

Air Cadet League of Canada

Alberta Provincial Committee

## 2014 ANNUAL GENERAL MEETING & CONFERENCE

**Saturday, October 25<sup>th</sup> 2014** – Calgary West Four Points Sheraton

Call to Order: 09:00 a.m.

1. **March on the Flags, O CANADA**

2. **MOMENT OF SILENCE** for fallen soldiers and past members.

3. **Announcements/Housekeeping** reviewed by Chairman Kevin Robinson, noting our Silent Auction items proceeds will be going to the new mower shed at the Netook Gliding field. Also the 50/50 proceeds from this conference will also go to this replacement shed. Chairman advised members to please use the microphones when addressing the assemblage, clearly stating name and Squadron being represented for accurate minute keeping. Chairman outlined agenda for today and banquet tonight and noting the breakout sessions to be conducted for this year's AGM and conference.

4. **Welcome and Introduction of Guests** – Chairman Kevin Robinson welcomed all attending this 2014 AGM and Conference of the Alberta Air Cadet League. He then introduced the head table guests; Major Bill Woollven representing the RCSU Office from Winnipeg, Mr. Keith Mann, Chairman of the National Air Cadet League, and our Past Chairman and current National Governor Mrs Darlene LaRoche. Our Chairman noted the increase in public awareness for the Alberta Air Cadets with the use of public media such as Facebook and Twitter (1300 plus tweets and 237 followers at this date), and the success with this medium with 98% of the UK Air Cadets following our events and some major airlines as well. An increase is being noted of women interested in aerospace and employment in aviation. The Chairman urged Squadrons to set up their own websites, but please maintain and monitor the use, especially who you accept to follow your site. There are unfortunately a lot of anti-Cadet organisations, so please check out users and why they are following your site or Facebook page. So welcome, please network with other Squadron representatives and League members, take advantage of the breakout sessions and enjoy the video presentations prepared for this AGM.

5. **Notice of Meeting** – The Secretary reported the Notice of Meeting for the 2014 AGM and Conference was sent out via email to the Wing Directors for dissemination to their Squadrons on August 28, 2014.

**6. Approval of Minutes – Oct 26 to 27, 2013** – The Minutes of the 2013 AGM as posted to the AB Provincial Committee website were adopted by Mr. Claude Carignan 533 Squadron, seconded by Mrs Evelyn Huseby Central Wing Director. CARRIED.

**7. Nominating Committee Report** – Past Chairman Darlene LaRoche read out the 2014 Nomination Report for the Executive Board of Directors as follows: Mr. Kevin Robinson – Chairman; Rhonda Barraclough and Tom Sand standing for Vice Chair; Finance Director Carol Cox; Kathy Cross for Secretary; Mr Stan Monkman for PR Director, Mr Burt Gillings for Camp Worthington Director, Mrs Wally Johnsen for Camp Wright Director, and Mr Dave Lanz for Director of Netook. Directors for NE, NW, Central and South Wings are voted on by the Squadrons and will be ratified by the Executive. They are Mrs Evelyn Hutchings for NW, Mrs Dawna Morgan for NE, Mrs Evelyn Huseby for Central and Mr Rob Bauhuis for the Southern Wing. Nominations from the floor will be accepted and a form is available from the Nomination Committee Chair. Nominations need to be in by the end of the Banquet tonight and voting will take place at the Sunday morning meeting.

**8. Registrar's Attendance Report** – The Secretary, Betty Bennett, gave the attendance report for registered members attending the 2014 AGM and Conference. There are 117 registered attendees, with 12 Executive Committee Members, 3 Past Chairmen, 16 Voting Wing Delegates and 34 Squadron voting members. Six (6) members voting by proxy. Total = 61 voting members. We have 17 Officers present. We are also privileged to have five Life Members present today; Bev Burke, Ron Ilko, Joanna Howard and Ross and Arla Hamilton.

**9. Director of Finance** – Mrs Carol Cox referred to her report on page 11 of the Report Book and further noted only 2 ACC9's have not been filed to date. This is a great improvement and thanks to the Wing Directors in helping Squadrons to bring in delinquent ACC9's. There are only a couple delinquent Assessment Fees not yet paid for last year. Carol Cox noted the total income per cadet is \$759.08 and the Alberta League has spent \$715.22 per cadet over the last year. This year's assessment fees are due by December 1<sup>st</sup> at the rate of \$56.42 per Cadet as per the 3% increase approved at the 2011 AGM. After December 1<sup>st</sup> the fee is \$66.24 per Cadet. Invoices will be sent out shortly. Carol Cox referred to the audited Financial Statement made available to all members here today. With no questions from the floor;

MOTION: Carol Cox made the motion to accept the 2013–2014 audited Financial Statement, seconded by Anna Lewis (proxy) for 787 Squadron. CARRIED.

The Operational Budget for next year with projections for five years was referred to as available to all members here today. With no questions from the floor;

MOTION: Carol Cox made the motion to accept the 2014–2015 budget with five year projections, seconded by Lawrence Alexander SSC Chair for 83 Juno Beach Squadron. CARRIED.

MOTION: Carol Cox made the motion to employ Doyle & Co again as auditors for 2014–15, seconded by Claude Carignan SSC Chair 533 Squadron. CARRIED.

Wayne Reitsma, Assistant Finance Director commented that the ACC9 data is very important to justify what we do as the League for the Cadet program.

**10. Directors' Reports** – Chairman Kevin Robinson referred to the reports submitted in this year's 2014 AGM Report Book. Each Director was invited to stand and comment or answer any questions from the floor.

Evelyne Huseby, Central Wing Director, queried the status of fingerprinting for the VSS; what is the estimated date to begin this procedure? And commented on the general unhappiness of her Squadrons with this procedure. The Chairman, Kevin Robinson, reported the fingerprinting procedure is now delayed to 2018, however noted this is NOT our requirement but a law enforcement requirement. He further stated that VSS is about Cadet safety and not our convenience. It was noted the delay is because rural detachments are not yet equipped for the newest fingerprinting machinery.

Vice Chairman Rhonda Barraclough referred to her report on page 9. Rhonda noted she took over this position on behalf of her late husband Mr. Bob Barraclough in order to finish the Selection Board process and manuals, as well as the National Effective Speaking Competition.

Past Chairman Darlene LaRoche referred to her report on page 10. She noted there will be more about the IACE Tour for 2015 tomorrow.

The Secretary Betty Bennett referred to her report on page 12. Betty thanked the Alberta Air Cadet League Board of Directors for the privilege of sitting on this committee and getting to know all members and she noted how busy the business of the AB League is. She invited all members to consider standing for positions as required.

The Director of Aviation Tom Sand referred to his report on page 13. He had nothing further to add to his report and no questions from the floor.

Burt Gillings, Director of Camp Worthington referred to his report on page 14. He had nothing further to add and no questions from the floor.

Wally Johnsen, Director of Camp Wright referred to her report on page 15. She added she wished to step down from this position.

Director of Public Relations, Stan Monkman, referred to his report on pages 16–17. Stan noted this year's HART Ceremony will be at the Lethbridge Armoury on the 15<sup>th</sup> of November at 1030 hours. Currently there are 55 Civil Air Patrol Cadets expected, with some travelling 12 hours. 11 and 225

Squadrons are hosting these Cadets. Stan noted we were weathered out last year so plans were made for a weekend event. There will be a VIP list attending, however everyone is invited to attend the HART ceremony. Stan further noted the FACEBOOK page for the Alberta Air Cadet League is up and running. Please check it out, "like" it and "share". Please request to "friend" this page and also send any Squadron pictures to Stan Monkman who will vet them before posting. Claude Carignan 533 Squadron queried the plans for promotion of Air Cadets at an Oiler's hockey game? However Stan reported nothing further has been planned at this time. Rob Vanderlee 878 Officer extended a thank you to the League for the PR of the Cadet Information Booth at the Calgary Stampede this past year. Rob noted they had 98% adult supervision from the Air Cadet League and only 5 adults from the Army League and none from the Navy League. Rob reported they had approximately 2,000 young people check out the information and displays. The question now is how many of these youth are actually joining Squadrons and urged the Officers to ask this question of new Cadets. This year they had three more shifts with free passes courtesy of Coca Cola. Stan Monkman added there have been 16,000 hits on the AB Air Cadet League website. Kevin Robinson added Squadron should consider citizen trips to the USA as the Civil Air Patrol loves our Air Cadet Program. He further reported that Lt Col R Atanacio from the Civil Air Patrol visited and helped with this year's SurvivAir Competition and hopes to have a CAP team compete in future.

Director of Netook Dave Lanz referred to his report on page 18. He had nothing further to add and no questions from the floor. Kevin Robinson extended thanks to Dave Lanz and to Ross Hamilton for all their support at the Netook airfield and reported the Central Alberta Soaring Association wishes to use this airfield, and this possibility is in negotiation.

South Wing Director, Rob Bauhuis, referred to his report on pages 23-24. He introduced and thanked his Assistant Wing Directors, Lynne Manchur, Kathy Cross, Joanna Howard and Anna Lewis. Also Lorraine Forsen who will replace Kathy Cross for next year and is reviewing Squadron By-laws.

NE Wing Director Rhonda Barraclough referred to the report on pages 20 and 21. Rhonda introduced Dawna Morgan, the Wing Director replacing herself and Leo Lammers, Assistant NE Wing Director. As NE Wing has some very remote Squadrons, electronic Wing meetings have been used successfully.

Central Wing Director Evelyne Huseby referred to her report on page 22. Evelyne extended a thank you to Bob Thompson, Assistant Central Wing Director and noted only one Central Wing Squadron is not represented at this year's AGM. No questions from the floor.

NW Wing Director Evelyn Hutchings away on an extended vacation, so Mr. Wayne Reitsma representing NW Wing referred to her report on page 19. No further questions from the floor.

Membership Co-ordinator Bev Burke referred to her report on pages 25 and 26. No further questions from the floor.

Coffee Break and Chairman Kevin Robinson announced that EF Tours have an informational booth in the lobby. He also encouraged everyone to check out the Silent Auction items this year and buy their 50/50 tickets.

After the break, Chairman Kevin Robinson introduced our Life Members present here today and also our National Governors Darlene LaRoche and Fred Johnsen. Kevin Robinson announced that Mrs. Wally Johnsen has reconsidered and will allow her name to stand as Director of Camp Wright.

**11. Business Arising from Previous Minutes** – Chairman Kevin R noted the previous minutes of the 2013 AGM of the Alberta Air Cadet League were posted to our Provincial website. No further questions or business arising brought from the floor.

**12. National ACLC Representative** – Mr Keith Mann, National President addressed the 2014 AGM and Conference assembly. He thanked the APC for this year's 2014 AGM. He noted he was voted in as the National President at the past National AGM held in Whitehorse and thanked the Alberta ACL for their support and attendance at this year's National AGM. In bringing greetings from the National Office, he also noted their office was involved in lockdown in Ottawa during the unfortunate events of last Monday. However National is back in operation and Keith Mann offered congratulations on the compliance in Alberta for submitting their ACC9's. There was a recent financial audit done costing \$8,000 at National and noted there have been 880 million worth of tax receipts issued throughout Canada, however these monies are unaccounted for within the program. Keith Mann reported our Provincial Financial Director submits a report once a year to the National Office and these total dollars to the ACL should not be undervalued.

VSS compliance is considered due diligence and no provincial co-ordinator does it better than our own Bev Burke. There will be a National audit and review of the VSS program. Keith Mann urged Squadrons to make sure their members are compliant to protect Air Cadets, but also the SSC Executive in the event of a law suit.

There is a new upgraded National website and please check it out!! The National Office's biggest challenge is the Cadet Renewal Process by the Chief of Review Services for the DND.

Keith Mann read out the Governance policy and noted this is for everybody within the structure and format of the Cadet Program and Junior Rangers. This governance is the guiding principle for the League and the DND. He noted the Community Advisory Group referred to is essentially already done in Alberta between the ACO's and the ACL, however this is not always done in other provinces. National prefers Community Co-ordinating Group rather than Advisory. Clarification of Terms of

Reference and who is involved is required however. There are no approved rules at this community level at this time. However Keith Mann reported National is very optimistic about this process and the process needs to engage everyone. There is a great deal of work behind the scenes to improve the Cadet and Junior Ranger programs with National ACL input. Keith M noted that partnership and co-operation is much improved from National Office down to the local level.

Keith Mann extended National's congratulations to the Alberta Provincial Committee on their commitment and dedication, noting the Air Cadet League is the best organization in the world because of the partnership between the DND and the Air Cadet League. He extended a thank you to all for the volunteer hours by the League and CIC Officers at the Squadrons.

Rob Bauhuis, South Wing Director, queried if National is including the Cadet training content and topics in the Renewal Process? Keith Mann confirmed that input from the local groups will include an opportunity for input from Senior Cadets.

**13. RCSU (NW)** – Officer in Charge Air Training Major Bill Woollven addressed the 2014 AGM and Conference assembly. Maj Woollven gave a brief history of his personal Cadet career and considers Alberta home. He brings greetings from D/Cdts Lt Col M Claveau (a former Air Traffic controller) and noted his thanks for all League efforts and the effective working relationships in Alberta. Maj Woollven noted the growth in the Cadet Program, volunteers and DND staff within Alberta. He noted his six years of service in his present posting and sees real strengths at the local level where this partnership is strong. Maj Woollven urged the League to continue to foster this relationship, noting it is okay to disagree but not okay to be disagreeable. He noted the need for more uniformed staff with only 1/3 of the positions filled, and the gap is usually filled by CI's and the need at the local support level to get more folks in uniform. Maj Woollven introduced the Alberta ACO's present here today; Capt M Krasey, Capt C Lindley-Scott and Capt B Bogovics. Capt R Fisher unable to be present. He noted 7/10 ACO's on staff are also CO's of a Squadron in the Northwest Region. So the need is replacements at the Squadron level.

Maj Woollven reported last summer was the last summer camp year for the Penhold Training Center, which had operated from 1966 to 2014; however Air Cadets had trained there as early as 1944. It was a D/Cdt decision to close Penhold; however there will be no loss of camps to the Cadet program. Cadets will now go from Alberta to Cold Lake, Gimli MB, Whitehorse NWT, Quadra and Vernon BC. Cadets are again urged to apply for staff positions at these locations.

Maj Woollven reported the local support allocations had \$165,000 unused last year! There is \$30,000 unused this year with the deadline of 15<sup>th</sup> of October; so please advise Squadrons not to wait to submit their bills.

Maj Woollven reported the Cadet Program Growth Initiative is now closed after four years. This is now being considered within the Renewal Process. Maj Woollven congratulated 12 Squadron's SSC and Staff, identified by the growth initiative to increase from 62 to 84 Cadets.

Maj Woollven encouraged the League that the Renewal Process (CRS Report) will make the program better. There will be a National program with a unified command structure; Command and Control will move to Ottawa to C/Cdt and provide the same opportunities to all Cadets across Canada. The 1<sup>st</sup> of April 2015 is the implementation date and the commander will be identified. The intent is to bring efficiencies to the program and its delivery. Who does what is still being worked on. More League volunteers will be used within a risk tolerance level.

Maj Woollven noted the link on the DND website for the renewal process for everyone to access where you may see what is the status quo right now and the mapped process for all RCSU's and program variables. Where do we go from here? Maj Woollven stated he can't state at this time as work is still ongoing, however the Air Cadets will still exist with program changes. He urged members to take advantage of opportunities for their input.

Rob Bauhuis, South Wing Director, queried the differences in our governance with the three other Leagues, and the growth here in Alberta versus the other elements?

Maj Woollven answered the Navy League in SK is troublesome as the group is very small with no growth, and the focus will be the Navy League Cadets NOT Sea Cadets (a separate group). Within the Army League their structure is regimental and based on the regular Army with shrinking DND resources and they are trying to find civilian support. The Northwest Region is very strong with Alberta's structure the best for working relationships. There is still a need to change some of the mindsets, which change had been started with Fred Johnsen, Keith Mann and Darlene LaRoche. The Army is struggling with growth due to their changing identity for more adventure activity but some trouble managing this. Alberta Air Cadets are back up to the level of last year and growing. There is some growth in Air Cadets in the rest of the Northwest Region.

Evelyne Huseby, Central Wing Director, queried is the KISS List is full? Maj Woollven responded these people are used mostly for summer camps and they must work 7 days per year or must vacate their place on this listing.

Mark Levesque, 83 Juno Beach SSC Vice Chair, queried information to exiting service members regarding opportunities within the Cadet program? He noted the information to veterans did not include information on the Cadet Program and therefore wasted opportunities for 250 positions.

Maj Woollven explained the HR process for exiting members is not dovetailing with the DND Cadet Program, though D/Cdts has reached out to HR in Ottawa to put a process in place whereby exiting

members may maintain their rank in COATS (Delta processing). He noted the suggestion to include the Cadet program within the Exit Interview very good.

Burt Gillings, Director Camp Worthington, queried why there are no cold weather instructors? He noted this is a vital part of survival training and the Army has such instructors, however there are none available to Air Cadets.

Maj Woollven explained current training is not designed for the Air Cadet Survival Program BUT there has been a developed winter survival program put forward for the renewal process.

With no further questions for Maj Woollven, Mr Keith Mann advised the assembly of the 75<sup>th</sup> Anniversary of the Air Cadet Program in Canada with two events planned; a National Capital Parade of 2,000 Cadets and a National Honor Band, HOWEVER, monies are not available within the National budget. Therefore an idea has been put forward to declare a certain day as National Air Cadet Day with parades in the Cadets own communities. There will be 75<sup>th</sup> banners available for use at these APC events, size 30" by 6'. 75<sup>th</sup> Anniversary pins are completed and will be distributed to all Air Cadets. The APC has ordered 2,000 in addition, and these can be sold as a fundraiser item.

14. **LUNCH** with a presentation by Mr Caleb Ould of 185 Olds, who traveled to Turkey this past summer with the IACE Tour. His slideshow and narration of his time in Turkey was enjoyed.

#### 15. **Breakout Sessions 2014**

- **#1 Effective Speak with Mr Ken Nixon**
- **#2 Public Relations with Mr Stan Monkman**
- **#3 Alberta Gaming & Liquor Control**

Attendees were encouraged to attend to attend the session they are most interested in as these were conducted in separate rooms for one time only this year.

- **#4 Alberta Strategic Plan for ALL in Main Conference Room.** Chairman Kevin Robinson gave a short review of the work done on this plan to date. He also outlined the rules that everyone must contribute to this plan; must support the direction decided upon 100%; must support the National STRAT plan; and must endeavor to understand the National changes affecting the Alberta Air Cadet League and SSC`s.

Mr Wayne Reitsma, Assistant Financial Director, stated the Mission & Values & Vision desired with the directions and behaviors to be followed within the stated mandates. Mrs Rhonda Barraclough outlined the renewal process for the SSC`s and the APC. There are four strategic



directions requiring this plan: Board Governance; Recruiting; Service Support and Accommodations.

For this session, the assembly divided into round table discussions to discuss recruitment, accommodation, service and support at all levels, i.e., volunteers, officers and of course Cadets.

In regards to Accommodation, Mrs Rhonda Barraclough outlined the background for concerns regarding accommodation of Cadets throughout Alberta; the problems faced, monies spent on rent, etc.

For fifteen minutes discussions took place at the definitions for each role and how the APC can help in recruitment, accommodation, service and support. At the conclusion, many post-it notes were gathered on each poster from the discussions and Chairman Kevin Robinson thanked the assembly for their input, assuring all that this input will be taken to further Executive Meetings and a definite STRAT plan will be formulated and distributed within the Air Cadet League of Alberta.

The concluded the business of the first day and meeting was adjourned until tomorrow.

### **Banquet & Awards:**

Our guest speaker for the 2014 AGM Banquet & Awards was Ms Candace Denison, Executive Director for the Duke of Edinburgh`s Award, with a previous position with the National Air Cadet League of Canada in Ottawa.

Awards for 2014 were as follows:

**Outstanding Alberta Air Cadets** Each Wing was to provide a candidate for this award to be considered for the Outstanding Air Cadet of Alberta. We received candidates from NE Wing, Central Wing and Southern Wing and unfortunately, no candidates from NW Wing.

WO I Jonathan Barraclough – NE Wing

WOII Harvey Griffin – Southern Wing

WOII Grayden Kruk – Central Wing

I'd like to tell you briefly about these outstanding cadets.

WOII Harvey Griffin:

- This cadet is the Chief of 83 Juno Beach squadron

- Actively involved in leadership and teaching at his squadron
- He volunteers with Key Club which is affiliated with Kiwanis International, fundraising, volunteering at the Drop-In Centre serving meals and clean up, and various fundraising projects for neonatal tetanus called the Eliminate Project.
- WO Griffin has a career goal of becoming a journey man carpenter and eventually going into the Canadian Forces as a Construction Technician.

#### WOII Grayden Kruk:

- This cadet is thought by his officers as an ideal role model of what an Air Cadet should aspire to
- He is involved in all aspects of the training and activities in 88 Airdrie Lynx Squadron including Drill team, Drum Major of the Squadron Band, Flag Party, Sports Team, SurvivAir Team, Marksmanship and Biathlon Team where he participated at the National level
- He participates on the Cross Country Running team with his School, plays the trumpet in his school Band.
- WO Kruk volunteers at the Calgary Aerospace Museum, is a community Snow Angel, helps with fundraising for Cancer Research and has volunteered over 100 hours at Netook Gliding Centre
- He has earned his silver Duke of Edinburgh and is currently working towards his Gold

#### WO I Jonathan Barraclough:

- This cadet is the Cadet Squadron Commander of 810 Grant McConachie Sqn.
- He has received his Gold Duke of Edinburgh Award
- He volunteers as a Pilot at the Josephburg Gliding Centre and hopes to become an instructor at the Regional Gliding School next year
- WO Barraclough is active in the community in martial arts training, the Vimy Ridge Academy and the Junior League Golf Program, and the Pursuits Program volunteering during the program's outdoor education camps
- He is currently pursuing a Bachelor of Science degree at MacEwan University with a major in Computer Science. Upon completion of this degree, Jonathan's intention is to join the Royal Canadian Air Force as a Canadian Forces Pilot.

#### The Award for Outstanding Alberta Royal Canadian Air Cadet is:

**WO I Jonathan Barraclough of 810 Grant McConachie Squadron**

**WO II Grayden Kruk and WO II Harvey Griffin are being presented with Certificates of Recognition**

#### Volunteer Long Service Medals:

Wayne Reitsma: Wayne has served the League for 12 years with 395 Squadron and as Assistant Financial Director on the Alberta Provincial Committee.

**Angel Mullins:** Angel has contributed to 52 City of Calgary squadron for 10 years and has done so with a positive, professional and caring attitude.

## Bob Barraclough Leadership Scholarship:

This Scholarship is named for our friend in Cadets, Robert (Bob) Barraclough who passed away in December 2013. He started his career as a cadet at 24 Red Deer Squadron in 1973. He became the WOI and was awarded gliding, power and International Exchange scholarships. Bob then joined the Cadet Instructor Cadre and was an officer with 24 Red Deer, 524 Sturgeon, Penhold and Gimli Summer Training Centres, and the Regional Cadet Instructors School. He worked full time as an instructor at the RCIS until he suffered a Spinal Cord injury in a motor vehicle accident which ended his career as an officer. In 2008 Bob became involved with the Alberta Air Cadet League and served 810 SSC, was the NE Wing Director and Alberta Provincial Committee Vice Chairman. Bob was an avid believer in the cadet program and would encourage all cadets to strive to do their best. This scholarship is dedicated to his time in the organization as an officer and a League member and is offered by his family to support a cadet in their post-secondary endeavors.

We received 10 nominations for this Scholarship and each one of these cadets would have made Bob proud.

The cadet that has been selected is a dedicated leader in his squadron as well as at one of the Gliding Centres. He displays a positive attitude, a high degree of professionalism and a passion to do good work for his community. He is a mentor and teaches and leads by example at all cadet activities.

This cadet is keenly involved in Project Green which promotes environmental awareness in the community. This cadet is also involved in Project Change which raises money for charities, both local and international.

He volunteers at the YMCA of Edmonton as a swim instructor assistant and has been part of the swim team for the last three years. He also volunteers with the Boys and Girls Club of Edmonton.

This cadet is in the International Baccalaureate program and graduated with honors. He has been accepted to the University of Alberta in the General Science program and intends on becoming a medical surgeon.

It is my honor to name the first recipient of the Bob Barraclough Leadership Scholarship and \$1000:

## **WO II Robin Tang of 395 Squadron**

## Officer Recognition Award:

If I could sum up this nomination for a very deserving officer it would be the Ever-ready Bunny – who just keeps going and going and going and going.

This officer, a former Sea Cadet, has dedicated endless hours to the squadron as the Commanding Officer.

Where the cadets are, this officer is as well whether it is a weekend field training exercise, sports and drill competitions, marksmanship and SurvivAir, or a citizenship tour. This commanding officer is active in the community volunteering on various boards and committees throughout the year and is well respected by her peers within the community and at work for her dedication to the cadet program. This CO mentors and coaches the cadets of the squadron with care and thus has earned the respect of the cadets and officers in the squadron.

This Officer is a remarkable ambassador for the Air Cadet program and it gives me pleasure to award the Officer Recognition Award to: **Captain Erica Angel, 868 Rotary Northstar RCACS.**

## **Certificate of Recognition:**

This certificate is being given to **Beverley Robinson, 83 Juno Beach SSC** who has contributed and donated over the past two years almost \$10,000. She could not be with us this evening and this Certificate of Recognition will be presented at the Squadron

## **Certificates of Appreciation:**

**Annette Allen SSC Chair of 572 Coronation formerly Castor.** Annette has worked tirelessly for more than a year to move and maintain the viability of 572 Squadron. She almost single-handedly acquired new facilities and recruited new staff. She continues to volunteer as the Chairman and is watching the squadron grow and prosper in its new location.

**Marnie Raycroft SSC Chair of 903 Squadron Strathmore.** Marnie is a relatively new member of the League having joined in 2011, she was the Vice-chairman and after the resignation of the Chair at Christmas she stepped in “blind” to the position of Chairman. She also had a new SSC committee. With the mentoring of the League she has now has a cohesive group of dedicated SSC members.

### **Lt Jarrod Hanson, Netook Gliding Centre Staff, Netook Gliding Centre Operations**

**Officer.** Lt Hanson could not be with us tonight. Lt. Hanson has always been available to work on the APC vehicles and has provided very valuable volunteer hours to assist the APC maintain our fleet of 9 gliding program support vehicles.

**Capt Kelly Jensen, CO 874 Edson.** Capt Jensen has been the driving force behind 874 Edson. His dedication, enthusiasm and perseverance are the reason the squadrons continues to be viable. This level of effort, dedication, professionalism and tenacity are commendable and worth of recognition. Capt Jensen could not be with us tonight.

**Mrs. Holly Jones, and FSgt Elisabeth Jones, 699 Squadron.** Mrs. Jones and FSgt Jones were supportive to the Alberta Provincial Committee in the production of the Welcome Video for the 2015 National AGM which will be held in Edmonton. They dedicated many hours and days of work to produce this most professional video which was acclaimed at this year’s national AGM as one of the best Welcome videos seen in many years. Congratulations to you both.

**Tammy Anderson, 903 Strathmore.** This Certificate of Appreciation will be presented at the Squadron. Tammy has been instrumental in taking over the responsibility of screening co-coordinator at the squadron and has been very involved with fundraising for the squadron and in general anything else that the committee needs.

**Tracy Walstra, 903 Strathmore.** Tracy’s Certificate will be presented at the Squadron. She is the 1<sup>st</sup> Vice of the SSC and has orchestrated a method of communication which is very successful for the SSC parents and officers.

**Marion Purwins, 903 Strathmore**. Marion's Certificate will be presented at the Squadron. Marion is the Secretary for the SSC and even though her son has aged out, and she lives out of town, she continues to volunteer as the Secretary.

## **Certificates of Merit**

**Assistant SWing Director, Joanna Howard**: Joanna is a valuable member of the Southern Wing team and continues to contribute to the success in the Southern Wing by managing the VSS and Membership for Calgary and surrounding squadrons. She also fills in at 903 when needed.

**Assistant Swing Director, Lynne Manchur**: Lynne is instrumental in collecting and distributing fund raising ideas and materials throughout the Wing. She has also stepped in to advise a number of squadrons in the Wing.

**Assistant Swing Director, Kathy Cross**: Kathy provided excellent communication during the training year. She was a significant contributor to communicating the need and collecting names for the Stampede Information Booth and was invaluable for the IACE Host Family communications.

**Assistant Swing Director, Anna Lewis**: Anna is instrumental in providing financial management assistance to the Southern Wing. She trains Treasurers on ACC9 preparation and then follows up to collect outstanding ACC9s and assessment fees.

If I was to ask Rob Bauhuis, the Southern Wing Director, he would say that these four ladies have been the team that keeps the Southern Wing functioning well.

**Lorraine Forsen, 187 Foothills SSC Chair**: Lorraine has exhibited outstanding dedication and commitment to the 187 Foothills squadron even though her children have aged out of the program. She has also been a wonderful help in hosting the IACE cadets and the Host Families for the Barbecue.

**Diane Schuldt-Zundel, 868 Fort McMurray**: Diane has very capably led the SSC during a time of intense activity and change. They have acquired a second sponsor who donates \$10,000 with half designated for 2 cadet scholarships each year. They had to find new quarters and she set up committees to search different areas of Fort McMurray and report back. Then a committee, which included the CO and some staff, visited the 4 possible sites and chose one. She organizes help for the optional activities and keeps track of it all.

**William Kwong, 83 Juno Beach SSC**: William Certificate of Merit will be presented at the Squadron as he could not be with us tonight. Through donations, there have been multiple occasions that food was provided to squadrons for activities that fed the squadron cadets and the officers as well as their families. He has donated prizes for raffles that bring in thousands of dollars at one time to benefit the squadron. He has taken an active role in supporting multiple squadrons by means of time, food donations from corporate sponsors, prize donations from employers and any other means needed at the request of other parent sponsoring committee.

## **Volunteer Recognition Awards**

**Kathy Ruck, 88 Airdrie SSC:** Kathy is the Communications Chairman in the SSC. Prior to her taking on this role, the squadron had a great deal of difficulty getting the Airdrie press to include them no matter the reason. Kathy was able to engineer a 180 degree turn and every “press worthy” story has been published and or received radio coverage. This year it was imperative that the squadron receive press coverage for 2 reasons: to publicize their vehicle fundraising raffle and 2 to publicize the squadron’s imminent loss of the LHQ location. The coverage the squadron received as a result of Kathy’s efforts was instrumental in both the success of their raffle and positively essential to ensure the political capital to persuade the City of Airdrie to allow the squadron to move their LHQ to an under- utilized city location.

## **National Awards:**

**Certificate of Recognition:** Captain Graham Pilkington 810 Sqn.

This Certificate is presented in recognition of your commitment to the Air Cadets in Edmonton. You are a mentor to our youth, helping them develop the skills, knowledge and attitudes that will help them become the caring citizens and leaders of tomorrow.

**Certificate of Recognition:** Captain Barb Sand, 699 Sqn.

As Barb was not able to be here tonight it has already been presented to her.

**Certificate of Honor:** Evelyn Hutchings

As we speak, Evelyn Hutchings is in South Africa enjoying a holiday with her daughter. It reads in recognition of over 40 years of dedicated and humble service to the Alberta Provincial Committee, during which time her positive attitude, humor and friendly smiles have always been appreciated, the Air Cadet League of Canada takes great pleasure in awarding the Certificate of Honor to Evelyn Hutchings

**Certificate of Merit:** Robert Bauhuis, Southern Wing Director

Robert is a valuable asset to the Alberta Provincial Committee. He has gone above and beyond any and all duties that are expected of him including displaying impressive mentoring and conflict resolution skills. Rob is focused and works very hard to help squadron in all aspects of the program.

**Presidential Citation:** 187 Foothills SSC

IN ADDITION:

The top Small SSC was #15 Medicine Hat, Medium SSC was #721 Whitecourt and Large SSC was 533 St. Albert. Claude Corrigan also received a National Thank You from Keith Mann for representing ACL.

## 2014 ANNUAL GENERAL MEETING & CONFERENCE – Day 2

**Sunday, October 26<sup>th</sup> 2014** – Calgary West Four Points Sheraton

19. **Call to Order** – 0830 hours.

20. **Nominating Committee Final Report** – Past Chairman and National Governor Darlene LaRoche gave the final nomination report: Chair – Kevin Robinson; Vice Chair – two names nominated – Tom Sand and Rhonda Barraclough; Finance Director – Carol Cox; Secretary – Kathy Cross; Director PR – Stan Monkman; Director Camp Worthington – Burt Gillings; Director Camp Wright – Wally Johnsen; Director Netook – David Lanz. The Wing Directors as elected by their respective wings are: Director Southern Wing Rob Bauhuis; Director Central Wing Evelyne Huseby; Director NE Wing Dawna Morgan; Director NW Wing Evelyn Hutchings.

MOTION: Darlene LaRoche made the motion to accept the Nomination Report with the exception of the Director of Air Resources, seconded by Rob Bauhuis, Southern Wing Director. CARRIED

21. **Election for Vice Chairman** – Mr. Ron Ilko, Life Member acted as Parliamentarian for the election of the Vice Chairman position. Mr. Keith Mann, National President will be the Scrutineer, assisted by Maj Bill Woollven. Chairman Kevin Robinson asked the two candidates for this position to speak on their behalf for up to ten minutes. Rhonda Barraclough spoke first giving her background in her work life, and her experience with the Air Cadet League. Tom Sand spoke next also outlining his work life and Air Cadet League experience. 61 eligible votes were determined as correct by count and by verification by the Secretary with the registration list. After a vote by ballot, Mr. Tom Sand was elected as Vice Chairman of the Board of Directors, Air Cadet League of Alberta.

MOTION: Mr. Ron Ilko made a motion to destroy the ballots, seconded by Mr. Stan Monkman. CARRIED.

Chairman Kevin Robinson announced the appointment of Rhonda Barraclough as Director of Air Resources, however Mr. Ron Ilko raised a point of order, stating this should be done by the Executive at the first regular business meeting.

22. **Selection Board Process Video Presentation** – Rhonda Barraclough related the request by the Wing Directors for a video presentation of a Selection Board process with a Cadet. Ms Elise Jones (former Air Cadet) was asked to produce this video which was aired today for this assembly. Rhonda Barraclough extended the thanks of the APC for this video to Ms Jones and it was agreed it was very well done. The Cadet in the video for demonstration was Rhonda's son, Jonathan who is an Air Cadet.

Tom Sand, Vice Chairman and the 2015 Chairman for the Selection Boards announced the 2014–15 process starts within the next month for Cadets to select the camps they wish to attend and begin the registration process. Selection Boards will be the 14<sup>th</sup> of February 2015 in Red Deer, held at the Lindsay Thurber High School. The deadline will be the 2<sup>nd</sup> week of January to have the registrations

in the hand of the Selection Board Chairman. Details about where to send these will be sent out. The registration files will be reviewed for completeness and Tom Sand noted only the education marks from last June 2014 are to be considered. First time applicants are to be strongly encouraged. Also Squadrons should use the Effective Speaking program and competition to help Cadets at Selection Boards. Finally a recommendation listing is sent to RCSU, Winnipeg, for their final selection. However IACE applications will be sent to Ottawa for National's final selection.

Mr Keith Mann, National President, noted 2015 summer training sessions have been sent to the National Office and should be distributed to Squadrons early next week.

Central Wing Director Evelyne Huseby queried the school marks from outside the public school system, and Tom Sand answered this is an ongoing yearly issue, and send any queries for individuals and he will endeavor to get a definitive answer.

**23. Honors and Awards** – Past Chairman, Darlene LaRoche reported some Wings sent no applications and therefore their volunteers and Cadets were not recognized. She encouraged the SSC's to go to the website for the Honors and Awards Manual, fill out the application and sent to the Past Chairman, Darlene LaRoche by email if you wish. Please check the deadlines carefully. DL reiterated we need to award more of our deserving members.

**24. National AGM 2015** – Rhonda Barraclough is chairing the committee for hosting the National AGM on June 17<sup>th</sup> to 20<sup>th</sup> in Edmonton at the River Cree Hotel & Casino. She reports she needs volunteers and sponsors. Rhonda B outlined the program which will include the National Effective Speaking Competition, National AGM Banquet, Spousal Tours, and Silent Auction fundraiser. Rhonda requested everyone to email her with ideas. Everyone is welcome to attend the National ES Competition.

**25. IACE 2015** – Darlene LaRoche reported this will be the final third year tour for the IACE to Alberta, and then they will be touring the Maritimes the following year. There will be one major change in 2015 with two host family weekends; the first one will be in Edmonton and the second one in Calgary over the August long weekend. Information will be distributed to the Wings in early December 2014. DL urged the assembly to consider hosting these Cadets while in your area. She noted that one bed per Cadet if required and the registration for hosting will be available from the Wing Directors. Rhonda Barraclough has agreed to co-ordinate the Edmonton host families, and Anna Lewis will co-ordinate the Calgary families. DL repeated that tax receipts are available for the host families' expenses. At this point Darlene L asked Kathy Cross to relate her family's experience with the IACE host weekend. Kathy C related the first year they hosted a boy from Hong Kong and a girl from Australia and are still in contact with them through Facebook. This last summer her family hosted a girl from Hong Kong and a girl from the Netherlands. She stated both were very positive experiences for her family.

Claude Carignan SSC Chair 533 Squadron queried additional VSS screening for both parents? Darlene LaRoche answered only one parent requires the VSS screening and a home visit if required,



as well as the Drivers' License# and their insurance. Please see page 4 of the registration form. Cadets are hosted in pairs up to six in each home. DL also noted that the Officers also require host billets.

Anna Lewis 878 Squadron, related their hosted Cadet from the UK came back later this Fall with her family and met with the Lewis family once again. Now this family wishes to return yet again to visit with the Lewis family.

**26. Farewell** – Chairman Kevin Robinson noted the Silent Auction garnered \$1060 and the 50/50 \$800. These monies will be put towards the new mower building at the Netook airfield. Kevin noted the STRAT plan will have more information to come. He requested the Comment forms for the 2014 AGM be filled out and turned in to the Secretary. There will be a SSC Chair mentorship program for training and development developed. And Kevin R reported the APC has purchased a lease from the BC League for the BlueJeans Teleconferencing bridge and this can also be used by all SSC's by phone or computer. To this end, a Director of Information Technology will be considered to ensure the capability of use of the bridge. Finally a thank you extended to Mr. Ron Ilko for acting as this year's Parliamentarian, and THANK YOU to this assembly for attending this 2014 AGM, and the APC team for organizing the AGM.

**27. Motion to Adjourn**

**NEXT MEETING – Edmonton – DATE TBA.**

Recorded and submitted by Betty Bennett, Secretary 2013–2014.