and Alberta Provincial Committee for understanding why I could not be at each and every meeting this year. I am pleased with the way in which the NW zone banded together this year.

The NW Zone has done very well, Effective speaking was held in Whitecourt in January, Thank you to the cadets that put an effort out there, I would like to see more cadets coming out next year. This will be a focus of attention for the upcoming year.

Sports and Drill in Barrhead in April. The sports that were played were Volleyball and Bowling. FYI - In our zone we play on mixed teams, each team is made up of individuals from different squadrons. We had 6 of the 8 squadrons attend this year and we hope to see the other 2 coming out next year. All squadrons that attend have to have a drill team entered (which was voted on in the spring of 2005 by the zone); we have made it possible for all squadrons to attend by enabling them to enter a Drill team of 10.

Membership screening is progressing but there is still a ways to go. This is always an on going project.

I am hoping to have a Zone Workshop this upcoming fall.

We are still looking for League Reps in a couple of squadrons, 230 Athabasca, and 539 High Prairie, I will be working on finding individuals for these areas. In Whitecourt we may have a new League Rep and I will know for sure by the AGM.

The Annual's I attended this year are as follows 124 Peace River, 874 Edson, 526 Barrhead, 721 Whitecourt and 733 Drayton Valley, it is always a pleasure to attend the annuals, I wish I could attend all of them, I will make it my priority to attend the annuals in 577 Grande Prairie, 230 Athabasca and 539 High Prairie next year.

Scholarship applications were generally well prepared; all the squadrons had their scholarship information to me in a timely fashion.

Once again thank you to all for a job well done.

Zinovia Robin McQuitty,  
Director of Northwest Zone