

# **Air Cadet League of Canada Alberta Provincial Committee**

## **Annual General Meeting**

**Operational Reports and Motions  
For the Year Ending August 31, 2007**



**October 26-28, 2007**

**FOUR POINTS by SHERATON  
EDMONTON SOUTH  
7230 Argyll Road  
Edmonton, AB**

2007 Air Cadet League of Canada  
Alberta Provincial Committee AGM  
**Agenda**

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Saturday October 27<sup>th</sup>

Call to Order

1. March on the Flags & O Canada
2. Moment of Silent for our Departed Members
3. Announcements / Housekeeping
4. Welcome and Introduction of Guests
5. Notice of Meeting
6. Approval of Minutes from 2006 AGM
7. Nominating Committee Report
8. Summary of Executive Committee Motions for 2006 / 07
9. Registrars Attendance Report
10. National ACLC Representative
11. Commanding Officer RCSU (PRA)
12. ACO Air Report
13. Chairman's Report
14. Vice Chairman's Report
15. PILAT Presentation
16. Director of Finance Report
  - 16.1 ACC 9
  - 16.2 Appointment of Auditors for 2006 / 07
  - 16.3 Motion for Assessment
  - 16.4 Budget
17. Past Chairman's Report
18. Membership Registration Coordinator's Report

19. Director Air Resources Report
20. Director Camp Wright Report
21. Director Camp Worthington Report
22. Director Netook Gliding Centre Report
23. Director Southern Zone Report
24. Director Central Zone Report
25. Director North–East Zone Report
26. Director North–West Zone Report
27. Questions of Directors
28. Secretary Report
29. Business Arising from Previous Minutes
  - 29.1 Camp Usage Update
  - 29.2 Disaster Claim Update
  - 29.3 Burchell and Dale Scholarships

Sunday October 28<sup>th</sup>

#### Call to Order

1. Nominating Committee Final Report
2. Government Grants
3. New Business
  - 3.1 Insurance Update
  - 3.2 Selection Boards Review & Changes 2008
  - 3.3 Association Support Grant
  - 3.4 Contingency & Band Grant Replace
4. Open Forum
5. Elections if Required
6. Next Meeting & Adjournment

CADET LEAGUE OF CANADA  
ALBERTA ANNUAL GENERAL MEETING MINUTES  
OCT 20-22, 2006, CALGARY

Call to Order

Chairman Keith Mann called the meeting to order at 9:25 a.m. Saturday, October 12, 2006 and welcomed everyone to the Alberta Provincial Committee Annual General Meeting. He welcomed all those attending for the first time and hoped that they would gain some valuable information.

1. March on the Flags & O Canada

Air Cadets of 538 and 604 Squadrons marched on the flags.

2. Moment of Silence for our Departed Members

Chairman Keith Mann called for a moment of silence for our departed members and for all of those serving in Afghanistan.

3. Nominating Committee Report

Charlie Bowen, Past Chairman, gave the Nominating Committee Report stating that their task was a difficult one this year. As of Sunday morning at 9:00 a.m., Charlie will be calling for any further nominations at that time and if no further nominations come from the floor then nominations will cease.

Slate of Officers for 2006-2007 is:

|                               |                 |
|-------------------------------|-----------------|
| Chairman:                     | Keith Mann      |
| Vice-chairman:                | Fred Johnsen    |
| Director of Finance:          | Carol Cox       |
| Secretary:                    | Darlene LaRoche |
| Past Chairman:                | Bob Bondarevich |
| Director of Air Resources:    | Eric Steffensen |
| Director of Netook:           | Ross Hamilton   |
| Director of Camp Wright:      | Jane Davies     |
| Director of Camp Worthington: | Burt Gillings   |
| Director of NE Zone:          | Vacant          |
| Director of NW Zone:          | Robin McQuitty  |
| Director of Central Zone:     | Stan Monkman    |
| Director of Southern Zone:    | Pat Sulek       |

4. Announcements/Housekeeping

Ron Hockridge went over the voting procedures noting that only those carrying a pink voting card – chairmen and proxy holders can vote on matters concerning assessment fees and motions requiring invoices to be sent to squadrons – such as assessment fees.

- Giving motions – would the military attendees please pass their motions to their squadron representative to be presented.
- Anyone can speak to a motion
- Keep comments short and to the point
- Meal tickets must be presented at each meal
- Form to complete for squadron database

- Evaluation of AGM meeting form – please complete for feedback to the executive
- Keith reminded everyone that when going to the mic please state your name and squadron and remember that the mic picks up all conversations.

5. Welcome and Introduction of Guests and Head Table

National Representative: Joe Johnson – National Vice President  
 Military Representative: ACO Captain Shawn Mahoney  
 Captain John Riswold  
 L/Col. Dean Gillrie  
 Vice-chairman: Ron Hockridge  
 Recording Secretary: Darlene LaRoche  
 All members present introduced themselves.

6. Notice of Meeting

Secretary Darlene LaRoche stated that the Notice of Meeting was mailed on August 26, 2006.

MOTION

MOVED by Al Spielman that notice of this meeting was properly handled as stated by the Secretary. SECONDED by Bob Clarke. CARRIED

7. Approval of Minutes from 2005 AGM

Keith confirmed that the minutes of last meeting were emailed December 15, 2005 to all members. The Chairman, Keith Mann, asked if there were any errors or omissions.

MOTION

MOVED by Claude Carignan and SECONDED by Paul Spurrell that Minutes of the 2005 AGM be approved as presented. CARRIED.

8. Summary of Executive Committee Motions for 2005/06

Darlene noted the correction of date to Motions on Page 42 dated May 20, 2006. The Motion at bottom of the page regarding Kevin Robinson assuming the duties of League Representative to Whitecourt should be under the date of July 29, 2006. The following three motions are duplication of motions already listed under May 20, 2006.

MOTION

MOVED by Fred Johnsen and SECONDED by Danny Thompson that 2005/06 Motions as corrected be confirmed. CARRIED.

9. Registrars Attendance Report

2006 ZONE DELEGATES

SOUTHERN ZONE

Pat Sulek  
 Stan Taylor  
 John Anderson  
 Joanna Howard

NORTH EAST ZONE

Charles St. Claire  
 Gary Braeuer  
 Evelyn Hutchings  
 Wally Johnsen

CENTRAL ZONE

Ed Shaw  
Dave Williams  
Paul Spurrell  
Dave Borynec  
TOTAL: 14

NORTH WEST ZONE

Bill Baker  
Kevin Robinson  
Lorna Luchy

LIFE MEMBERS

Allen Spielman, Bill Beattie, Bob Clarke, Hugh Boyd,  
Evelyn Hutchings (NE Zone Delegate), Arla Hamilton  
TOTAL: 6

PAST CHAIRMEN

Charlie Bowen, Allen Spielman (Life Member),  
Bob Clarke (Life Member), Hugh Boyd (Life Member),  
Bev Burke, Bill Beattie, Evelyn Hutchings  
TOTAL: 7

NATIONAL REPRESENTATIVE

Joe Johnson  
TOTAL: 1

PROVINCIAL EXECUTIVE

Keith Mann, Ron Hockridge, Carol Cox, Darlene LaRoche, Eric Steffensen,  
Bev Burke, Stan Monkman, Fred Johnsen, Robin McQuitty, Burt Gillings,  
Ross Hamilton, John deBruijn  
TOTAL: 12

SUMMARY OF A.G.M. REGISTRATIONS

|  |     |
|--|-----|
| Voting Delegates   | 14  |
| Life Members   | 6   |
| Past Chairman  | 7   |
| National Representative  | 1   |
| Provincial Committee Executive   | 12  |
| Squadron participants  |     |
| Provincial Squadrons:  | 42  |
| Registered:  | 30  |
| Sponsor/Supporter Chairman/Vice/<br>Directors/Treasurer/Secretary/<br>League Reps: | 49  |
| Proxies  | 5   |
| Officers   | 19  |
| Total Attendance:  | 115 |

Voting Summary:

|                                  |    |
|----------------------------------|----|
| Voting Delegates                 | 14 |
| Life Members                     | 6  |
| Past Chairman                    | 5  |
| Provincial Committee Executive   | 12 |
| Sponsor/Supporter Chairman/Vice/ |    |

|  |    |
|--|----|
| Directors/Treasurer/Secretary/<br>League Reps: | 49 |
| Proxies  | 5  |
| TOTAL:   | 91 |

10. National ACLC Representative – Joe Johnson, Vice-chairman

Mr. Johnson said he was pleased to be in attendance here today as he understands it can get quite lively. He brings greetings from Craig Hawkins, Chairman. He is happy to renew some old acquaintances and looks forward to the rest of the AGM.

11. ACO Air Report – Capt. Shawn Mahoney - Report

Capt. Mahoney is amazed by the dedication of all of the people in this organization.

Capt. Mahoney went over his report and highlighted a few areas.

Capt. Mahoney stated that the ACO (Air) section expended \$456,000 towards Mandatory Support Training and other optional activities conducted by air cadet Local Headquarters (LHQ) in the fiscal year ending 31 March 2006. Mandatory Support Training is funded prior to funding consideration being given to optional activities. The focus for funding optional activities is on value added training activities.

The ACO (Air) section expended \$102,000 on Youth Initiative activities this past Fiscal Year. The funding was expended on the Raider Atlantis leadership program, zone Sports & Drill and the SurvivAir competition. Citizenship Activity funding of \$40,700 was spent on qualifying activities, which included the Detachment-run Exercise Science and Heritage as an inaugural event.

Capt. Mahoney added that some new or on going initiatives of note are:

- a. Launch of Virtual Office which is an off line communications tool between ACO Air section and the LHQ squadrons; and
- b. Launch of Exercise Science and Heritage as well as the continuation of SurvivAir which is getting bigger and better every year.

533 RCACS has been selected as Alberta's Best Air Cadet Squadron from 2005-2006. Capt. Mahoney congratulated Major Barr and his staff as well as the sponsor, Friends of 533 and the cadets of 533.

The Cadet Program Update will present some interesting changes and challenges as it begins to roll out in the fall of 2007 and Capt. Mahoney asked that we continue to work together to ensure a smooth transition of the new Level One program.

Capt. Mahoney advised that a cadet was seriously injured at camp this year and we must be very vigilant for safety reasons for the cadets.

12. Chairman's Report – Page 44 of Meeting Book

Keith said it was a privilege to be in this position. Someone said that it's nothing to being chair – you just surround yourself with good people. As Capt. Mahoney said most of the people in this organization have full time jobs and still give so much of their time to this organization. Keith thanked his executive for all of their hard work.

Kevin DeBaisio has resumed the position of CO of the Netook Gliding Centre. His volunteer job has been the web administer for the Alberta Website. Keith stated that we seek your input as to what you want to see on the site both Alberta information and National website. Kevin has suggested that we put various links to various areas to the National website. Please put your comments on the Comment Sheet as to what you want to see on the site. Keith is meeting with Kevin next week to go over your input. Regarding links to squadrons, Keith will not put anyone's

link on the website unless he has the squadron's permission to do so. We are more than willing to put in a link with your permission. The database information would also go on the website for each squadron without any personal contact information. Only the address and phone number of the squadron would go on the site.

One of the areas of concern is the use of our Camps. Recently, Keith received information from the Camp Directors and what the bookings were for last year and what is booked for this year. Keith sent out a friendly letter to find out why you are not using the Camps. We are aware of some incidents. The letter went to the Commanding Officer and Keith has received some replies. Our main focus is not to be bull-headed about using the camps, but we would like to see some consideration to using the Camps. Every dollar that is being allocated is used for the Cadets of Alberta. If you are booking elsewhere you are taking revenue away from the Cadets and our system. Keith does not expect you to use the camps every single time but to just consider using a camp once per year. If we make the decision to get rid of the Camps due to lack of use, it would take multi- millions of dollars to return them to their original state. It is not our objective to go in that direction, but we are asking that you respond to the letter that Keith sent out.

Keith attended the 2006 National AGM in Richmond, BC. In the Effective Speaking National competition, Sgt. Natasha Loran from 533 won third place.

Keith presented to F/Sgt. Alena Reitsma of 395 Squadron the top female power pilot award in November last year. Keith was happy to announce that the Commodore Len Burchall Scholarship was won by Ryan Callaway of 88 Squadron and he received \$8,000. Keith encouraged more applications from Alberta and the applications are on the National Website.

Keith is happy to report that we had a successful year. The only thing we were not able to tie up was regarding the disaster relief funds for Camp Worthington. We are expecting shortly to hear the amount of the relief that we will receive. We did have substantial expenditures.

Keith complemented the Gliding officers to get as many cadets gliding as possible notwithstanding Mother Nature.

Keith stated that we are very fortunate in Alberta to have the team of CIC officers who work as a team with the members of the League. Keith thanked the members at Detachment for all of their hard work and dedication.

### 13. Vice Chairman's Report – Page 45

Ron thanked all of the volunteers who have worked regarding the scholarship program in this province. It is a big job and he thanked everyone for helping.

Ron stated that we have made some improvements with a database where now the information is entered and sent via email. Only International Exchange forms have to go to Ottawa now and that will decrease the time it takes to get the results.

One of the concerns that Ron received last year, was getting materials that squadrons can use for public relations. It is a big issue and they are working on it at a National level. They are looking for things that are working throughout Canada.

Ron advised that he is stepping down from the executive this year and he said it was a pleasure working with everyone.

Keith complemented Ron on all of his dedication to this organization. Keith confirmed that Ron had always worked for the betterment of our organization with a good and kind heart and a wonderful dedication to the Air Cadets of this province.

14. L/Col. Gillrie – Prairie Region Update on the Gliding program in Alberta

L/Col. Gillrie thanked everyone for inviting him here and he gave us a bit of history of his Alberta experience. He said he was glad to have this opportunity to ask questions and to make sure that the facts are straight.

This last year there was a problem with staffing. There was a staffing shortage at the summer camps. It is important to get good staffs, who are qualified, well trained and good leaders. He has to ensure that the program can be run in a safe manner and that effects whether or not a gliding exercise, for example, can be run. He is looking for solutions.

Some of the difficulties in Prairie Region are that we have the largest land mass in Canada. This creates a difficulty for everyone to get to gliding centres due to the distance.

In the southern part of Alberta, we have run a test program in Vulcan. We will be running the gliding program there in the Spring, but we are still thin on staff. He asked that if you know of anyone who is a pilot who is willing to assist in the program to let Keith know. L/Col. Gillrie is going down that road cautiously due to staffing levels. A pilot must be part of the cadet program – ie. a member of CIC. There are rules and regulations to ensure that the cadet flying program is the safest. When L/Col. Gillrie trains someone, and they expend funds, time and energy and then they don't commit themselves to the program, it is a frustrating task.

We are going to run a winch program in Vulcan this spring and he hopes that there will be some pilots who are willing to commit themselves to the program. If we don't get more pilots he will take some from Netook but only as a short term because he can sustain two gliding centres from one centre.

Regarding Cadets who have their wings, they were having problems in the Central Region getting cadets to come out to the gliding centres. In Alberta we are getting about 20 cadets coming out but they are so busy with the squadron duties that they can't sustain the high level of commitment.

We have to get across to the squadrons that it is mandatory training that they must take a familiarization flight or they cannot advance to their next level. We need to focus on the flying program more. We must plan better and not overload the cadets with too many activities all at once.

Power and Gliding Scholarships now have slightly different procedures. The paperwork must be completed correctly and if not done correctly, this holds up the scholarship progressing. The transport Canada medicals have to be done in the spring and it is good for 5 years. He asked that cadets not wait on getting the medical. He also asked us to not send a cadet to camp that is not qualified to go or does not want to go to camp. It costs thousands of dollars to RTU cadets. Send the cadets who are ready to go to camp not the ones that "will learn how to get along" at camp, etc. At the Gliding Centre in Gimli we had a successful year due to Mother Nature. There are 42 days to train cadets on gliders and 47 in power. All cadets graduated in Gimli. The power side was successful and the difficulties they had were mainly due to staffing.

Regarding winches, Prairie Region has 8 winches, which is more than all of Canada. He has been working with Ottawa to take responsibility on the maintenance on the winches. This will take a financial pressure off the League so that those funds can be put to work elsewhere. They will be starting a servicing of the winches this winter.

L/Col. Gillrie asked for questions at this time.

Capt. Binnie CO #15 Medicine Hat – she has a cadet who got their glider wings this summer. She stated that the issue is cost to drive and time and asked if there were any resources available to support them in doing this. L/Col Gillrie stated that at this time there is not anything in place. He will investigate this matter.

Kenn Nixon, CO 52 – Major Nixon advised that the recruiting process is working very poorly all the way up the line. He advised that there is a major recruiting stumbling block at recruiting as a bureaucratic obstacle. L/Col.Gillrie answered that they did a study and they came back to the CIC

and most of it was our fault, because we don't complete the forms exactly correctly and don't get the paperwork returned in a timely manner. He advised that the CIC have wanted all of the benefits of the regular force with all the benefits, pay etc. but only if it is the good things but not the bad things, etc. So if you want to be treated like reg. Force then you have to go through the recruiting just like reg. force. We can not keep asking for exceptions.

Major Curtis #24 CO asked, for those who are non-winged CIC members, what role is there to play for those who don't have wings. L/Col. Gillrie advised that you can assist in administration, but most commit their time to that job. Realistically, as you are already running a squadron it is difficult to commit every Saturday.

Capt. Rob Vanderlee 878 – Regarding the commitment level – Rob suggested a written expectation letter that can be given to the senior cadets to be signed so the cadets understand what is required. When a new CO comes on board at the gliding centre the requirements seem to change and this can create difficulties. L/Col. Gillrie said he would look into that, as it is a good idea.

Capt. Doug Eaglesham – 187 CO. Is there a cut off age for pilots and could we look to the airlines for pilots. L/Col. Gillrie advised that there is no age limit. Recruiting in the airlines is a good question and he has had that asked before. Unless they have gone through the cadet program, it is difficult to get them involved and doesn't work out very well. They want to fly the airplane and not do anything else except fly. He usually asks them to come out as a visitor so they can see all of the work involved and they usually don't want to participate. Capt. Eaglesham asked how many pilots were needed. There are about 110 staff on the gliding centre slates and there are also a large number from the squadrons who help. Gliding centres have an open-ended slate – can hire as many as possible but that number will be capped soon. The number at each gliding centre varies due to the equipment at each centre.

Claude Carignan 533 Chair – Clarification regarding cadets marshalling aircrafts – has this changed – can cadets marshal aircraft. Capt. Lammers said that is nothing to do with gliding.

Trent Porter – asked what is marshalling. Is it possible to increase the budgets of gliding centres so that they could give the cadets an honorarium to help the cadets coming out? L/Col. Gillrie advised that we cannot treat the gliding centres any differently and you can't make a rule for only the gliding centres. Every request and rule has to be the same for all squadrons and must be safe.

## BREAK FOR LUNCH

Capt. Vanderlee gave a presentation regarding preparing cadets for going to summer camps. We had 64 RTUs this summer and that is not acceptable. This was a most enjoyable and informative presentation.

## MOTION

MOVED by Bob Clarke that we accept all of the Reports as presented in the book (17-24) with the exception of the Director of Finance. Eric Steffensen SECONDED. CARRIED.

### 15. Director of Finance Report

Carol went over the revenue of the league this past year dealing with casino funds. Regarding revenue from assessments, we are using some of the revenue from casino funds to pay for items like insurance and we have been using those funds for operations. On page 8 it shows the deferred revenue as to what was left over in the casino funds. On Schedule 1 on page 10 there is a list of where donations are from.

Claude Carignan 533 asked what you attribute for the increase. Carol advised that the increase was in insurance which we have no control over.

## MOTION

MOVED by Bev Burke moved that the financial statements be accepted as presented.

SECONDED by Robin McQuitty. CARRIED

### 15.1 ACC9

We must use the 2003 version. The National Finance Committee Chairman has requested verification of signing authority for your sponsor. Please submit your previous years ACC9s and she is accepting this years' today.

Claude Carignan 533 asked Carol to clarify "arms length". Carol detailed who is considered as "arms length" - it is no related person should have signing authority.

Tom Brewer asked if this form has been sent out and does she have a copy. Carol will make it available. Carol advised that there will be a new form next year and she has not seen it yet.

### 15.2 Appointment of Auditors for 2006/07

Carol is recommending Doyle and Company, Chartered Accountants, Edmonton, be the auditors for the coming year.

## MOTION

MOVED by Claude Carignan that we again use the auditor Doyle and Company, Chartered Accountants, Edmonton. SECONDED by Gerald Elliot. CARRIED.

### 15.3 Motion for Assessment

## MOTION

Danny Thompson made the motion that we accept the assessment fee for \$33 per cadet for the coming training year. Trent Porter SECONDED. CARRIED

Carol advised that she will be getting the assessment fees shortly and she asked everyone to pay them as soon as possible.

Carol has been trying to print off receipts and hopes to have them completed by end of the AGM. Carol reminded everyone on mileage that we pay \$.40 but we accept a cheque donation of \$.10 and a donation receipt will be issued. These donated funds go into the Aircraft Maintenance Fund.

### 15.4 Budget

Carol advised that the notes are just a possibility. This year we are fine but we don't have a casino until third quarter and we will not receive funds until 2008

Tom Brewer asked if there is contingency fund and Carol advised not at this time but may be included in next year.

Bob Clarke reminded the Chairman that he should remind everyone who can vote on the budget. The point was clarified that all voting delegates are allowed to vote on the budget, as the assessment had been previously approved.

## MOTION

Bill Baker MOVED that the budget be accepted as presented. SECONDED by Paul Fisette. CARRIED.

Bill Baker stated that the only time that it is just the chairman voting is when the vote deals with the assessment fee or a specifically a financial matter that affects the sponsoring

committees. Bob Clarke stated that if you accept this budget you are giving the committee permission to spend funds as per the budget.

#### MOTION

MOVED by Robin McQuitty to accept the Director of Finance Report as presented. SECONDED by John deBruijn. CARRIED

Keith advised regarding the Aircraft Maintenance fund that we are trying to be proactive in this regard. We need to be prepared to look at that when we present the budget next year.

#### 16. Past Chairman's Report

Keith advised that Bob Bondarevich was unable to attend as he was in a car accident. Keith, on his behalf, advised that we were not able to provide an Effective Speaking package at this AGM, however, it is on the National website. Keith was provided with a copy of the 2006 National Effective Speaking Competition for Sgt. Loran, but Keith can get more copies. Keith does not know the cost but it would be reasonable. For training purposes in the squadron, it would be a good aid in training.

#### 17. Membership Registration Coordinator's Report

Bev Burke stated that this organization recognizes the volunteers of this organization. We have a moral and ethical obligation to protect our cadets.

##### 17.1 Procedures & Information Presentation

Bev presented a power point presentation that detailed membership registration – the reason for the registration, history, memorandum of understanding between all three leagues and the DND. MOU states that only volunteers who have been screened.

Paul Spurrell asked that he has a parent who is an RCMP officer and asked if they need to be screened. Bev Burke stated that they must be screened.

Evelyn Hutchings said that if someone goes to the city police for their CPIC they check only city records and should be checking RCMP

Murray Morton, who is a member of the Medicine Hat Police Service, stated that the city police will check all records nationally and provincial records and they are working towards improving the content of the records.

Claude Carignan asked Bev to clarify regarding paid or non-paid CI. Capt.

Lammers advised that there are still C.I.s who are paid and other C.I.s who are hired for a specific function and are paid. CF policy dictates that all people involved with cadets will be screened.

Serving officers now have to go through the process and must complete before next year.

Regarding volunteer drivers or occasional drivers you can not use them in another capacity once they get to the location. Occasional drivers do not have to be screened.

Keith clarified that occasional drivers can only be used twice and then must be screened as a volunteer. Keith stated that our preference is not to mess around with that occasional driver and screen everyone who is involved with cadets.

Major Kenn Nixon 52 asked regarding band instructors or first aid instructors do they need to be screened. Bev asked are they alone with the cadets and Kenn answered no they would have an officer present. They then do not need to be screened Bev confirmed.

Fred Johnson asked if a screening covers people who have moved here from elsewhere. Murray Morton advised that that CPIC is national and it would show up.

Bev advised that you not keep copies of these screening documents for security reasons. Bev does require the original documents be sent to her and a copy of the Volunteer Agreement form, as the CO keeps the original of that document.

Claude Carignan asked for clarification of submitting forms. He asked if the Volunteer Agreement form must be completed. Bev stated that not all volunteers will be required to fill in this form.

Bev stressed that all blanks be completed as leaving blanks causes questions and you must have photo identification.

Please ensure that the squadron name and number is filled in on the form.

Keith updated our information regarding covering the cost of police checks. You get the check done, keep the receipt and send to your zone director who then sends to DET for reimbursement.

We will proceed like that until we hear information to the contrary. We are currently working out a system with the City of Calgary to have each check cost \$5.00 and we would be able to fax the request in. We hope to get this working and then organize for other cities. The goal is to make it as simple as possible for our volunteers. Bev advised that we can fax the request to the police and send the information directly to the Coordinator and must do 100 per year and not the outlying area. Bev suggested that we combined all three leagues to ensure we had 100 requests per year.

Ed Shaw advised that in his conversations with the RCMP they will only provide personal information to the person requesting it.

Kenn Nixon asked if we can accept screening done for Boy Scouts or other organizations. The answer is no we must do our own.

Claude Carignan states the original needs to be provided. Bev stated that the Calgary Police would be faxing it directly to Bev, which would be considered an original.

Claude asked a Question - would we accept a notarized copy of a police check and the answer is yes.

Bill Cavanaugh said the police check needs to ensure that it is made for working with youth.

Bev Burke asked that you send the original completed forms directly to her at:

2820 – 11<sup>th</sup> Avenue South Lethbridge, AB T1K 0L4 and email address for questions:

[bevannburke@shaw.ca](mailto:bevannburke@shaw.ca) and phone number: (403) 327-4495 Home or (403) 320-3822 Work.

Renewals are a one page document and they must have a police check with them. Bev asked to be kept updated on active members.

All following Reports were ratified by Motion by Bob Clarke earlier in this meeting.

18. Director of Air Resources Report
19. Director Camp Wright Report
19. Director Camp Worthington
20. Director Netook Gliding Centre Report
21. Director Southern Zone Report
22. Director Central Zone Report
23. Director North-East Zone Report
24. Director North-West Zone Report
25. Questions of Directors – Nil
  
26. Business Arising from Previous Minutes

#### 26.1 Legion Donation

Regarding the 50/50 draw at last year's AGM. The funds were donated to the Kipness Veterans Centre. We purchased a glass block at the centre and the money left over was put into their recreation funds.

## 26.2 Disaster Claim Update

This is a work in progress and we are hoping that we will hear shortly of our application.

## 26.3 Year Bars for Cadets Service Medals

Keith has brought this matter up three times and National is not interested. The first block is the cost to National would be in excess of \$16.00 each and this was a deciding factor. At this point we can not take it any further. There are a few squadrons who haven't received any medals. The initial allotment of medals was free because of an anonymous donation. Keith will have medals out to the squadrons next week with an application form for current serving cadets. Former cadets apply directly to the national office in Ottawa. There are two applications on the website. If you have a broken medal, get it to Keith and he will replace it. Robin McQuitty asked who presents this medal and Keith answered that it is a League member which can be a local sponsor chairman, league rep, zone director, or provincial chair.

## **SUNDAY, OCTOBER 22, 2006**

Call to Order – 9:05 a.m.

### 1. Nomination Committee Final Report

Charlie Bowen gave the final report of the Nomination Committee as follows:

#### Nominated Slate of Officers for 2006-2007 is:

|                               |                 |
|-------------------------------|-----------------|
| Chairman:                     | Keith Mann      |
| Vice-chairman:                | Fred Johnson    |
| Director of Finance:          | Carol Cox       |
| Secretary:                    | Darlene LaRoche |
| Past Chairman:                | Bob Bondarevich |
| Director of Air Resources:    | Eric Steffensen |
| Director of Netook:           | Ross Hamilton   |
| Director of Camp Wright:      | Jane Davies     |
| Director of Camp Worthington: | Burt Gillings   |
| Director of NE Zone:          | Vacant          |
| Director of NW Zone:          | Robin McQuitty  |
| Director of Central Zone:     | Stan Monkman    |
| Director of Southern Zone:    | Pat Sulek       |

A further nomination was received for the position of Director of Camp Wright for Mr. Gary Braeuer. An election will be held for Camp Wright Director later on in the meeting.

### 2. Flying & Gliding Update – RCSU Air Ops O – see yesterday

### 3. New Business

#### 3.1 Insurance Update

Most insurance you are invoiced through the provincial committee. You should be maintaining your own liability insurance at your own squadron. It is strongly recommended that you ensure you have your own liability insurance.

If you require insurance to be named on the insurance instead of the generic insurance, there is a form on the national website that can be used. Give proper notice to the national office and communicate directly with the national office.

### 3.2 Selection Boards Review & Changes 2007

Ron Hockridge gave a presentation on the 2007 Selection Boards.

- Page 3 has been modified regarding cadet activities now has boxes to check off which is meant to assist in addressing the cadet's activities
- Age limit changes – ie. if someone aged out before the end of August they were not allowed to take the course. Now if the cadet ages out after the course they can attend. If a course is delayed and the cadet ages out in that delay, then the cadet must return home and must finish off their training on their own. At the training centre they have some cadets on different schedules and if they have a cadet that might age out if there is a delay then they put those cadets ahead in the schedule.
- For International Exchange age requirements the new rule is that a cadet must be at the minimum age at August 1<sup>st</sup>.
- If you get accepted for a course you will not be offered a staff position
- Regarding the Singapore Exchange, which comes early, make sure the cadet is available to go at that time.
- Get your Medical Certificate early. The medicals are good for five years. We only need a copy of the certificate as the cadet should keep the original.
- Remember the height and weight limitations for gliding.
- Air Traffic Control Course has been cancelled.
- A new course named Advanced Aviation Technology – Airport Operations Course will be offered. The forms will be distributed at a later date.
- In the Technical Training course the forms still show Photography which will no longer be offered. You still must rate the remaining courses 1 and 2 choices.
- Athletic Instructor Course must have a fitness test requirements completed with a numerical score.
- Ponoka High School has been booked for Feb 24 with Meet and Greet and Instructions on the evening of Feb 23.
- Profiles have been developed to show what we look for in a candidate and the questions have been revised.
- We have revised the marking form which is much easier to mark
- Capt. Leo Lammers made a comment that on any cadet that is applying must have a Fortress generated CF-51 form with them. There will be no staff selections made until the scholarship selections have been made and will not be released to any units until the scholarships have been announced.
- We want the Certificate that comes from Transport Canada not the doctor's medical.

Keith wanted to clarify the issue of staff cadets vs. scholarships. You can get a staff position after the names have been released for scholarships with the exception of International Exchange where you will not be offered a position as staff.

Joanna Howard 52 asked about narratives and what format they should be in and if they have should be signed and dated. Ron answered that they should be signed and dated but we are not to take away marks if they are not originally signed and dated. Handwritten and computer generated narratives will be accepted.

Burt Gillings made comments regarding the grammar, content and spelling, etc. and Burt asked if someone was not checking them at the squadron. Ron answered that it must be the cadet's narrative but it should be checked.

Bill Baker asked if the marking form and questions will be sent out prior to the Boards for Mock Boards. Ron answered the marking form will go out but not the actual questions just sample questions

Burt Gillings made the comment regarding using the same questions for each cadet. Ron stated that the questions will be the same for the cadet, but we would like to have an alternative list of questions from year to year.

Mark Halas CO 88 asked if there will be sample questions made available and Ron answered a list of sample questions and list of names that need to be known will be sent out.

### 3.3 Bonding Insurance for Squadrons

Keith explained that bonding is another form of insurance in the event that someone absconds with your money. National has been exploring bonding insurance for the squadrons to protect themselves from a financial loss. Due to the high cost of the deductible on these policies, we felt that it was too expensive. It is not going to be done on a national basis. Keith can get information to give to anyone who is interested.

Claude Carignan 533 stated that he received communication regarding insurance assessing each squadron \$88 per cadet. Keith answered that this was based on a national basis and national is no longer going to do this.

Bill Calloway 88 said we could avoid that cost if the sponsors have good strong accounting procedures within the sponsor which would reduce the risk.

Hugh Boyd 65 – Hugh asked how many people in this room have had the occasion to suffer a loss through this type of insurance and the indication was about three people. He said that the cost was extremely high. Hugh suggested you should check with your insurance broker to ensure that there is already coverage in place.

Bill Calloway said that the fraud that he has seen are from long time employees and no one checks their work. By a show of hands it was decided that we not pursue this liability insurance.

### 3.4 Burchell & Dale Scholarship

The information is on the website and Keith encouraged more people to apply for these scholarships.

Kenn Nixon stated that the parents can fill out the forms for the cadets and it is well worth it. Regarding the \$1000 scholarship available for each squadron from our military partners, they are looking into the possibility of stopping this scholarship program. Keith asked people to let him know if it was taking away interest in the cadet program and to give him opinions on this matter. The total amount saved would be \$1.1 million. The question is where those funds will now go. Keith was not sure.

### 3.5 Cadet Rank

The league was requested their opinion regarding the insertion of a Flight Corporal between Corporal and Sergeant. Keith stated that our National Office needs to know what those thoughts are from Alberta.

Hugh Boyd 65 – The initial ranks were established to commemorate the RCAF ranks and he felt that we should not change that.

Burt Gillings – If this is being done in an effort to retain cadets, he felt that it wouldn't work.

Kerri Ann Dolstra – If we had the middle rank it would provide them the leadership experiences to get to the next step of Sergeant.

Stan Monkman advised that because it was not an RCAF rank he also is in favour as stated by Kerri Ann.

Mark Halas 88 felt that it was the wrong place to put in this new rank because you are kind of diluting Corporal. He felt that it should be inserted between LAC and Corporal.

#### MOTION

MOVED by Stan Monkman that we go to a middle rank between Corporal and Sergeant.

SECONDED by Paul Spurrell. CARRIED.

#### 3.6 Presentations

1. Paul Fissette 604 Moose Squadron made a presentation of \$5,000.00 to the League in order set up a Southern Alberta Gliding Center
2. Ron Millar 395 donated a loonie which paid for a truck for the gliding centre to the Air Cadet League Alberta Provincial Committee. The loonie paid for the truck.
3. Fred Johnson representing Suncor, made a presentation of \$2,000 to the Alberta Provincial Committee.

#### 3.7 Video

Ron Hockridge presented a video “The Sky is the Limit” used for recruiting purposes, which was developed in Manitoba. Keith asked for a general show of hands to indicate if we should produce a video for Alberta. The comments were that it was just a little too long and we should have it just a bit shorter in length. It was felt that we should pursue this for Alberta.

#### 3.6 Name Tags

Each squadron can do their own thing for name tags. 533 have a picture ID on one side and the screened card on the other side. Keith did emphasis that the only official screened ID card is the one issued by Bev Burke.

#### 3.7 SurvivAir

Darryl Fiss stated that we are supposed to be the support part of this exercise. We are the cooks for this exercise. Darryl asked for volunteers to cook. The exercise will be the weekend after the long weekend. The date is May 25-27, 2007. Keith added that no individual deserves the pressure and work that Darryl Fiss did for last year’s exercise. SurvivAir will be at Camp Worthington this coming year.

Wally Johnson stated that she has in the past put her name in but was never asked. If you need cooks, she is there!

Darryl Fiss said that if you have your Food Safe course that is a bonus.

Capt. Lammers stated that the warning order for this exercise has already gone out.

Capt. Curtis noticed that on this competition there is an invitation for league visitors and he said that the attendance of members is very low. He said the cadets need the support.

Burt Gillings said that are some squadrons who have never participated and they are the only losers in this competition as all participants have a wonderful time on this weekend. Burt said there is room in the camp in cabins and also room for RVs.

Darryl Fiss asked those interested to contact him at: [dfiss@hotmail.com](mailto:dfiss@hotmail.com)

4. Open Forum

4.1 Hugh Boyd said his position of League Representative to 572 Caster Squadron was breached. He did not have any written communication or knowledge of the impending intent for disbandment of the squadron. The parent chairman, Darryl Fiss, was not informed. There has been a great lack of communication between all parties.

Presently there are 18 cadets attending notwithstanding that they have been told not to parade. All positions have are filled with the exception of the CO. They have excellent quarters and finances. There are interested parties who are considering the position of Commanding Officer.

Hugh has circulated a letter to all of the parties involved and he received two replies regarding the letter and it has since been suggested that Hugh omitted some facts. He used only the facts that he was aware of.

Hugh stated that there have been in the past many squadrons who have been placed on probation, but we have to give them time and due process to change and improve.

Keith stated that he has not signed any documentation to make this disbandment of 572 Caster official. Keith is not trying to short-circuit any process and is willing to explore all communications.

Hugh felt that in fairness they should be put on probation but not disbanded.

Keith stated that he is prepared to have a meeting next week and Hugh said he will meet anyone at any time

MOTION

MOVED by Hugh Boyd that the Provincial Executive be directed not to concur in the disbandment of 572 Caster, until such time as all involved concur that all avenues have been explored with all parties to disband this 572 Caster Squadron. SECONDED by Daryl Fiss. CARRIED.

5. Elections if required

Charlie Bowen stated that only those with voting cards are allowed to vote. An election will be required for the position of Director of Camp Wright: Jane Davies and Gary Braeuer. Each person will be given five minutes to speak with Gary speaking first. Both Gary and Jane stated their reasons and qualifications to be the Director of Camp Wright.

The result of the vote being that Gary Braeuer was elected.

Charlie Bowen, Past Chairman, read the full slate for the upcoming year:

Slate of Officers for 2006-2007 is:

|                               |                 |
|-------------------------------|-----------------|
| Chairman:                     | Keith Mann      |
| Vice-chairman:                | Fred Johnson    |
| Director of Finance:          | Carol Cox       |
| Secretary:                    | Darlene LaRoche |
| Past Chairman:                | Bob Bondarevich |
| Director of Air Resources:    | Eric Steffensen |
| Director of Netook:           | Ross Hamilton   |
| Director of Camp Wright:      | Gary Braeuer    |
| Director of Camp Worthington: | Burt Gillings   |
| Director of NE Zone:          | Vacant          |
| Director of NW Zone:          | Robin McQuitty  |
| Director of Central Zone:     | Stan Monkman    |
| Director of Southern Zone:    | Pat Sulek       |

MOTION

MOVED by Bob Clarke to destroy the ballots. SECONDED by Daryl Fiss. CARRIED.

Ross Hamilton talked about Netook asking you to keep in mind that we are the only Provincial Committee in Canada who owns their own gliding centre. Each August we hold an Appreciation Day to thank all of the volunteers and supporters who help the centre throughout the year. It is wonderful public relations. Thirdly it is for all members of the League to see the facilities and experience a glider ride and see what it's all about. A barbecue is also held on site. Ross would like to see more League people attend.

Draw for 50/50 was won by Capt. Rosanne Binnie in the amount of \$331.00

6. Next Meeting & Adjournment

Keith advised that the next AGM will take place in Edmonton with a date and location to be confirmed at a later date.

MOVED by Bill Baker to adjourn this Annual General Meeting.

**MOTIONS FROM EXECUTIVE MEETINGS**  
SEPTEMBER 2006 – AUGUST 2007

September 16, 2006 Executive Meeting

MOTION

MOVED by Burt Gillings that an honorarium be given annually to Thelma Montgomery in the amount of \$350. SECONDED by John deBruijn. CARRIED.

MOTION

MOVED by Ron that Dave Borynec be the League Representative for 810. SECONDED by Bev Burke. CARRIED

MOTION

MOVED by Carol Cox that we purchase a new accounting software program. SECONDED by Burt Gillings. CARRIED.

MOTION

MOVED by Ron that we adopt the rating sheet developed by the Southern Zone. SECONDED by Robin McQuitty. CARRIED. (Re: Education Marks)

MOTION

MOVED by Burt Gillings that we accept with regret the resignation of Richard Waterson as Zone Director and League Representative. SECONDED by Robin McQuitty. CARRIED.

October 22, 2007 Executive Meeting

MOTION:

MOVED by Ross Hamilton that Keith, Fred and Eric attend the Semi-Annual Meeting. SECONDED by Stan Monkman. CARRIED

MOTION

MOVED by Robin McQuitty to have Fred Johnson check into Edmonton locations for the AGM 2007. SECONDED by Stan Monkman. CARRIED.

MOTION

MOVED by Stan Monkman that Ted Gillespie be the League Representative of 644 Camrose Squadron. SECONDED by Robin McQuitty. CARRIED.

December 2, 2006 Executive Meeting

MOTION

MOVED by Fred Johnson that we offer one flight per zone for fundraising at the Appreciation Gliding Day and that a disclaimer be on that flight that the flight may be cancelled due to weather. These flights will only be available for people 12 years or older. These flights will only take place on the approval of the Regional Air Ops. and the Detachment Edmonton. SECONDED by Robin McQuitty. CARRIED.

MOTION

MOVED by Burt Gillings, that due to extra ordinary circumstances and in the best interest of the League, that Stan Monkman be invited to attend the Provincial Executive Meetings, but shall not be allowed to vote until March 1, 2007. He shall attend the meetings as the acting Central Zone Director. SECONDED by Pat Sulek. CARRIED.

MOTION

MOVED by Robin McQuitty that we provide a gift certificate in the amount of \$150 to the injured cadet in order for her to take her family out to dinner in her town of residence. SECONDED by Pat Sulek. CARRIED.

January 13, 2007 Executive Meeting

MOTION

MOVED by Pat Sulek that it is the decision of the executive not to accept “the application for membership in question” at this time based on the information presented. SECONDED by Fred Johnsen. CARRIED

MOTION

MOVED by Burt Gillings that in the interest of promoting the Cadet program, that we give 533 St. Albert Squadron 5000 (if available) bookmarks they require at no specific charge. SECONDED by Fred Johnsen. CARRIED

February 3, 2007 Executive Meeting

MOTION

MOVED by Evelyn Hutchings that the new league representative for 664 Cold Lake be Mr. Jim Sandall. SECONDED by Eric Steffensen. CARRIED.

MOTION

MOVED by Carol Cox that Mrs. Kendra Fisher be appointed as the new League Representative for 781 Squadron in Calgary. SECONDED by Robin McQuitty. CARRIED.

MOTION

MOVED by Eric Steffensen, that in light of the additional information received from the Membership Registration Coordinator, that we accept this person for membership. SECONDED by Burt Gillings. DEFEATED.

MOTION

MOVED by Robin McQuitty, that the zone directors receive an amount not to exceed \$1500 as outlined in the budget for Sports and Drill expenses not covered by DND. SECONDED by Evelyn Hutchings. CARRIED.

March 3, 2007 Executive Meeting

MOTION

MOVED by Fred Johnsen that we rent a generator to temporary meet the needs of Camp Worthington, until such time as we acquire a new generator. SECONDED by Burt Gillings. CARRIED.

MOTION

MOVED by Eric Steffensen that we send two representatives to the Gliding Conference in Gimli Manitoba on March 24, 2007. SECONDED by Evelyn Hutchings. CARRIED.

MOTION

MOVED by Stan Monkman that the registration fee for this course for two people be paid by the provincial committee. SECONDED by Fred Johnsen. CARRIED. (leadership course was completely booked – no executive member attended)

MOTION

MOVED by Pat Sulek that the AGM be held at the Four Points Sheraton, Edmonton. SECONDED by Stan Monkman. CARRIED.

MOTION

MOVED by Pat Sulek that the Alberta Provincial Committee create an expense fund specifically to provide for up to two elected National Board of Governors from Alberta for their travel expenses, accommodations, and registration fees for attendance at the National Semi- annual meeting and the National AGM to be initiated for the 2007/2008 year. SECONDED by Darlene LaRoche. CARRIED

MOTION

MOVED by Pat Sulek that we change the existing Executive Committee Name tags to include the Air Cadet League Pin placed on it instead of the etched insignia. SECONDED by Stan Monkman. CARRIED

MOTION

MOVED by Pat Sulek that we explore developing a service pin for volunteers for service to the Alberta Provincial Committee with a pin for five years of service and over. SECONDED by Fred Johnsen. CARRIED.

April 14, 2007 Executive Meeting

MOTION

MOVED by Fred Johnsen that we recognize League Members with five years of service or more. SECONDED by Pat Sulek. CARRIED

MOTION

MOVED by Pat Sulek that the executive name tags should be the gold pin as presented in the sample. SECONDED by Eric Steffensen. CARRIED.

MOTION

MOVED by Stan Monkman that the costs of producing this CD from the video of the Effective Speaking Competition be reimbursed to Kenn Nixon who produced the CDs. SECONDED by Eric Steffensen. CARRIED.

MOTION

MOVED by Burt Gillings that we pay for the accommodation for Daryl Fiss to volunteer at the May 7 & 8<sup>th</sup> casino. SECONDED by Stan Monkman. CARRIED.

MOTION

MOVED by Eric Steffensen that we pay the registration fee, and accommodation for Keith and his wife Barb Mann to attend for the Air Force Association Alberta Group Annual General Meeting not to exceed \$400.00. SECONDED Pat Sulek. CARRIED

May 26, 2007 Executive Meeting

MOTION

MOVED by Ross Hamilton that we purchase 24 - 30 stacking chairs for use at Netook SECONDED by Eric Steffensen. CARRIED.

August 11, 2007 Executive Meeting

MOTION

MOVED by Fred Johnsen that we appoint Kevin Robinson as interim NW Zone Director. SECONDED by Pat Sulek. CARRIED

MOTION

MOVED by Kevin Robinson that Robin McQuitty be appointed as League Representative to #230 Athabasca. SECONDED by Burt Gillings. CARRIED.

MOTION

MOVED by Pat Sulek that Rosemary Morasch be appointed as the new League Representative for 187 Foothills and Ed Martin be League Representative for 225 Taber. SECONDED by Stan Monkman. CARRIED.

MOTION

MOVED by Pat Sulek that we approve that Keith Mann attend the Prairie Region Commander's Conference on September 7-8, 2007. SECONDED by Stan Monkman. CARRIED.

MOTION

MOVED by Fred Johnsen that Darlene LaRoche chair a committee with Stan Monkman and Kevin Robinson to work on Education Credits for Alberta. SECONDED by Eric Steffensen. CARRIED.

MOTION

MOVED by Ross Hamilton that the committee proceed to apply for the Community Support Grant. SECONDED by Eric Steffensen. CARRIED

MOTION

MOVED by Fred Johnsen that the AGM registration fee be \$120 for early registration (prior to Oct. 12, 2007) and \$150 for late registration (after Oct. 12, 2007). The extra banquet ticket will be \$30.00 each. SECONDED by Eric Steffensen. CARRIED.

# **RCSU (Prairie) DETACHMENT EDMONTON ACO (Air) ANNUAL REPORT 2007**

## **General**

1. The 2006/2007 Training Year was another year of positive achievements for the forty two air cadet squadrons in Alberta. This report summarizes some of the highlights and key areas of focus, which we feel are bringing significant value in moving the Alberta Air Cadet program forward towards our goal of training excellence.

## **Fiscal Support**

2. The ACO (Air) section expended \$415,000 towards Mandatory Support Training and other optional activities conducted by air cadet squadron Local Headquarters (LHQ) in the fiscal year ending 31 March 2006. Mandatory Support Training is funded prior to funding consideration being given to optional activities. The focus for funding optional activities is on value added training activities.

3. The ACO (Air) section expended \$96,000 on Youth Initiative activities this past Fiscal Year (FY). The funding was expended on the Raider Atlantis leadership program, Zone Sports & Drill and the SurvivAir competition.

4. Citizenship Activity funding of \$35,000 was spent on qualifying activities, which included the Det run Exercise Science and Heritage which had the cadets travel to the Wetaskiwin Museum and Drumheller.

## **Additional Initiatives**

5. Some new or on going initiatives of note are:

- a. Launch of a Fortress Training session for our CIC officers and the implementation of the Unit Training Plan Template which is a software tool that will assist units in the development of their yearly training plan; and
- b. Continuation of Exercise Science and Heritage and SurvivAir, which gets bigger and better each year.

## **Most Proficient Squadron**

6. 903 RCACS has been selected as Alberta's Best Air Cadet Squadron for 2006-2007. Congratulations to CO, the staff as well as the sponsor, and the cadets of 903 RCACS.

7. Of course, hard work and wonderful accomplishments are happening throughout the Squadrons in Alberta. Great appreciation is extended to all of the CO's, LHQ staff, sponsor organizations and other supporting groups for the hard work and dedication, which make the Air Cadet program the success that it is.

## Closing

8. The Cadet Program Update will present some interesting changes and challenges as it begins to roll out. As with any change process, patience is a requirement, and we will continue to work together to ensure a smooth transition as we lead up to the implementation of the new Level One program in the fall of 2008.

Capt. Shawn Mahoney  
ACO (Air)

## CHAIRMAN'S REPORT OCTOBER 27<sup>TH</sup>, 2007

To begin, I would like to welcome everyone to the 2007 Provincial Annual General Meeting. A special welcome to those attending for your first time, and a hope you will be an active contributor to our meeting and will leave with a sense of learning after having attended.

The usage of our Camp facilities at Worthington and Wright still remains a concern to the Executive. As some of you are aware, I had sent out a letter of request to many of the squadron Commanding Officers seeking their thought and concerns of using the camps or not. I received rather low numbers of comments back; therefore it is hard to understand why some squadrons use the facilities all the time while others do not.

The '06 / '07 cadet year proved to be another very successful year for Scholarships for our Alberta cadets. For the first time in a very long time an Exchange trip to Singapore was awarded to an Alberta Cadet, that going to WO1 Tyler Dowell from 185 squadron, and we will hear more of that during our meeting. The squadrons and local League members must however, work more diligently to ensure that the application forms are filled out completely and correctly before submitting them to the Zone Directors, and you will be hearing more about this from Fred.

Amongst spirited discussions, the rank of Flight Corporal was approved and implemented starting this cadet year. Although controversial, this new rank gives the Commanding Officer another means of rewarding cadets for their work and dedication.

Mother Nature once again had a big part in our Gliding schedules this past year. A most successful and enjoyable time was had by those squadrons who were able to Glide. The level of staffing is still a very big concern, as we continue to struggle to get experienced staff at our Gliding operations. Our other area of concern is the often low numbers of cadets who show up to Glide, when possible advance notice could have enabled additional squadrons to Glide at the same time. Gliding is a very important and mandatory part of the cadet experience and should be treated as such. Power flight should be an "addition to" and not a "replacement of" the Gliding experience.

As we work toward the up coming year there is a real sense of optimism, excitement and opportunity in the air as we work to develop our partnership with the Aviation Industry here in Alberta, and we wait the results of a grant which could change the Operational Procedures of the Provincial Committee in the way we do business. We will be reporting on this as well as the meeting progresses.

I would be very remiss if I did not acknowledge the great additional financial support we have received from the squadrons in Alberta, our sincere thank you. Groups such as Legions, Lions Clubs, Rotary Clubs and Air Force Associations have been tremendous supporters of our program and we look forward to their continued support. Finally, I would like to extend a special thank you to our friends at the Alberta Sports, Parks, Recreation and Wildlife Foundation for their outstanding support for the Air Cadet program. Through their Recreation Consultant Janet Fletcher, we have been provided with Financial Support, Administrative and Operational recommendations as well as sound business advise over the past number of years.

As is said, good things must come to an end, so must my experience as your Provincial Chairman. It has indeed been an honor and a privilege to have worked in this capacity for the past three years. To the Executive Committee I extend a heart felt thank you for your support and your tireless dedication to this program, you always responded to my requests without hesitation be them often last minute. To our Military Partners at Detachment Edmonton I say thank you for the respect and support you have shown and given me over my term in office and I look forward to continue to work with you in a different capacity.

Respectfully submitted,  
Keith Mann

## **VICE CHAIRMAN 2007 ANNUAL REPORT**

As my first year in this position I had steep learning curve with great support from the out going Vice Chair and the executive.

### **SCHOLARSHIPS**

The scholarship selection boards were the major challenge. I feel it was very successful with a few areas that will get a little modification/updating as we move along. The score sheets and questions were updated and aligned which simplified the scoring process. We also introduced an electronic data base form for electronically collecting scholarship applicants information from each squadron – this process will become part of the norm.

This past year there were over 341 applications for 112 scholarship positions (65 cadets applied for two scholarships). We were able to meet our quota for all positions, except we were short one candidate for Athletic Instructor. Alberta was also able to pickup several additional scholarships this year. See below the scholarship quota comparison from 2006.

| <b><u>Scholarship</u></b>    | <b><u>2006</u></b> | <b><u>2007</u></b> |
|------------------------------|--------------------|--------------------|
| IACE                         | 6                  | 6                  |
| Oshkosh                      | 4                  | 4                  |
| Power Pilot                  | 24                 | 23                 |
| Glider Pilot                 | 30                 | 30                 |
| Senior Leaders               | 28                 | 28                 |
| Advanced Aviation Technology | 0                  | 3                  |
| Tech Total                   | 10                 | 9                  |
| Electronics                  | 4                  | 5                  |
| Aircraft Servicing           | 5                  | 4                  |

|                     |    |    |
|---------------------|----|----|
| Athletic Instructor | 14 | 17 |
| Survival Instructor | 24 | 24 |

I would like to thank all the volunteers and Cadet Detachment personnel who assisted at the selection boards and the Executive and ACO – Air for their assistance in organizing and in sorting through all the scholarships to ensure the school marks were properly applied – this process is highly recommended for continuation in the future. **The scholarships for 2008 will be at Ponoka Composite High School, 22 – 23 February 2008.**

## **OTHER**

It was with great pleasure I attended several squadron parade functions, mess dinners and sports and drill competition, at all these events the cadets demonstrated excellence and were very well organized, which speaks very highly of the caliber of leadership and organization at the squadron level.

23 – 25 November 2006, I attended the Semi- Annual Meeting of Governors and Committees and participated in several committee meetings and presentations – very informative (I strongly recommend that we support the attendance of our Governor at these meeting to ensure Alberta representation).

The highlight of my year was that on 31 May – 2 June 07 attended with 8 top scholarship cadets the Maple Flag exercise at 4 Wing CFB Cold Lake, Base Personnel bend over backwards to ensure that the cadets got to see as much as possible of the air operation during this visit, including hands on Hawk flight simulator, parachute simulator, close up tour of an CF 18 and F16, watch a launch of numerous fighters up close, trip in a Griffin Helicopter, plus several excellent briefings. It was very busy day - our thanks to the 4 Wing Cold Lake folks for taking time out of their busy schedule to give us this excellent tour.

Respectfully submitted,

Fred Johnsen  
Vice Chairman

## **DIRECTOR OF FINANCE ANNUAL REPORT SEPTEMBER 1, 2006 TO AUGUST 31, 2007**

This year we have had more Squadrons who have submitted there ACC9's. At the time of submitting this report, I still 7 squadrons who have not filed there 2005/2006 ACC9's and 7 squadron who have not filed there 2004/2005 ACC9's.

I want to thank all the squadrons that sent their ACC9's on a timely basis.

At the your Zone meetings in September the Zone Directors have handed out the new ACC'9 that are to be used from now on, even for the back ACC9's. The ACC9 form is available on the Air Cadet League of Canada website.

Please everyone have the 2006/2007ACC9 and the back ones filed no later then November 15, 2007.

I want to **thank** all the squadrons who paid their assessment fees immediately. At the time of submitting this report I still have 7 squadrons who have not paid their assessments fees for 2005/2006 and two squadrons who have not paid their assessment fees for 2005/2006. The Zone Directors have been contacted as to whom has not paid, they are to find out why the assessments are not being paid. It is vital for the delivery and continued operation of our program that all Squadrons Sponsors submit their assessments in a timely fashion. We can only continue to operate in the black and provide the cadets with required programs and camps if the squadrons submit their payment for the assessments in a timely fashion.

The audited Financial Statements and the 2007/2008 Budget will be available at the AGM.

Carol Cox CGA  
Director of Finance  
Alberta Provincial Committee

## **PAST CHAIRMAN'S REPORT 2007 ANNUAL GENERAL MEETING**

The Effective Speaking competition held at the Alberta Provincial Committee selection Boards revealed an outstanding Provincial winner Sergeant Courtney Andruszko of 604 Moose Squadron, who represented Alberta at the National Air Cadet League Effective Speaking competition.

While she did not win the competition, she did an outstanding job in her prepared and impromptu speech accordingly, we are very proud of her accomplishments and we wish her all the very best in her future endeavors.

This past year has been very busy with reviewing current business practices and exploring various alternatives to provide nationally approved consumable products to Cadets at special price points. Currently, Cadets already have exclusive opportunities to capitalize on aviation related products at special price points however, while this program is still in its infancy, this program is growing and being to offered to Squadrons, Cadets, Officers and individuals involved or associated with the Cadet program.

While there is still a lot of work required to effectively put this program officially in place, the interest it has created is steadily on the increase.

I wish to extend my personal, sincere thanks and gratitude to the Alberta Provincial Committee, League Representatives, Sponsors, Military partners, Support Groups and Friends, who have unselfishly given so much of their time and effort to assist and advance the Air Cadet program to ensure Alberta's Air Cadets receive the very best youth training program available in Canada.

Respectfully submitted,

R. Bob BONDAREVICH  
Past Chairman

## **MEMBERSHIP REGISTRATION REPORT 2007 ANNUAL GENERAL MEETING**

- Total number of personnel screened and approved by National – 670
  - 55 membership registrations expiring September to December 2007
  
- There are approximately 25 members who have not been registered on the National database because I do not have sufficient information to register them. Attempts are being made to contact these people to obtain the information.

Lists of members by squadron that have been registered and issued membership cards were provided to the Zone Directors in late August so that squadrons had the information early in the cadet year.

Some squadrons have done an excellent job of getting their members registered but of course there are also those who have not. Currently there are three squadrons who do not have anyone registered and two squadrons that have one person registered.

I currently have a number of incomplete membership registration packages and the squadrons have been advised of the outstanding requirements. It is essential that the form be completed fully, signed and that the completed interview form, reference check form and Police Records Check document accompany the application otherwise, I cannot process it. It is also critical that the forms be legible. Once I receive the application package I check it for accuracy, assign a Provincial ID number and enter the information onto the National database which I then submit to National on the second and third Friday each month. Once approval is received from National, a membership card is issued and sent with a letter directly to the member, unless the squadron has advised that the cards be sent to an individual contact.

In June, for the National AGM, I provided a statistical report concerning where Alberta was at in the process and at that time took the opportunity to submit the following concerns/questions/suggestions:

1. There should be some indication in the manual as to how old a Police Record Check can be before it is outdated. I was originally under the impression that if it was older than 6 months, a new one was required but there is nothing in the documentation.
2. There is no reference in the Manual as to how a Provincial Committee is to handle a potential rejection if it is not handled at the Squadron level.
3. More direction regarding criminal offences:
  - Offences relative to drug trafficking/possession, etc.
  - Length of time since the last offence for charges other than those related to sexual offences
4. How long are Membership Registration documents to be retained for those members who are no longer involved or whose membership has expired?
5. Has there been a decision as to whether or not the Membership Registration documents can be scanned and retained electronically rather than hard copy?

6. Revision to the form so that the Provincial and National ID numbers can be recorded.

To date I have not received a response concerning these issues but hopefully will have more information at the AGM.

As a reminder, my contact information is as follows:

Mailing Address: 2820 – 11 Avenue South  
Lethbridge, AB T1K 0L4

Residence Phone: (403) 327-4495

Business Phone: (403) 320-3822

Fax: (403) 381-7822

Residence email: [bevannburke@shaw.ca](mailto:bevannburke@shaw.ca)

Business email: [bburke@lethbridge.ca](mailto:bburke@lethbridge.ca)

Respectfully submitted

Bev. Burke  
Membership Registration Coordinator

## **DIRECTOR OF AIR RESOURCES ANNUAL REPORT 2007**

### **Glider Familiarizations and Training Flights**

1. The number of Glider Familiarization and Training flights flown during the training year 2006/07 was disappointing and below the 10 year average. Training flights accounted for 641 flights and Familiarization for 953 flights giving a total of 1,594 flights. The low number of flights flown this spring were caused by an exceptional wet spring, staff shortage, weekend cancelled because of a glider accident in Saskatchewan and staff training records check
2. A limited number of Glider Familiarization Flights were conducted at Vulcan last fall but cancelled this spring due to gliding staff shortage. Gliding at Vulcan is scheduled again for this fall.
3. Peace River Gliding Centre continues to operate out of Grand Prairie Airport. Ways and means to improve the grass runway conditions are being investigated.

### **Winch Maintenance**

4. The 3 ton trucks that have carry the winches are getting old (winch #1 - 1962 truck and winch #2 and #3 1974) are hard to find and at times expensive. The budget proposal for this fiscal year contains \$5,000 for a trailer purchase and moving the winch to the trailer bed. In the long term, truck repair, license and insurance money will be saved.

5. Winch #3 was transported to RGS maintenance facility last December for the winch upgrade program (WUP). The object of the WUP is to standardize and upgrade the Prairie Region winches, initiated by DND. The Air Cadet League is responsible for any major component replacement cost. Of note, Winch #3 broke down on the return trip from Vulcan last fall and required major engine and clutch repairs.

### **The Structural Inspection and Repair Program (SIRP)**

6. Glider MOG completed the program last winter and will be returned to Alberta for the Fall Gliding session.

### **Gliding Centre Vehicles**

7. Gliding Centre vehicles are serviceable except for Winch #3 at Gimli and the 1989 Dodge Van donated by 395 RCACS last fall at the AGM. The Van needs maintenance to the fuel system. The 1989 Van replaced the 1975 Dodge Sportsman Wagon which was retired.

### **PPS and GPS Cadet Retention at Gliding Centres**

8. The Cadet Pilot retention at the Gliding Centre issue was discussed at the NFC at the last AGM. Likely the best way to give an incentive to Cadets to continue to participate at the gliding centre is to provide a monetary reward for gaining their front seat and rear seat passenger carrying qualification which would help offset some of their travel expenses. The budget for the fiscal year has a proposal for Cadet incentive award for each qualification.

### **National Flying Committee**

9. Highlights from the NFC meeting at the June ACL AGM are:

- a. Flight Safety Summary for the year 2006 recorded 36 Tow aircraft incidents, 69 glider incidents, 2 glider air accidents and one glider ground accident. The Flight Safety Summary for 2007 to date is 5 Tow incidents, 6 glider incidents and one glider accident.
  - b. The ACGP Familiarization Flight statistics for the year 2006 recorded 47,832 Glider Flights is down from the 10 year average of 53,971 flights. Glider Pilot Licenses issued in 2006 were 292 compared to the 10-year average of 299.
  - c. The 2007 Provincial and Territorial Selection Quotas for the Flying and Glider Scholarships were reviewed. There are 250 Power and 320 Glider Scholarships allocated and two additional scholarships proved by outside agencies. It is planned to increase the PPS to 260 next year.
  - d. The ACL fleet now totals 105 operational aircraft, consisting of one Wilga, fifteen (15) L19, sixteen (16) Scout, seventy-two (73) 2-33A and two (2) display 2-22s.
- b. Structural Inspection and Repair Program (SIRP) was funded for 8 gliders and one Scout tow aircraft in 2006/2007. The tow aircraft will have a ten-year SIRP cycle and the gliders will have a twelve-year cycle. Funding is \$8,500 per aircraft plus NDT costs.

d. Scout fuel tanks replacement has been completed with spares and the Lycoming crankshaft corrosion inspections have been completed and will be re-inspected every three years.

e. Schweitzer 2-33A approved/certified all up weight (AUW) is being reviewed with an objective of increasing the AUW to accommodate heavier cadets. In addition the pilot/passenger height (6 ft 3 in) will be reviewed to determine if taller cadets can be accepted in the GPS.

f. TC certified 2-33A wing jig is being considered for major wing repairs. Requirement and options will be defined.

g. The benefits of aircraft simulator training in the retention of cadets and improving the performance of cadets selected for GPS and PPS was emphasized which should decrease the RTU numbers.

## **SUPPORT**

10. The Prairie Region RCA Ops O, LCol Gillrie and staff, ACO Air Capt Shawn Mahoney RSU Det Edmonton, CO Alberta Gliding Zones, Zone Supervisors and Staff are sincerely thanked for their contribution and support to the Air Cadet Glider Program.

Respectfully submitted,

Eric Steffensen  
Director of Air Resources

## **DIRECTOR OF CAMP WRIGHT**

### **2007 ANNUAL REPORT**

Camp Wright's 2006-07 operating year is best characterized as one of reflection and vision. The Camp's administration team exercised our planning skills to achieve operating successes and address several challenges. A strategic planning process moves beyond a traditional budget orientation to consider what drives an organization, identify priorities for action and methods to assess performance.

As Camp Director I observed an extremely high level of commitment among the volunteers to four "business" drivers:

- Serving Alberta's cadets
- Protecting the natural environment
- Maintaining a quality facility
- Being accountable

Early discussions identified three priorities for the year ahead:

- Increase utilization by air cadet squadrons
- Repair and improve infrastructure at the facility
- Complete the lease renewal process

We monitored our performance with weekly meetings during the cadet training year and monthly reports to the Air Cadet League of Canada Alberta Provincial Committee. A summary of our operating results follow:

- Weekend utilization rate by Air Cadet Squadrons was 27.5% or 11 out of 40 possible weekends. Overall weekend utilization of Camp Wright by all groups was 57.5% or 23 out of 40 available weekends.
- During the year there were two instances impacting the facilities (buildings, water and sewer infrastructure) and stewardship of the surrounding environment (ATV caused trail damage and lake water quality). Due to the significant efforts of volunteers these instances did not escalate beyond mild inconvenience to scheduled cadet squadrons. Regular maintenance was scheduled for traditional holiday weekends and others not advantages to cadet squadrons. There were unplanned maintenance closures during the training year. There was one incident of personal injury to a volunteer during Camp operations.
- The lease renewal was not completed during the year. Outstanding issues have been identified and a plan is in place for an orderly, albeit lengthy, resolution process.

### **A Personal Note**

I have really enjoyed meeting and working with all the individuals involved in the development and operation of Camp Wright. I wish to acknowledge the efforts John DeBruijn, Jane and Troy Davies for their continued dedication to operating the Camp. From learning first hand of Mr. Art Skinner's commitment to build a camp, to seeing parents, officers and cadets hard at work, it is clear that the current management approach truly under values the opportunity before us. I encourage each of you to take a fresh look at Camp Wright and ask how you can make a positive contribution during the 2007-08 training year. The story of Camp Wright needs to be told more often. The beauty that is Camp Wright needs to be enjoyed by more cadets. Financial, infrastructure and program goals are needed now to secure the future of Camp Wright.

Submitted by Gary Braeuer,

Director Camp Wright

## **CAMP WORTHINGTON 2007 ANNUAL REPORT**

Camp Worthington had a fairly successful year. A total of 23 weekends were use out of a total of 32 weekends available. Unfortunately, the number of cadets attending from each unit is down significantly. 600 cadets attended at camp this past training year as compared with over 800 in previous years. There were a total of 4 cancellations and 3 "no shows". Most of these were a result of a lack of officers.

The legal survey of the camp is mostly completed. We are awaiting the final documentation and once that is received we will start the process of renewing the lease with Alberta Sustainable Resources.

The camp experienced some minor flooding this past spring and although no damaged was done to any of the camp facilities there was some mess to clean up. The water came within a few inches of entering the cook shack and almost washed away the footbridge.

We managed to drag the bridge to high ground and it was later put back into place

I would like to comment on the conduct of the cadet units using Camp Worthington.

Most squadrons/corps are very good about leaving the camp clean and in good condition, the most outstanding of these being 878 Banff/Canmore. They always seem to leave Camp Worthington in better shape than when they arrived. A few, however, simply do not see the need to clean up properly. Two years ago a copy of the camp information package was sent to all air cadet squadrons in Alberta. This document outlines the camp's policies and practices concerning disposal of garbage, grey water, operation of wood stoves, etc. In a few cases these procedures are being ignored, ie; footprints on walls, graffiti, discarded IMP parts etc. In a number of cases, the cabins have not been cleaned out properly. The most dangerous practice is that of throwing partially burned pieces of firewood outside cabin doors. If a forest fire was to result from this it would destroy the entire camp.

This spring we had to replace the generator at the camp at a cost of \$4000.00. The old generator had survived the flood of 2 years ago but was at least 10-12 years old and simply gave up.

Maintenance in the camp is an ongoing process. One cabin door is being replaced this summer along with the Plexiglas windows in 2 of the smaller cabins. Work on the new cabin is finally nearing completion. Earlier this summer we removed the doors from the cook shack and are having them powder coated to match the building roofs. We are paying for the materials (\$230.00) and the labour is being donated by Westeel in Olds, AB.

More work will be needed along the creek in the coming year as the Clearwater River has altered its course and more water is now flowing through the channel adjacent to the camp. Without additional work in the channel we will experience more flooding in the future.

In May of this year we held our monthly executive meeting at Camp Worthington in conjunction with SurvivAir 2007. This provided a great opportunity for the members of the provincial executive to visit the camp and also to tour the various SurvivAir activities.

I believe that is very worthwhile and should continue in the future at both Camp Worthington and Camp Wright.

I would like to take this opportunity to thank the people who have assisted Camp Worthington in the past year. They have all contributed to it's ongoing success. They include Darrell Fiss, Travis Feser, The Myra's; Mark, Marty and Kirsten, and my son Chris.

Respectfully submitted

J. Burt Gillings  
Director

## NETOOK GLIDING CENTRE 2007 ANNUAL REPORT

The Netook Gliding Centre continues to offer Spring and Fall gliding primarily for squadrons in the Central and Southern Zones of Alberta. The facility is also important as a storage area for aircraft and associated equipment. The Provincial Committee maintains a secure enclosure within the main hanger for archives, records, League items. Efforts are directed towards maintaining a first-class gliding facility for Air Cadets.

Very little was accomplished in terms of gliding this last spring due to several factors, with the main one being weather. At times the runways were unusable.

A few of the improvements at the gliding centre include:

- Adding more gravel to the infield to improve drainage
- Adding soffits to camp shelter to keep birds out
- Purchased new tables and chairs for classroom
- Purchased small utility trailer for lawn tractor

The farmland portion of the property continues to be leased by Notley Farms. The yearly farm lease income is an added source of income for the Provincial Committee. The Notleys maintain the grass runways and taxi areas. They have put in an exceptional effort this year under difficult weather conditions to keep the runways maintained. Maintenance costs will be high again this year.

The residence caretakers (Stanley Delong and Audrey Migvar) are doing an excellent job of maintaining the infield and providing security.

The Annual Appreciation Flying Day was held on Sunday August 26, 2007. However the weather did not cooperate. This was the first time in the 13 years that we have had an Appreciation Flying Day when the flying had to be cancelled. It was decided to continue with the planned barbecue. Pat Sulek and Ken Nixon for their 8<sup>th</sup> year operated the barbecuing for those that were in attendance. (Operations staff and several guests). Several in attendance had not been at the gliding centre previously so had an opportunity to tour our facilities. Even without the flying, it was an excellent public relations day.

**As a reminder:** The Annual Appreciation flying day has three purposes: (1) Saying Thank You to those who assist us in the operation of, or improvements to the Netook Gliding Centre (2) Familiarizing League people and others involved with the Air Cadet organization with the operations and facilities (3) Public relations of generating local community support and goodwill towards the Netook Gliding Centre.

Thank you to those that assist in the regular operation and maintenance of the Netook Gliding Centre. These include: the flight centre crew; the Notley family (lessees); caretakers Stanley Delong and Audrey Migvar; Military and League personnel who have been involved in the operations of Netook; individuals and businesses who have assisted us in many different ways at the Gliding Centre; special thanks to Neil Olsen who is always available to help out when needed.

Ross Hamilton, Director of Netook Gliding Centre

## **DIRECTOR OF SOUTHERN ZONE 2007 ANNUAL REPORT**

It has been a great honor to serve as the Southern Zone Director for the past year.

The Southern Zone squadrons have had a very busy and successful year.

Effective Speaking Workshops (2) were held in Nov, at Cardel Homes Theatre, one for judges, and instructors, and one for the cadets. This was very helpful for the cadets, and the number of participating cadets was up from previous years with 15 cadets competing. The caliber of the contestants was extremely high, and selecting a winner was very difficult for the judges this year. The impromptu speeches were greatly improved from the past years. My thanks to Bob and Sue Clarke for their expert guidance, and creating such an effective workshop. We will be combining the workshops into a one day event next year, with a new and improved seminar at the Forest Lawn Legion. However, audience attendance was a disappointment this year, but hopefully we can rectify that for coming year.

Sports and Drill Competition is back in the Southern Zone again, and was held in Coaldale, with 225 Taber and 11 Lethbridge Squadrons co- hosting. Capt Firth and Capt. Furtado and their officers did a remarkable job with both events. The cadets had a great time creating memories and making new friendships, which is one of the reasons we must never let this event fall by the wayside. My thanks to all PSC members from Lethbridge and Taber who did such an amazing job cooking, and keeping things running smoothly.

This year I initiated the “Years of Service Pin”, especially for League Representatives and members who have served the Air Cadet Movement for 5 years or more. This pin is a token of the Provincial Committee’s gratitude for the many years of dedicated service by League Representatives, and members, to their squadron, and to the League. It was my great pleasure to present nine well deserved recipients with this pin in the Southern Zone.

The Battle of Britain Parade saw over 100 cadets from the four city squadrons, along with 878 Squadron, participate in this very special Parade. The combined bands of 604, 781. and 52 Squadrons made the event even more exceptional for everyone in attendance, especially the Air Force Association members.

There were 97 scholarship applications from Southern Zone this year and all squadrons worked very hard pre- boarding their cadets to give them the best opportunity they could have for a successful board interview.

This year I had the pleasure of attending two Change of Command Parades. Capt Natasha Jeanson is the incoming CO for 781 Squadron, and Capt Nancy Marshall in the incoming CO for 878 Squadron. Also this year we said goodbye to Mr. Bob Clarke League Representative to 187 Squadron, and Mr. Al Spielman League Representative to 225 Squadron. They will be greatly missed by their squadrons, and the Provincial Committee. New League Representatives this year are Mrs. Kendra Fisher League Representative to 781 Squadron, Mrs. Rosemary Morasch League Representative to 187 Squadron, and Mr. Ed Martin League Representative to 225 Squadron.

I would like to express my gratitude to all Southern Zone League Representatives and Squadron Chairs for their continued support, hard work and dedication to their squadrons, and to the Provincial Committee. They are the backbone of the organization and I have been truly blessed to have worked with such an enthusiastic group. Their support in my first year as Southern Zone Director has been tremendous. I would also like to say a special thank you to Mrs. Peggy McAllister who has kept incredibly detailed minutes for the Southern Zone meetings, and has been my right hand through out the past year.

I am looking forward to serving the Southern Zone, the Provincial Committee in the next years, and also getting to know more squadrons in 2008.

Respectfully submitted

Pat Sulek, Southern Zone Director

## **DIRECTOR OF CENTRAL ZONE 2007 ANNUAL REPORT**

Jumping from blue suit/uniform to a blazer and tie has been quite an experience for me. At the beginning I wasn't quite certain what I was getting into but with the help and guidance of Hugh Boyd and Ron Hockridge, I survived my first year. Thank you also goes to the League Representatives, parent and sponsoring committee chairs and reps and all those who regularly attended the central zone meetings. You also have significantly contributed to making my 'jump' easier.

It was a slow start for me; however, I did manage to visit a few units. It was very interesting seeing the cadets from the civilian perspective. The committees were very open and welcoming. All groups were very obviously dedicated to the success of their respective units.

The Zone effective speaking was a success despite the low number of participants. Finding speakers for this event was almost like pulling teeth. All units were canvassed for orators. Regardless, all speakers made the judge's work difficult as all of them, in my humble opinion, were aces. In the end, Cdt Jackson of 42 was number 1, Cdt Shum of 810 was second and Cdt Pawluk of 810 was third. These cadets went on to the provincials and Cadet Jackson came out third overall. Congratulations!

A point of interest - from my perspective, with the heavy training load that all COs and their staff have to deal with, I believe they are finding it difficult to train their cadets and develop their effective speakers concurrently. To alleviate the COs work load I firmly believe that they should, in concert with their parent committee, leave this exercise entirely in the hands of said committee. In so doing the CO and the training staff could then concentrate on training and running the squadron and the parent committee could concentrate on the effective speakers. Effective speaking is, after all, a League event.

As for scholarships, my thanks go out to all units for their co-operation in getting their applications in to me by the drop dead date. I processed 89 applications from the Central Zone. At the scholarship boards I chaired a gliding board and was exceptionally pleased and impressed with the quality of cadets we had the pleasure of interviewing. Regardless, there is always an exception –

some units still do not properly prepare their candidates for this board. Simply briefing the cadet on what to expect is not sufficient – unfortunately, those cadets will not make the grade.

It is strongly suggested that at the squadron level, preparing the cadets for scholarships including completing and vetting applications and running mock boards could be a combination parent committee/military exercise with the parent committee taking the lead. Under no circumstances should this be an exclusive military or parent committee exercise. Our cadets deserve the best a particular unit can provide thus a co-operative working team will offer just that. The scholarship program does come under the auspices of the League thus League (at the local level) and military should be working together.

For the first time in my air cadet memory the Central Zone did not host a sports & drill event this year. This was most unfortunate – the schools concerned had promised their gyms for our use but then at the eleventh hour backed out saying they had instead booked a school sports competition. We lost the gyms. We consequently tried to find other venues but due to the very short notice were unable to do so. 42 Squadron is to be commended for all the work they had done in preparing for the event. They cannot be faulted for the school's change of heart. Planning for the 2008 Sports and Drill competition has been underway for some time now and will be hosted by 810 Squadron.

In May and June I attended the annual reviews of 644, 287, 831, 572, 185, 88 & 12 Sqns and the Changes of Command for 644, 42 & 287 Sqns. I had the pleasure of addressing the cadets and making several presentations. Training staffs did an impressive job of preparing their units. Of particular note were the bands of 831 and 88 Squadrons. They performed very admirably.

Thus ends my first year. Thanks go to the Provincial Executive for their support to the Zone. And special thanks to the League Reps and Sponsor Chairs and their committees for their outstanding support to their units. You have made my job easier and ensured the success of the Zone.

Stan Monkman  
Director, Central Zone.

## **DIRECTOR OF NORTH-EAST ZONE 2007 ANNUAL REPORT**

Last year the North-East Zone had a change of director part way through the year after Fred Johnsen was arm-twisted into letting his name stand for provincial vice-chair, and was duly elected in that position. Thank you to Fred for his hard work for our zone. We did not have a quorum when the election to replace him was held, and have not had a quorum at any meeting since, so I have occupied the position as “acting director”. This took place at the December meeting, so my report will be for the period of December, 2006 to August, 2007.

The effective speaking competition was held on January 21, 2007 at the St, Albert Community League. I had a prior commitment on that date and was unable to attend. Claude Carignan, Wally Johnsen and their helpers conducted the competition. There were only four cadets from two squadrons competing, with the winners being 1) F/Sgt Ashley Petryshyn of #570 Sir Winston Churchill Sqdn, 2) LAC Justin Regan of #533 Sabre Sqdn and 3) LAC Ellis Lloyd of #533 Sabre Sqdn. The Provincial competition was apparently very close, with the winners coming from the Southern Zone. Congratulations to all participants.

In February I was able to help with the selection board forms, and then to sit on a board at the Selection Boards. Once again the cadets we boarded were exceptional and we all wished that each and every cadet could receive a scholarship of their choice.

The Zone drill and sports competition was held on April 21/22, 2007 with the sports at Ross Shepherd School and the drill at #395 Squadron's parade square. Thank you to #395 Squadron for providing the drill facility, Capt Amber Novakowski of #664 Cold Lake Squadron and her committee of very able people for hosting the competition for us, Wally Johnsen and her helpers for looking after the food accounting paperwork, and the referees, some of whom volunteered their time and some of whom stepped to the plate at the last minute when there were some "no shows". All ten squadrons in the zone participated, with the winners as follows:

Volleyball-Jr-bronze-699 Jasper Place  
Silver-395 Edmonton  
Gold-533 Sabre

Sr-bronze-868 Fort McMurray  
silver-524 Sturgeon  
gold-395 Edmonton

Basketball-Jr-bronze-395 Edmonton  
Silver-533 Sabre  
Gold-341 Mundare

Sr-bronze-395 Edmonton  
silver-504 Blatchford Field  
gold-341 Mundare

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There were only four squadrons participating in the drill competitions. The CO's attending were consulted, and we all agreed that there would not be a bronze medal awarded this year. There was only one team that entered the precision drill competition, and the judges were asked to rate the performance according to what they felt it would merit. The winners were:

Compulsory Drill-silver-524 Sturgeon  
Gold-395 Edmonton

Precision Drill-bronze-524 Sturgeon

The sportsmanship displayed by the cadets, coaches and fans was excellent. We did have an incident in which a potential security risk was noted by one of our members. This did not involve any of our cadets or participants, but could have been a risk to any of them. We will have a security system in place for next year that will do all we can to screen the people entering our event.

We have had one Change of Command and several extensions. All of the squadrons had someone from the League attend their ACR, and some squadrons had several League members in attendance. The enthusiasm and dedication to the cadets is evident in all squadrons,, and I wish to commend everyone involved. Thank you to the League reps who are so devoted to their squadrons and the Provincial Committee that supports us all.

Respectfully submitted  
Evelyn Hutchings

## SECRETARY REPORT 2007 ANNUAL REPORT

I trust that all members who are reading this report book have a better understanding of what has transpired in the past year throughout the province. It has been my pleasure to keep the records and Minutes of our fine organization and to compile this information with the assistance of the Provincial Executive for the last six years.

During my time as the Provincial Secretary, I have had the opportunity to meet and correspond with many members throughout the province. I feel that communication has a key role to play in the success of our organization. To aid in this success, I have compiled a database of League members and some CIC Officers. Over the years, we have seen many people leave the organization, as their cadet had left the program. I am glad to state also that many people have stayed in our League to assist with their expertise and experience over the years. I have included in this database, all who have been at one time, a part of our organization. I have tried to maintain up-to-date contact information, but this can not be done without your assistance. I would ask that you forward your Sponsoring Committee, League Representative and Commanding Officer contact information to the Provincial Secretary in order to keep the database as up to date as possible. Please also include an email address. It is to your benefit that information goes to the correct person.

As a member of the Executive, and directed by the Chairman, I have recently been asked to move forward in Alberta, the Education Credits program with the assistance of two other members of the Executive. Our aim is to obtain more Education Credits for our cadets than they are currently receiving, with our ultimate goal to be more in line with British Columbia's Education Credit system. I will have more news in this regard in the future.

I am also a part of the inaugural committee of PILAT formed for Alberta between the Air Cadet League Action Team and the Alberta Aerospace Industry. I am truly excited about the possibilities that this partnership will lead to and I feel that it will greatly enhance the experience and knowledge for our Air Cadets going through the program and also for those who may wish to pursue a career in the aviation industry.

Cadets First  
Darlene LaRoche  
Provincial Secretary