



ALBERTA
PROVINCIAL
COMMITTEE



SUPPORTING AIR CADETS IN ALBERTA

**ALBERTA PROVINCIAL COMMITTEE
AIR CADET LEAGUE OF CANADA
ANNUAL GENERAL MEETING
REPORTS OF MEMBERS OF THE BOARD, AND MOTIONS
SEPTEMBER 01, 2015 TO AUGUST 31, 2016**



OCTOBER 28-30th, 2016
Sheraton Eau Claire Hotel
Calgary, Alberta

Alberta  Government

**ALBERTA PROVINCIAL COMMITTEE EXECUTIVE
2015 – 2016**

Chairman – Mr. Kevin Robinson

Vice-Chairman – Mr. Tom Sand

Past Chairman – Mrs. Darlene LaRoche

Director of Finance – Mrs. Anna Lewis

Secretary (Interim) – Ms. Angèle Mullins

Director of Netook – Mr. David Lanz

Director of Air Resources – Mrs. Rhonda Barraclough

Director of Public Relations – Mr. Stan Monkman

Director of Camp Wright (Interim) – Mr. Doug Frost

Director of Camp Worthington – Mr. Burt Gillings

Director of NW Wing – Mrs. Evelyn Hutchings

Director of NE Wing - Ms. Dawna Morgan

Director of Central Wing – Mr. Bob Thompson

Director of Southern Wing – Mr. Rob Bauhuis

Alberta Membership Coordinator – Ms. Bev Burke

**Annual General Meeting, Training & Information Sessions
Friday, 28 October to Sunday, 30 October 2016**

	Friday, 28 October 2016	Dress
1900 – 2100	Registration	Casual
1900 – 2100	Meet and Greet - light snack & cash bar	

	Saturday, 29 October 2016	Dress
0700 – 0815	Breakfast	Business or Regalia NOTE: League ID must be worn at all times
0800 – 0830	Registration	
0830 – 1000	Annual General Meeting	
	March on the Flags, O-Canada	
	Moment of Silence	
	Announcements/Housekeeping - Kevin Robinson	
	Notice of Meeting - Angèle Mullins	
	Approval of Minutes	
	Nominating Committee Report - Darlene LaRoche	
	Registrars Attendance Report - Angèle Mullins	
	Director of Finance Report and Budget presentation - Anna Lewis	
	Directors' Reports and Questions	
1030 – 1045	Break	
1045 - 1145	Business arising from Previous Minutes	
	National ACLC Representative - Darlene Laroche	
	RCSU NW Representative Renewal Update	
1145 – 1300	Lunch and Presentations	
1300 - 1630	Training & Information Sessions	
1300 – 1500	Insurance Update	
	Selection Boards	
	Renewal Update	
1500 - 1515	Break	
1515 - 1630	AB Strategic Plan	
1630 – 1730	Break - Get ready for the Gala	Formal or Semi- Formal; Mess Kit or League Dress with Medals
1730 -	75th Anniversary Gala & Annual Awards Banquet ** Cash Bar ** 50/50 Raffle and Silent Auction	



	Sunday, October 30 2016	Dress
0700 – 0845	Breakfast	Casual
0900 – 1200	Continuation of AGM & Information Sessions	
	Nominating Committee Final Report & Elections	
	Cadet Report from Leadership Symposium	
12:00	Session Ends	

Note: All Times Approximate

THANK YOU FOR YOUR PARTICIPATION

HAVE A SAFE TRIP HOME

To Learn, To Serve, To Advance

October 28-30, 2016

Welcome to the 2016 Annual General Meeting and Conference at the Sheraton Eau Claire, Calgary, Alberta! This year, we celebrate the 75th Anniversary of the Air Cadet Movement – something to be very proud of in a long history of producing spectacular results with the youth who have participated in this program.

On behalf of the Alberta Provincial Committee of the Air Cadet League of Canada, I want to thank you for taking the time to attend this event. As Members and Stakeholders of the League, you play critical roles in the Air Cadet movement, in the League and at your local Squadrons. Thank you for your hard work and dedication to the youth of Alberta and to the Air Cadet Program.

I also wish to extend a warm welcome to all our Military Partners participating in this weekend's event. We ARE a Partnership and your participation and input is truly valued and appreciated.

This continues to be an important and exciting time within the Air Cadet League and DND as we work together towards the Renewal of the Cadet Program. We have seen some changes this year and will see continued changes as the program rolls out. The Alberta Provincial Committee continues to focus on its Strategic Planning to ensure complete alignment with the renewal program. You will hear more about the status of these initiatives over the course of the weekend.

Please take advantage of your time this weekend to meet your peers and share your ideas and challenges with others. Of course, it is always a great time to make new friendships or renew old ones. I look forward to seeing you for the Anniversary Gala that will truly be a special occasion as we celebrate our long history together.

Thank you



**Kevin Robinson
Chairman, Alberta Provincial Committee
Air Cadet League**

2015-2016 ALBERTA PROVINCIAL COMMITTEE MOTIONS

3 October 2015

MOTION: Dawna Morgan moved that we cash in a GIC to pay for a newer vehicle for the Gliding Centre up to \$20,000. Stan Seconded; Carried (One opposed)

25 October 2015

MOTION: To accept Assistant Directors made by Burt Gillings, Seconded by Darlene LaRoche; Carried; The Assistant Directors listed are: NE Wing: Leo Lammers; Netook: Ross Hamilton; PR: Brian Lewis and Brian Geiger; Swing: Joanna Howard and Lorraine Forsen; Central Wing: Bob Thompson.

MOTION – Darlene moved to approve for Anna Lewis to purchase a computer, printer and the software needed for up to \$2500. Stan seconded – noted that we should be using our charity number to receive a further discount. Dawna will help Anna with this part. Carried.

MOTION – Darlene moved to change signing authority to remove Carol Cox, add Anna Lewis effective November 1 2015. This would have signing authority for Kevin Robinson (on file), Tom Sand (on file), Kathy Cross (on file) and Anna Lewis. Seconded Burt; Carried.

MOTION – Stan moved to have Anna Lewis be added as the voting delegate in place of Carol Cox, seconded by Rhonda; carried.

MOTION – Dawna moved that an updated Board of Directors listing needs to be sent to all government agencies; seconded by Bob; Carried. Motion amended to include distribution to executive.

MOTION – As the executive did not approve the Audited Statements for the period ending August 31, 2015, Anna moved they be approved; seconded by Bob; Carried.

5 December 2015

MOTION – A motion was made by Rob and seconded by Darlene to approve the increase in the HART budget by \$1,000 to cover the additional costs for 2015, seconded by Darlene; Carried.

MOTION – Anna moved to have 75th Anniversary funds allotted per squadron given to the wings to distribute as they see fit; seconded by Bob; Carried (one opposed).

MOTION – Dawna moved to have registration for the AGM increased to \$195 for early registration and \$225 for late registration to cover costs; seconded by Bob; Carried (one opposed)

MOTION – Dawna moved to hold. the 2016 AGM at the Sheraton Eau Claire, Calgary. Seconded by Bob; Carried.

MOTION – Anna recommend that the APC rent a safety deposit box for important documents; David moved to do this, seconded by Bob; Carried (one abstention).

MOTION – Rob moved to allow 83 and 88 Squadrons a 30 day extension to get their books in order and submit their ACC9's, seconded by Bob, Carried.

MOTION – To delete the advance to Edmonton Gliding in the amount of \$400, made by Rob, seconded by Stan, Carried (one opposed, two abstentions)

MOTION – To delete the advance to Netook in the amount of \$200, made by Rob, seconded by Stan, Carried (one opposed, one abstained)

MOTION – To delete the advance to Darlene LaRoche in the amount of \$100, made by Rhonda, seconded by Stan, carried. (one opposed, one abstained)

MOTION – Dawna moved to accept the financials for November as presented, seconded by Darlene, Carried.

MOTION – Bob moved to ratify Jackie Dewane as Assistant Director, Central Wing, Seconded by Darlene, Carried.

Motion – Bob moved to appoint Grant Svendsen as 185 Advisor, Evelyne Huseby for 644 Advisor; seconded by Rhonda, Carried.

MOTION – Bob moved to provide a \$500 Honorarium for Thelma Montgomery to Val Hulberg, seconded by Darlene, carried (One abstained)

26 January 2016

MOTION – Darlene moved that Fred Johnsen move forward with investigating the costs and provide information/research of what it will take for the reclamation of the Camp Wright land for the church to take over the camp, seconded by Stan, Carried (One Abstain)

5 March 2016

MOTION – Bob moved that the APC will not participate in the Fun Run on June 5, 2016 but will set a new date for fall 2016; Seconded by Dawna, Carried (Two Abstentions)

MOTION – Rhonda moved to use the quota numbers from the ACO reports to determine this year's assessment fees, with a vote to clarify this to be done at the AGM; Seconded by Dawna; Carried (2 Against, 1 Abstain)

MOTION – Anna move that the ACO reports would be used to reissue invoices based on their quota numbers; seconded by Dawna, Carried (2 Against, 1 Abstain)

MOTION – Burt moved the APC respectfully decline the request to pay to cover the cost of the room for Penhold staff to attend the 75th Anniversary party in Winnipeg; Seconded by Darlene; Carried (1 Abstain)

MOTION – Darlene moved that the APC write a letter of confirmation to the Provincial Committee to the RCSU stating that the APC will cover the incidental costs up to \$1500 related to the CAP cadets attending our Survivair related to food and accommodations; Seconded by Burt; Carried (1 Abstain)

MOTION – Darlene moved that Kevin, Tom, Stan and Rhonda be the members attending the National AGM in BC; seconded by Bob, Carried (4 Abstentions)

Motion – Anna moved that a letter be sent to all Squadrons explaining how the assessment fees will be invoiced and apologizing for the errors and confusion; Seconded by Kathy, Carried.

23 April 2016

MOTION – Burt moved that rates be revised for Camp Worthington as follows: \$10 per person/ night for all Air/Army/Sea Cadets; \$12 per person/ night for DND and all other users t \$15 per person/night; Seconded by Bob; Carried

MOTION – Dave moved to proceed with building a Tribute Column at Netook with a budget of \$4,000; Seconded by Darlene; Carried

MOTION – Dave moved that Netook Mower Building be funded based on the budget of a maximum cost of \$80,000 with GST, with funds to be drawn from the Netook building fund and a secured loan of no more than \$60,000 against the Netook Gliding Centre; Seconded by Darlene; WITHDRAWN

MOTION – Dave moved to approve expenditures for the engineering licensing and drafting of up to \$6,000 for the building of the Netook Mower Building; seconded by Darlene; Carried (1 Against, 3 Abstentions)

MOTION – Dave moved that we look into the funding of \$60,000 for the Netook Mower Building by either loan approval (Anna to investigate) or CIP Grant (Rhonda, Dawna to investigate) or a combination of both as well as additional donations received; Seconded by Darlene; Carried (3 Abstentions)

MOTION – Dave moved to allow the Central Alberta Spring Association access to Netook for the months of June, July and August with an MOU to be negotiated by the Director of Netook; Seconded by Rhonda; Carried.

MOTION – Rhonda moved that the APC purchase the used truck identified for the amount of \$17,000 plus GST and Registration; Seconded by Burt; Carried (2 Against; 1 Abstain)

MOTION – Rhonda moved that approval be given to David to register the new vehicle once purchase is complete; Seconded by Burt; Carried.

MOTION – Darlene moved that 75th Anniversary Gala tickets for outside supporters would be \$100/guest (before October 10) and \$130/guest after that date, with couples being \$180 and \$210 respectively; Seconded by Rhonda; Carried

MOTION – Darlene moved a budget of \$500 be provided for expenses to purchase supplies for the Centerpieces for the 75th Anniversary Gala at the AGM; Seconded by Kathy; Carried.

MOTION – Rhonda moved that a budget document be created that is more plain language to be done at the next meeting and reviewed to explain and help the executive better understand. Seconded by Burt; Carried

MOTION - Moved by Anna; Seconded by Bob, Carried (1 Abstain) As follows:

The Air Cadet League of Canada Alberta Provincial Committee has one SCC, who according to National Records, are delinquent in preparing and submitting ACC 9's for the year 2010 and 2011. Members of our committee have made a conscientious effort to have the delinquent Sponsors complete and submit this ACC 9. The current SSC chair and treasurer are not in a position to complete the ACC9 prior to 2013. The bank accounts for 570 are a challenge and there was police activity involved after some of their cheques were stolen and there were allegations of fraud involved in this early time. We would respectfully request that the ACC9 requirement for 570 be waived for 2010 & 2011. They have worked hard to sort it all out and can move forward. I therefore move that our committee request the National ACL, Finance Committee to consider this report listed below closed and unattainable.

- Year ending 2010 and 2011 – Sqn #'s 570

MOTION - Moved by Anna; Seconded by Bob, Carried (1 Abstain) As follows:

The Air Cadet League of Canada Alberta Provincial Committee has one SCC, who according to National Records, are delinquent in preparing and submitting ACC 9 for the year 2010. Members of our committee have made a conscientious effort to have the delinquent Sponsors complete and submit this ACC9. The current SSC chair and treasurer are not in a position to complete the ACC9 prior to 2013. Unfortunately, previous practices did not endure 810 records being kept intact and transferred to incoming incumbents, a practice the current board has rectified. Whereas: the committee is reasonably sure no impropriety has taken place, I therefore move that our committee request the National ACL, Finance Committee to consider this report listed below closed and unattainable.

- Year ending 2010 – Sqn #'s 810

5 June 2016

MOTION – Burt moved that Doug Frost be appointed Interim Camp Wright Director pending receipt of his membership screening card; Seconded by Stan; Carried.

MOTION – David Lanz Tom moved to establish an Award at Sqn 395; second

16 July 2016

MOTION - made by David to proceed with building of the Mower Building for a total cost of up to \$78,000; if the grant is received, all costs will be covered; if the grant is not received, the difference will be paid for as a loan to be paid off; seconded by Darlene, CARRIED.

MOTION- Burt made a motion to cover hotel expenses for all elected directors for the AGM, seconded by Anna; CARRIED. (2 abstentions)

MOTION- Darlene moved that Angèle Mullins be appointed interim secretary to the Provincial Committee of the ACL; seconded by Rob Bauhaus; CARRIED.

MOTION- Anna moved that the Financial package for June be approved as submitted; Seconded by Tom; Carried.

MOTION- Stan moved that \$600 be provided from the PR budget to support the Edmonton Air Show committee, seconded by Evelyn; Carried

28 August 2016

MOTION- A motion made by Darlene to provide complimentary gala tickets to the five area Air Force Association presidents and escort, as well as to Bev Spielman as the “white hatter”, seconded by Stan; carried.

MOTION- A motion was made by Doug to add a fee of \$250 per camp for cleaning if needed as well as replacement cost for damage liability for any repair for both Camp Wright and Camp Worthington; seconded by Dawna; carried.

MOTION- Dawna moved that the APC purchase liability insurance for the upcoming year at an annual cost of approximately \$1055 as presented by Bob to cover directors, assistants and advisors; seconded by Darlene; carried. (1 Abstained)

MOTION- Anna moved to approve the July financials as submitted; Seconded by Darlene; carried.

MOTION- Anna moved that we put aside \$1500 per year to fund the National AGM that will be held in Alberta in 10 years; seconded by Bob. Carried

MOTION- Anna moved that the budget for 2016-2017 be approved in principle so that business can continue for the period Sept 1 to October 30, 2016, until the budget is formally approved at the AGM on October 30. Seconded by Bob; Carried.

MOTION- A motion was made by Evelyn to appoint Veronica Dougherty to Squadron Advisor; seconded by Darlene; carried.

Motion- Dawna moved to appoint Therese McCrae as Squadron advisor; seconded by Rhonda; Carried

1 October 2016

MOTION- Anna moved to have the draft budget presented to members, seconded by Darlene. Carried.

MOTION- Rhonda moved that this new Director and Officer Insurance be implemented effective October 1 for the rate of \$1155 per year. Seconded by Dawna; Carried.

MOTION- Burt moved we accept the proposal from Clearwater RV to build their RV Park adjacent to Camp Worthington, with the caveat that Camp Worthington is off limits to their clients; seconded by David; Carried.

MOTION- Anna moved to change the wording of who attends the SAM/AGM to the Chair, Vice Chair, Director of Finance, Director of Air Resources and a fifth delegate, Seconded by Bob; Carried.

MOTION- Darlene moved to confirm Life Members for 2016 as recommended by the Nominating Committee; Seconded by Rob Bauhaus; Carried.

MOTION- Anna moved to approve the August financials as submitted; Seconded by Stan; carried.

EXECUTIVE COMMITTEE ANNUAL REPORTS

CHAIRMAN'S ANNUAL REPORT

Well folks it's been another successful year in Alberta for all Squadrons and SSC's and I wish to thank everyone for their support and dedication to this wonderful program. As this is also my last term as Chairman I would like to thank each and every member of the Executive for the support I have received from them over the past few years to help make this a better program for all. I look forward to stepping into new roles in the future and the challenges they will bring as well.

Work continues on the road towards completing our Strategic Plan and it is having ripple effects throughout the entire Country as we work through the process. We have identified key areas of change to our National Office and they are working now on changing policy that will affect the structure of the whole organization not just here in Alberta but across Canada.

Changes being brought forward by the Canada Revenue Agency to the Air Cadet League of Canada's Charitable Status for SSC's will be a large issue as we move forward that will require us to change the way we operate and do business as a Charitable Organization. This will require everyone's cooperation in implementing to ensure we have a smooth transition with the least amount of turmoil for our SSC's.

The Renewal Process for the Cadet Program is in high gear with many of the working groups up and running and many more being formed to address the huge process of identifying and implementing the changes required for this Program to continue successfully for many years to come. Our National and Provincial Offices are working hard to ensure that the voice of the League is heard on all the committees.

Requirements for all screened members to display their Cards at all times when around Cadets have begun as of September 1, 2016. Also the redesign of the card to a National standard will require us to soon begin the process of updating all cards to a Picture ID. Changes to how we store files and documents will also affect how we do business as well.

I look back at when I started in this Organization and want to thank all the people I have met along the journey who have inspired me and helped me to do this job with their ideas, mentorship, and friendship and look forward to working with the new Chairman on the way ahead.

Respectfully Submitted,
Kevin Robinson
Chairman

VICE-CHAIRMAN'S ANNUAL REPORT

Air Cadet League of Canada Semi-Annual Meeting (SAM)

I attended the 2016 Semi-Annual Meeting (SAM) in Ottawa November 19th to 21st. I attended the National Course Selection Board workshop. This is an effort to establish National Standards for selection Boards. Spirited discussion was lead by the representative from B.C.

National Course Selection Boards

The role of the National Course Selection Board process is to rank the candidates amongst their peers. The Selection Board has the responsibility to determine the most deserving candidates based on commitment to the program and those cadets most likely to succeed. This is done through an application review and interviews. The Air Cadet candidate is responsible for submitting all required documentation within the given timelines for a successful application. All details and requirements for the selection process can be found in CATO 51-01 Annex B. The process is described in the annual directive from the National Cadet and Junior Canadian Ranger Support Group Headquarters.

Statistics

The 2016 National Course Scholarship Selection Boards were held February 13, 2016 in Red Deer at Lindsay Thurber High School. The table below shows the breakdown of the selection boards by course in comparison with last year and how competitive the process is.

Course	Applications 2016	Positions Available for 2016	Applications 2015	# Boards 2016
IACE	22	6	19 (7 positions)	3
Power	45	23	45 (24 positions)	6
Gliding	63	28	68 (30 positions)	10
AASC	32	5	28 (6 positions)	5
AATC - AO	28	5	23 (6 positions)	4
AATC - AM	37	5	29 (6 positions)	5
Total	227	72	212 (79 positions)	33

There were 227 applications from 198 cadets (5 more cadets than 2015), from 39 out of the 44 Squadrons. 28 cadets attended two boards (10 more than 2015) and 1 cadet attended three boards (1 fewer than 2015). Three pre-boards (2 fewer than 2015) were conducted and there was 1 "no show", resulting in a total of 223 interviews February 13, 14 more than 2015, and a total of 197 cadets attending. There were a total of 117 volunteers; 77 civilian volunteers (1 more than in 2015 broken down as follows: 72 Air Cadet League and 5 Royal Canadian Air Force Association volunteers) and 40 military volunteers (3 more than 2015). The 117 volunteers staffed the 33 boards (one fewer than 2015) that conducted the 223 interviews. 36 rooms at the school were utilized as well as the holding area, administration room and the cafeteria. Special thanks go to Stan Monkman for coordinating the volunteers, Anna Lewis who worked her magic on the schedule and Kathy Cross who helped staff the Admin desk. The paper applications were all sent to Regional Cadet Support Unit Northwest RCSU (NW) on Friday February 19th. The volunteer request letters went out to 4 Wing Cold Lake in early September and to the Alberta Squadrons in late October. The thank-you letters were sent out March 4th.

Board Member Feedback

Some observations were raised regarding the questions used for the 2016 selection board process. Review of the observations and comments will be included in the work being done by the National Course Selection Board review Sub-Committee. If the feedback is validated it will be recommended for inclusion into the 2017 process.

2016 Marking Matrix

The marking matrix below was modified for 2016. In section 1 (Attitude, Motivation, Knowledge & Interest in Air Cadets and Extra-Curricular Activities) the mark for Squadron Participation for IACE was changed from 7 to 4, for PPS and GPS it was changed from 4 to 3 and for AATC - AM/AO and AASC it was changed from 7 to 4. Citizenship and physical fitness were combined prior to 2016 and the mark in 2015 was a total of 6 for IACE and AATC - AM/AO and AASC and a total of 3 for PPS and GPS. The marks for Citizenship for IACE were changed from 3 to 5 for PPS and GPS from 1.5 to 2 and for AATC - AM/AO and AASC from 3 to 4. The marks for Physical Fitness for IACE were changed from 3 to 4 for PPS and GPS from 1.5 to 2 and for AATC - AM/AO and AASC from 3 to 5.

In section 2 (Attitude, Motivation, Knowledge & Interest Towards the Subject Matter) the mark for Current Knowledge and Interest for IACE was changed from 4 to 6, for PPS and GPS it remained at 6 and for and for AATC - AM/AO and AASC was changed from 12 to 15. The mark for Level of Self Preparation for Course for IACE changed from 6 to 2, for PPS and GPS changed from 3 to 2 and for AATC - AM/AO and AASC changed from 6 to 5. The mark for the cadet narrative for IACE was changed from 3 to 5, from 3 to 5 for PPS and GPS and for AATC - AM/AO and AASC from 6 to 5. The mark for Benefits Accrued through Cadets Attendance for IACE did not change but did change 3 to 2 for PPS and GPS and from 6 to 5 for AATC - AM/AO and AASC. The changes are highlighted in red in the matrix shown below old score on the left of the hash mark and the new score on the right of the hash mark.

2016 Marking Matrix

No.	SCORING FACTORS:		IACE	PPS	GPS	AATC - AM/ AO & AASC
1.	Attitude, Motivation, Knowledge & Interest in Air Cadets and Extra-Curricular Activities	Years of Service	5	3	3	5
		National Courses Attended	5	3	3	5
		Any Summer Camp Attended	2	2	2	2
		Squadron Participation	7/4	4/3	4/3	7/4
		Citizenship	3/5	1.5/2	1.5/2	3/4
		Physical Fitness	3/4	1.5/2	1.5/2	3/5
		Leadership	10	5	5	10
		Total	35	20	20	35
2.	Attitude, Motivation, Knowledge & Interest Towards the Subject Matter	Current Knowledge and Interest	4/6	6	6	12/15
		Level of Self Preparation for Course	6/2	3/2	3/2	6/5
		Benefits Accrued through Cadets Attendance	2	3/2	3/2	6/5
		Cadet Narrative	3/5	3/5	3/5	6/5
		Total	15	15	15	30



3.	Education Assessment Score	20	20	20	20
4.	General Knowledge	15	5	5	10
5.	Dress and Deportment	5	5	5	5
6.	Self-Expression and Self-Confidence	10	5	5	5
7.	Qualifying Examination	n/a	30	30	n/a
Maximum Score:		100	100	100	100
Note: Minimum 60% required for selection					

Scholarship Course Scores (out of 100)

International Air Cadet Exchange (IACE)

	High Score	Ave Score	Low Score
2016	95.93	74.93	46.98
2015	95.9	78.95	51.47
2014	96.5	75.45	51.65
2013	97.61	89.95	66.53
2012	96.37	74.3	63.27

Power Pilot Scholarship (PPS)

	High Score	Ave Score	Low Score
2016	91.2	78.58	54.73
2015	91.98	80.79	64.36
2014	93.42	77.76	54.37
2013	97.4	83.07	53.76
2012	93.73	81.26	55.23

Glider Pilot Scholarship (GPS)

	High Score	Ave Score	Low Score
2016	96.23	75.91	43.12
2015	91.55	75.57	54.71
2014	89.56	74.51	54.73
2013	91.9	76.18	53.02
2012	94.75	72.02	48.79

Advanced Aviation Technology - Airport Operations (AATC-AO)

	High Score	Ave Score	Low Score
2016	85.17	70.02	48.9
2015	88.4	69.67	54.58
2014	89.93	68.56	45.16
2013	93	77.54	52.66
2012	89.97	70.88	57

Advanced Aviation Technology - Aircraft Maintenance (AATC-AM)

	High Score	Ave Score	Low Score
2016	90.68	68.99	37.23
2015	86.3	69.93	56.63
2014	88.19	70.41	50.33
2013	92.7	79.16	61.73
2012	96.16	76.74	56.17

Advanced Aerospace Course (AASC)

	High Score	Ave Score	Low Score
2016	94.17	69.22	42.75
2015	85.68	68.4	41.97
2014	87.5	75.44	58.2
2013	93.87	79.8	62.3
2012	94.77	71.29	57.56

Provincial Effective Speaking Competition

I attended the Provincial Effective Speaking competition in April.

Air Cadet League of Canada Annual General Meeting

I attended the National AGM in Richmond, British Columbia in June. At the selection board meeting there was general agreement to share best practices amongst the various Provincial Committees on a bi-annual basis.

Edmonton Airshow 6 – 7 August

The Edmonton Air Show took place on August 6th and 7th at Villeneuve. It was a good two-day Airshow and weather held for second day. An invitation to participate was sent to all Sea, Army and Air cadet units in Edmonton and surrounding area.

The effort received outstanding support from the Cadet Support Group (CSG) in Edmonton who provided two modular tents, tables, information pamphlets and posters as well as some Stuff We All Get (SWAG). Brian Lewis passed on the left-over SWAG from the Stampede. Leftover SWAG has been returned to Stan/Brian. The cadet presence included a DreamFlyer simulator and a display/recruiting tent. The DreamFlyer simulator was very popular. A good selection of cadets from the Edmonton and area Squadrons (395, 570, 699 and 755 Squadrons) and one Army cadet (180 RCACC) manned the tent/booth. 570 and 699 Squadrons provided staff. All three branches of the program and the Navy League Cadets were promoted. The total Provincial Committee expenses were \$470.96.

The cadets did an excellent job representing the program and I believe they enjoyed it very much. I am very much looking forward to the 2017 Air Show.

Respectfully Submitted,
Thomas Sand
Vice-Chairman

PAST CHAIRMAN'S ANNUAL REPORT

It has been an amazing year of new goals and procedures being introduced in Alberta and nationally.

I have tried to raise the profile of the Duke of Edinburgh Awards at various Wing and Squadron meetings. I am proud to say that Alberta does an amazing job of mentoring our cadets through this program which so well complements our Air Cadet training.

I was pleased to be able to pre-board a few cadets prior to Selection Boards as they were not able to attend on our Board weekend. I was also pleased to see the number of cadets who applied for Scholarships in February. It is always so good to see so many League members and DND personnel working together to give our cadets the best training we can. My thanks go out to Tom Sand, Vice-Chairman for organizing this so well – job well done.

As Alberta was instrumental in the International Air Cadet Exchange moving around Canada, I have prepared a Manual for provinces who wish to host the IACE. This manual is in the hands of the National Chairman Air Cadet League for IACE and will be a living document for future exchanges in various provinces.

I was also able to spend 18 days total (two trips) in Ottawa to work with our military partners on lessening the administrative burden on the squadrons and corps. This was an enlightening experience and I am happy to report that we have definitely, as a team, improved this area. The goal was to allow our CIC officers more time to spend with cadets instead of being buried by paperwork and I believe we have met that goal moving forward.

I have also been working on a database for Honours and Awards for the Alberta League members and this will be passed to the incoming Past Chairman to maintain during his tenure.

Lastly, I would like to thank the Alberta League members for allowing me to serve on the Board of Directors for Alberta for the past 16 years. It has been an amazing experience that I will always remember as I move on to my national responsibilities as Vice President. Thank you all.

Respectfully Submitted,
Darlene LaRoche
Past Chairman

DIRECTOR OF FINANCE ANNUAL REPORT

For this past year, I have been working with the squadrons to file their outstanding ACC9's. With the help of the squadrons, we were able to file seven 2010 ACC9s', four for 2011, four for 2012, two for 2013 and five for 2014. This means all the years are complete up to and including 2013. To date we have only two outstanding in 2014 and six for 2015. A very special thank you to all the people who have contributed to helping the squadrons complete their ACC9's and pay their Assessments on a timely basis. This is greatly appreciated.

Assessment Fee Invoices

We had a bit of a rough start with the assessment fee invoices sent out in January. By March, the Chair, Kevin Robinson sent out the following letter:

Due to the receipt of the wrong Squadron Cadet Population numbers being received there was an error affecting the calculation of Squadron Assessment Fees to a few Squadrons. This letter is to inform you that all Assessment Fee Invoices have been re-calculated accordingly utilizing the correct numbers. Squadron SSC's that have been overcharged will receive a refund of the overage, and Squadrons that have been undercharged are receiving an invoice with the recalculated amount owed, please remit as quickly as possible so that we may clear this us as soon as possible. Those Squadron SSC's that have not yet paid their Assessment Fees will also find their corrected invoice attached to this letter. Please help us out by remitting your Fees quickly. We apologize for the inconvenience this has called and have come up with a solution to solve any future issues.

During our recent Executive meeting the Provincial Executive discussed the issue of what should be the Cadet Population figures to be used. In the past it has never been too clear on what we should or shouldn't use. It has been determined that in order to be fair to all concerned that the numbers of cadets used in assessing fees should correlate to the numbers used by RCSU in determining things like Summer Camp Slots and LSA funding. These numbers are set once each year and do not change for the entire year regardless of incoming or outgoing cadets. Thus a motion was made at the March 3, 2016 Provincial Executive meeting that the Assessment Fee shall be based on the previous years Authorized Quota Figure and that this will be put forward to the members to ratify at this year's AGM and made a part of the Policy and Procedures in October so that future confusion or error can be eliminated.

Based on this, new assessment fee invoices were issued and sent out. Thank you for your patience while this was being sorted out. This year only two squadrons did not pay their Assessment Fees by August 31. Assessment Fee invoices will be out in December or early January of this year.

ACC9's

The due date for ACC9's is October 31 of each year. To receive the \$10 discount on Assessment Fees a **completed and balanced** ACC9 must be received no later than December 1. When submitting your ACC9, please remember:

- Use the **2007** version of the ACC9
- Page 4 line 1700 and line 3400 **MUST** equal
- Page 4 **MUST** be signed by the CO and dated
- Page 4 **MUST** be signed by the Sponsoring Chair and the Treasurer and dated
- Bank statements for the final month (August) with reconciliation (if needed) **MUST** accompany the ACC9
- The information form **MUST** be signed and accompany the ACC9. This is the arm's length page.

Failure to follow the above points to ensure your ACC9 is complete and balanced will result in your ACC9 being rejected and could jeopardize your squadron's eligibility for the discount.

Budget and Audited Financial Statements

This year, we tried something a little different. We listened to your concerns at the last AGM about not having enough time to review the financials and/or the budget and the fact the details were not available at the meeting. So at the start of October, 2016 an "unaudited" financial statement with a "proposed" budget was emailed out for review. This included a detailed listing of the categories used by the audit company as well as a "highlights" page to show the change from the financials to the budget. We asked that any questions be submitted by Oct 20th to give time for answers to share with the membership. I expect that there should only be minor changes in the financial statements from unaudited to the final version, with depreciation and deferred revenue being the anticipated areas of change. Depreciation on the "unaudited" version was only an estimate and will be updated on the final version for review at the AGM. The "audited" Financial Statements for 2015/2016 and "final" Budget for 2016/2017 (plus 4 years) will be available at the AGM.

Respectfully Submitted,
Anna Lewis
Director of Finance

SECRETARY (INTERIM) ANNUAL REPORT

With an offer to help made in June, I quickly discovered my nomination had been accepted and I was asked to step into the Secretary role on an Interim basis as the elected Secretary need to step down due to conflicting commitments. I have attempted to learn the role as quickly as possible over the past few months and begged the patience of my teachers on the APC who have provided me guidance.

Fortunately, my background as a league volunteer for more than 14 years has served me well. Doing every role from Secretary to SSC Advisor, with the exception of Treasurer, and having two Cadets graduate from the program and continue success in their careers from their origins in the program, one as a commercial pilot and the other as an Air Craft Maintenance Engineer, I do have a solid understanding of the workings of the Cadet partnership and the program. I am still learning new responsibilities regularly!

As one of my first major responsibilities, I hope you enjoy this AGM book and would welcome any suggestions you may have for future years in making it more useful or user- friendly. In addition to my regular monthly governance responsibilities on the APC, I am looking forward to the role I will play during Scholarship Selection Boards. This process is a passion of mine and I hope to continue to support its improvement in future years.

To those of you whom I have not met, I look forward to meeting you over the course of the AGM and Gala weekend, as well as reconnecting with the many of you whom I do know. Take pride in our 75th Anniversary!

Respectfully Submitted,
Angèle Mullins
Secretary (Interim)

DIRECTOR OF AIR RESOURCES ANNUAL REPORT

What is the Air Resources Director's role?

- Sit on the Alberta Provincial Committee (APC)
- Liaise between the Air Cadet League of Canada, the Military, and the APC
- Understand the program, its strengths and weaknesses from a national and regional level
- Attend the national aviation directors meetings and understand the national, regional I and league jurisdiction rules
- Ensure equipment is available, maintenance of the equipment is done by the military and sometimes liaise with the military on timing, movements, and borrowing equipment as necessary
- Ensure all cadets get the opportunity to fly
- Purchase, register, license all equipment from vehicles to aircraft
- Arrange agreements/contracts with airport authorities or land owners
- Advocate for the program in terms of space, resources, equipment, and cadet activity
- Liaise with the CO of each flying site
- Liaise with the Regional Flying Staff – CO and maintenance
- Understand all regulations and requirements for airports, and aircraft
- Notification of all incidents
- Attend gliding and flying program wings parades

What is the main objective of the program?

Get cadets flying and ensure they have opportunities to glide wherever possible and if not that they get familiarization flying. This is done in conjunction with the military. The gliding program is scheduled to continue in the renewal process. It has at least a 15 year life.

Alberta Gliding Program

In Alberta, the Air Cadet League owns six two-seat gliders and two two-seat "Scout" aircraft used as tow planes for gliders. We use three military owned winches, and own a fleet of vehicles and the Netook Airport Flying Site. Each year, in conjunction with our partners at Department of National Defense, our fleet is deployed across five Gliding Centers : Grande Prairie, Josephburg, Villeneuve, Netook and Vulcan, for the key purpose of teaching Air Cadets about gliding and flying aircraft. At these Centers, Cadets receive familiarization flights from qualified pilots who may be adult staff or cadets. They are taught by qualified and licensed instructors who are regulated by the government and Transport Canada.



National Activity:

- November 2015 and June 2016 - Attended SAM/AGM in Ottawa - Aviation Committee
- Due to the reorganization of the military organization for cadets, the maintenance strategy has been revised and centralized. The effects of this are yet to be determined.
- Clarified protocol for incidents and accident reporting to the League.
- Discussed maintenance issues for Transport Canada with respect to the L19 in the Maritime Provinces. The equipment being used is getting very aged and parts are becoming hard to find. The L19 is nearing the end of its useful life and the Scouts may not be far behind in terms of parts and ability to keep them in the air in an efficient manner.

- National has ruled that volunteers cannot fly ACGP aircraft as pilot in command or undertake any training in ACGP aircraft. Pilots must be paid volunteers or officers. This has implications for us as we had league volunteers as pilots.

Provincial Activity

- We have two Regional Flying Officers assigned to assist the flying teams with logistics and as liaisons for the league. They are Capt. Chris Harke (south) and Capt. Angela Shurrman and now Capt. Paul Simmonds (north).
- Over the last year we have been able to fund raise and support the purchase of two newer vehicles that are able to pull the winches. These were purchased thanks in part to the Air Force Association and Alberta Aviation making donations to the Air Cadet League.
- In the spring of 2016 we determined the hangar in Vulcan cannot be used as classroom space due to air quality. We need to consider options to support the Airport owner to potentially build or acquire classroom space there. The CO of the Vulcan site is Capt Greg Smith.
- Netook continues to be an excellent flying site. It was rented by the Central Alberta Soaring Association during the summer months when Cadets were not using it. Netook has a new Commanding officer, Lt. Josh Cummerfield.
- Grande Prairie was not used this year but will be used in spring 2017. We negotiated an agreement to extend the grass area of the runway and to get it smoother for the flying activities there. The staff from this site visited Netook for flying upgrades and will try to be part of the fall teams to stay current. The commanding officer of this site is Capt. Brian Lynch.
- Villeneuve has a new Commanding Officer, Capt. Dale Bawol. We have had some discussion about the future of Villeneuve as there have been concerns about the ability of the airport to sustain the program given how busy it is getting. We are meeting with the VP operations for Edmonton Airport Authority in October to have further discussions.
- Josephburg is a challenge as it has so many ruts and is not well groomed. We are meeting the Strathcona County people in October to discuss how we can get the site rolled. We have an outstanding safety report with the RGSO due to the conditions of the site.
- In March, we attended the yearly flying conference in Gimli. Brian Lewis and David Lanz also attended along with the league representatives from Saskatchewan and Manitoba.
- In April Maj. Renaud visited Alberta and viewed a potential new site in the Redwater area. This is a farmer's private strip that they are prepared to allow Cadet touse. There is a need for further study but this is a future opportunity for either the Villeneuve or Josephburg sites.

Considerations for the future

- There is a need to develop a new airport
- There is need more (newer) vehicles to support the program
- We must consider alternatives for aging aircraft and funding for maintenance or replacement.

Respectfully Submitted,
Rhonda Barraclough
Director of Air Resources

CAMP WORTHINGTON DIRECTOR ANNUAL REPORT

During the 2015-2016 training year, Camp Worthington was attended by 451 cadets and officers. In addition, the camp was utilized on two occasions by the RCMP Emergency Response Team and 41 Service Battalion as well as hosting a wedding during this past summer. Total camp income for the year was \$13,135.20.

A few improvements were carried out at the camp this past summer. The old flagpole was removed and replaced with 2 new poles mounted on concrete bases. These new poles were a donation to the camp and have internal lanyards. This is a big improvement and looks much better. We also removed an overhead power line which stretched across the middle of the camp compound and replaced it with an underground cable. This not only looks better but is also safer as it eliminates the possibility of the line being struck by vehicles. A porch on one of the cabins was also rebuilt and expanded.

We received a donation from West Fraser Forest Products of 150 pine seedlings that were used to reinforce the banks by the stream and replace older trees brought down by wind or that had to be removed.

Although the streams by the camp have run at high levels all summer there has been no flooding in the camp and no damage caused by high water. On the plus side, trout have returned to the stream after an absence of some years.

RCMP and Alberta Sustainable Resources have increased their presence in the area dramatically this year resulting in fewer problems with campers. There are people who camp in the area who do keep an eye on the camp and will let me know right away if anything is amiss.

Camp Worthington is now almost 50 years old. It was established as a Centennial Project by the Alberta Provincial Committee in 1967 and was the vision of Mr. L.P. (Pappy) Worthington. A great deal of the work involved was carried out by what at that time constituted the "Calgary Wing". Mr. Worthington's stated purpose at that time was to provide a true wilderness experience for cadets in a safe environment, and to enable young people from the cities to see that it was possible to survive and be comfortable without all of the modern comforts and technology. We have tried very hard to remain true to that vision. The camp is available to all Alberta squadrons and does, I believe, belong to the cadets themselves. It continues to be a very valuable resource.

Respectfully submitted,
J. Burt Gillings
Director of Camp Worthington

CAMP WRIGHT DIRECTOR ANNUAL REPORT

This year it has been a year of change for Camp Wright. We saw 1446 cadets utilize the camp and a change in Camp Director. Official hand over occurred June 10 2016, when I received the keys to camp. For over 12 years Wally Johnsen gave it the “Wally Touch” and I have some hard shoes to fill but look forward to the challenge.

The year has seen cleaning up some issues on site with things like old cabins, collections of assorted things and noxious weeds like Common Tansy. We will continue to do this for years to come monitoring our environmental impacts. Highlights for me include having 10 volunteers working 150 hours to hand-pick weeds in sensitive and remote areas. These volunteers were from the Environmental Sciences program at the University of Alberta. As well the Long & Narrow Lake Stewardship Society is forming a registered association to protect and conserve what we have in the local environment. I am grateful that we have a prominent seat at the table as it will help secure a positive future for the camp.

The Strategic Plan that is currently being developed will be critical to the future of Camp Wright and the program. We are doing a global assessment to understand usage and appropriateness of camps, percentage of Air Cadet Squadrons using the camps, and whether camps are meeting DND needs for training. A survey will be sent to squadrons that haven't accessed the amenities to determine why they choose not to use Cadet camps. A cost/benefit analysis will contribute to our camp's future development and focus funding where it is most required. All the Camp's assets and inventory will be reviewed and recorded including assets outside of capital assets and confirmed with insurance records.

We are currently preparing a Strategic Summary for Camp Wright. This includes evaluating the impacts on and roles of the camp. It has been in existence since 1968 and has seen many focuses. With recent changes in Directors this is an opportunity to review what APC has and what we want. Strategic planning efforts will ensure that we fulfill requirements of the DND, the Cadet Movement and Training Responsibilities and still provide opportunities for optional/alternative activities. We offer a unique and safe environment. We want to position ourselves to be a partner and a premier facility to the cadets, military and Albertans alike.

We are currently developing a five year strategic plan for the camp. This will include:

- Review of Capital Assets and Site Condition - Completed
- Plans are being developed to look at capital renewal as we plan for asset protection
- Looking at funding strategies to support our APC direction.
- In 2018 Camp Wright will celebrate its 50th anniversary and we would like to do something similar to 75 years of flight and consider its legacy for another 75 years.
- Reviewing site equipment and assets for camp maintenance.

User Fee's will be maintained at the current rate for 2016 & 2017. We are also evaluating the implementation a process to work with groups that do not clean up the camp properly.

Respectfully Submitted,
Doug Frost
Director, Camp Wright (Interim)

PUBLIC RELATIONS DIRECTOR ANNUAL REPORT

National Poster Contest

September 2015 kicked off the National Air Cadet League's Anniversary Poster Contest as part of the ACL's 75th Anniversary Celebration. Eight posters were submitted and Sgt Pierog of 577 Dragon Riders Grande Prairie was judged to be the best. She and her poster were then sent to the SAM in November where the National Contest was held. All delegates voted on the 12 posters and the National winner was Sgt Pierog of 577 Sqn. For that she received \$500 and bragging rights. Her poster is now hanging in the National Aeronautical Museum. She also won a seat on the National Leadership Symposium.

National Leadership Symposium

This cadet symposium was over a year in the planning. It was an exercise to get cadets involved with celebrating 75 years of the Air Cadet League. Provincially, from submitted names the APC held a scholarship-like competition minus the interview. Three candidates were selected and they attended the National Cadet Leadership Symposium held in conjunction with the SAM. The Alberta candidates were: WO2 Tam of 395 Edmonton, FSgt Hemmings of 810 Edmonton, WO2 Nasedkin of 577 Grande Prairie and the poster contest winner, Sgt Pierog also of 577 Squadron. Forty-eight top cadets gathered in Ottawa for three days to discuss, hash-out and bisect leadership as they knew and understood it. They heard from and discussed with four very experienced experts – two senior CF Chief Warrant Officers and two senior RCAF Colonels. After two and a half days the cadets presented their views, findings and recommendations to the SAM delegates. Surprisingly, the cadets made the same recommendations as did the League delegates: they wanted more leadership challenges; and the resurrection the Senior Leaders Course at CSTCs. The Symposium was considered a resounding success. From all reports cadets took home a much clearer view of leadership and they strongly suggested the symposium become an annual exercise. On Saturday evening of the SAM, the Leadership cadets acted as hosts to the many VIPs who attended the 75th Anniversary kick-off dinner.

ACL Semi-Annual Meeting (SAM)

I had the opportunity of attending the November SAM. I am on committees for the 75th Anniversary, Communications, and Air Cadet.

Honouring Allies and Remembering Together (HART)

The 2015 HART was the largest and best HART ceremony ever! Approximately 70 Civil Air Patrol (CAP) plus Senior Members attended and about 100 Sea, Army and Air Cadets were on parade. There were five Silver Cross Mothers and many senior Canadian and American officers and local dignitaries in attendance. Once again, this was the largest HART Ceremony in North America. We expect the 2016 HART in November will be even larger. Planning is well underway for this year's ceremony.

2016 Provincial Scholarship Boards

In preparation for 2016 Boards, I acquired 35 class rooms at the Lindsay Thurber Composite High School in Red Deer and reserved 75 double rooms at Red Deer's Baymount Inn and Suites. For 2017 we will again be using these two venues. The catering quality was once again less than what we expected despite receiving promises to improve. Talks will begin once again this fall.

Montana Civil Air Patrol (CAP) AGM, Helena, Montana

I attended this event with a larger Canadian contingent including five adults and four cadets. We also brought the Dream Flyer. This was an excellent opportunity to exchange ideas and practices. Our two organizations are very similar but very different. Our trumpeter, FSgt Cayin Cross sounded the two dinner warnings for the formal banquet and our piper, WO1 Marc Fisher marched in the head table. This was a first for the CAP and they were very impressed.

Provincial Effective Speaking

I acted as the competition Teller for this year's Provincial Effective Speaking Competition. Our cadets continue to improve remarkably as voiced by long time Chief Judge, Robert Clarke, saying, "This was the closest and best competition I have ever witnessed."

Squadron Crest Posters

As promised, the posters came out as scheduled. There are two posters – the very large National poster with all 356 Squadron crests and the Provincial poster with 44 Squadron Crests. Twelve hundred posters were distributed amongst the Wing Directors and their respective squadrons.

National AGM Richmond, BC

I attended the AGM. It was a very busy schedule as many committee meetings overlapped. One had to spread one's self rather thinly.

Duke Of Edinburgh Ceremony, Calgary

His Royal Highness Prince Andrew presented recipients with their gold awards. The Prince did a walk-about following the ceremony and took time to fly the Dream Flyer manned by three cadets from 604 Moose Squadron.

Cadet Tent Calgary Stampede.

I assisted at the tent for three grueling yet rewarding days during Stampede. The days were hot but in the evenings the skies opened up with downpours. The tent was well stocked with cadets, adults, the Dream Flyer and SWAG. No official count was taken but the tent was very popular with the crowd. The APC would appreciate it if Alberta squadrons would query their new members as to where they heard/learned of the air cadet program.

Much of what was achieved this year was due in part to Brian Lewis, the Assistant PR Director. Without his initiative and assistance we would not have enjoyed the success we did.

Respectfully Submitted,
Stan Monkman
Director Public Relations

NETOOK DIRECTOR ANNUAL REPORT

It has been a very busy year at the Netook Gliding Centre. The following items have been completed:

- The land lease agreement with Notley Farms has worked well again this year with total revenue at \$14,245. Notley Farms continues to be good stewards of this land and we expect our business relationship to continue for many more years. We spent \$12,868 to maintain Netook this year allowing us to be self-sufficient again.
- On August 28 we were able to host another Volunteer Appreciation Day at Netook . This day again was a Great Success. My Thanks to Ross Hamilton and Captain Joshua Kummerfield for coordinating this event.
- During the Volunteer Appreciation Day, we dedicated the Netook Tribute Column. This tribute is designed to recognize people who have contributed to the founding and development of the Netook Gliding Centre. I would like to thank our Vice-Chairman Tom Sand for presiding over this ceremony on short notice. The initial people recognized were Don Bennett, Brian Leatherdale, Ross Hamilton, Neil Olsen and Eric Steffensen.
- The Central Alberta Soaring Association used the facility during July and August again this year.
- We are currently building the new mower shed. This building will be 40 feet wide by 60 feet long with 14-foot-high walls. The building is being built to Engineered Commercial Standards. In addition to housing the 22-foot runway mower, it will also house some of our vehicles during the winter. The estimated cost of the building is \$68,000 and we are expecting that half will be covered by a CFEP Grant. I would like to thank Rhonda Barraclough and Dawna Morgan for their work applying for this grant, and our Director of Finance, Anna Lewis, for helping me through the financial aspects of the building project

Respectfully Submitted,
David Lanz
Director of Netook

Starting the Mower Building Project



Completion!



NORTH WEST WING DIRECTOR ANNUAL REPORT

The Wing has had a good year, with Cadet enrollment up in most Squadrons and holding in the rest.

We started the year with a workshop on the structure of the Air Cadet League, responsibilities and roles of the Sponsoring Committee and DND in the Air Cadet program, information on Selection Boards, questions and answers on the ACC9, and fund raising ideas. Thanks to Brian Andrus, Capt. Mitchell Krasey, Tom Sand and Wayne Reitsma for their presentations and to the Squadron SSC members and Officers who attended and shared their insights.

There were Changes of Command at #504 Blatchford Field and #395 Edmonton (Griffon) Squadrons. Thank you to the outgoing Commanding Officers and to the incoming Officers for their hard work and dedication to their Cadets. Thank you to all of the Staffs, members of the SSCs and donors to the Squadrons who make the Canadian Cadet Organization possible. There are stories to tell over the years of the young people who have been helped and in turn have become positive influences in their communities due to your efforts. You should be so proud of what you accomplish every year.

Scholarship Boards in February resulted in many of the Wing Cadets receiving a scholarship. They also did very well at the other camps with a number of Wing Cadets receiving the ANAVETS medal, C.O.'s coin, and other achievement awards.

The Wing Effective Speaking Competition was held in Whitecourt on March 12, 2016 at the Royal Canadian Legion Branch #44, hosted by #721 Hawk RCAC Squadron. There were eighteen Cadets from six Squadrons participating. Two of the judges had to withdraw the evening before due to severe ill health. Thank you to Brian Andrus, who stepped in as a judge (former teacher) and to a Whitecourt Toastmaster who came, under duress, to be the third judge. He was so impressed with the Cadets and their speeches that he offered to judge the 2017 competition. We will accept his offer! Thank you to the Legion who donated their facility, to the Toastmaster who was a repeat judge from the previous year, Wayne Reitsma for organizing the actual competition and to the SSC and Cadets from #721 Hawk Squadron who were so helpful in every way possible.

Of particular note in the Wing is WO II Carter Dombrova from #577 Grande Prairie Squadron. He received a Cadet Commendation from L.Col. Claveau, signed by Brig. Gen. Woiden, for his actions at a motor vehicle accident that he came upon while on his way to Cadet training. It was what WOII Dombrova learned as a Cadet that enabled him to take charge in an efficient and effective manner.

It was not possible for me to attend all of the Wing ACRs due to as many as three being held on the same day. It is always a pleasure to meet with parents and community members who support the Squadrons, and to talk with the Cadets to find out what they like most about the program.

It has been a pleasure to work with the Alberta Provincial Committee, the Squadron SSCs and Staff, and the Cadets. Thank you for the opportunity to be of service.

Respectfully Submitted,
Evelyn Hutchings
Director North-West Wing

NORTH-EAST WING DIRECTOR ANNUAL REPORT

Our goal this year as a Wing was to maintain our communication, transparency and working together. The year started out great with all of our Squadrons attending the 2nd Annual NE Wing Training that was held September 12th, 2015. To keep up the momentum of working together collectively, many joint exercises were hosted by the Squadrons such as the Fall Survival Exercise in Cold Lake (nine Squadrons attended involving 365 cadets and staff!!), Range Day, Orienteering Day, Spring Survival Ex.

We had a wonderful turn out for the Wing Effective Speaking Competition hosted by 524 Bon Accord in which we had 19 competitors that all did an amazing job. Our Squadrons also attended Biathlon, Range, Drill and Sports competitions and it was reported that all of our Cadets had a great time and took home medals.

The Cadets in the NE Wing did extremely well in the Scholarship applications that were submitted. Many hours of preparation resulted in a large number of cadets that were able to attend Scholarships and camps. Congratulations to all!

We had Change of Commands for 12 Edmonton (Capt. Lindley-Scott), 341 Mundare (Lt. A.J. Vogrinetz) and 533 St. Albert (Capt. Colbourne). We had a great year for stability in staffing. The growth in our cadet population for all of our Squadrons has been outstanding!

All our Squadrons successfully completed and submitted their ACC9's - thank you!

On December 21 and 22, we had a NE Wing Scholarship preparation Days, hosted by 570 Squadron. These two days were open to all the scholarship cadet candidates in the Wing and were very well attended.

831 Squadron started the year with accommodation issues and by June, this was taken care of through the diligence and hard work of the SSC and the Staff. 12 Squadron moved into their new home in August 2016.

Some Squadrons went on some very fun and exciting Citizenship Tours in the Spring of 2016 and more are being planned for 2017.

I had the pleasure of attending the Silver Duke of Edinburgh Ceremony in Edmonton and the Gold Duke of Edinburgh Ceremony in Calgary. What wonderful events to see our Cadets shine.

Thank everyone for all your support once again this year!

Respectfully Submitted,
Dawna Morgan
North East Wing Director

CENTRAL WING DIRECTOR ANNUAL REPORT

This is my first year as Central Wing Director, and we have had many accomplishments over the period. I am pleased to have Jackie Dewane, former SSC Advisor from 185 Olds, as my Assistant Wing Director. We have a full complement of Advisors, with two new assignments of Grant Svendsen taking on the 185 Advisor role and Evelyne Huseby taking on the 644 Camrose Advisor role. I am pleased to confirm all advisors are current, screened members in good standing.

Big news at the Wing this year includes the following:

- 733 Drayton Valley has a new sponsor: Drayton Valley Air Cadet Parent Society
- Coronation Squadron changed names to Coyote, which has been approved and documents are coming shortly; name and crest are being approved
- I coordinated a Casino on November 9th & 10th for Friends of 88 Squadron Society in Calgary (Airdrie)
- I Attended Remembrance Day Ceremony at Genesis Place
- I was pleased to participate with Darlene La Roche and Rob Bauhuis to present the Outstanding Air Cadet Award to WO1 Kruk on November 18
- Numerous Long Service Medals Bars & Rosettes were presented to deserving Cadets over the course of the year; we also presented an Alberta Chairman coin to WO2 Spears 88 Airdrie
- In January, we had 38 Cadets write Ground School exam – 22 for Glider with a high mark 92.5, and 16 for Power with a high mark 94; we followed by submitting 39 Scholarship Applications with great assistance from Jackie Dewane; all squadrons with scholarship candidates ran Mock Boards; many Central Wing volunteers participated in the Red Deer Boards.
- On 14 January, 644 Camrose held a Change of Command parade to welcome Captain Louise Meier to Central Wing.

Effective Speaking

- Most Squadrons participated in the competition and a workshop is planned for Fall 2016. We successfully hosted an effective speaking workshop for 644 Camrose Squadron. I acted as Head Judge to preside over the Central Wing Competition, which was very close. Participation in the program is expected to increase as we move forward.

I look forward to another busy year ahead.

Respectfully Submitted,
Bob Thompson
Central Wing Director

SOUTHERN WING DIRECTOR ANNUAL REPORT

I wish to start my report with a very public and very heartfelt “THANK YOU” to the Assistant Southern Wing Directors: Joanna Howard and Lorraine Forsen. This past year was challenging and being down two ASWD was difficult to cover off all that was needed. Your support helped me throughout the training year – from sharing a good laugh to helping me work through issues that popped up. WE make a great team!

2015-2016 saw closure on some of the issues from past years. However some continued and more time and energy needs to get expended to get to resolution. That all said Southern Wing is on track to get to a stable state in short order.

SSC Advisor recruitment is ongoing. Seems that once folks are done – they are done. So we are looking where possible reaching into alumni, Legions, business and general population to find those with a serving heart who may want to make a difference in the Cadet organization. I am pleased to report that those that are considering service are well aware of the Cadets due to their presence and profile within the community – so it looks like the message is getting out!

The Southern Wing has a number of positive events and efforts to celebrate:

- WE are now 1000+ Cadets Strong!
- Successful Stampede Recruiting Tent (and volunteerism). THANKS Trudy Loucks!!
- Over 1200+ attendees at the Mewata Cadet Remembrance Day Ceremony - largest event to date
- HART Ceremony held in Lethbridge Armoury is now the largest participating (Wreaths Across the Border variant) event in North America! 2015 saw 75 Civil Air Patrol cadets participate alongside 80 RCAC Cadets for a weekend of remembrance and fun! Included was significant Military Cadet Leadership from both sides of the border – again fostering opportunities to expand Cadet experiences.
- Our Effective Speaking workshop and subsequent competition was the largest in a number of years with many new entrants
- SurvivAir was held with over 300 participating Cadets. Civil Air Patrol sent a non-competitive team and had as much fun as anyone attending!
- 878 Banff/Canmore Squadron won Top Squadron Calgary Air Training Group
- SWing League was invited to attend the CO’s Conference for 2016. This helps build the strong collaboration that is needed at the Squadron for successful and engaging operations
- SWing Director was invited to attend the CAP Montana Wing AGM held in Helena MT. Four Cadets (2 male 2 female) attended and cross border information continued to flow .

Upcoming for the 2016/17 training year will continue with a strong message on Governance. Terms of Reference, Code of Conduct Non-Disclosure, and Respectful Workplace are but a few items to get addressed in a meaningful way. Understanding and trusting each contributor to deliver on these in a respectful and harassment free environment is a key success factor for any Squadron SSC, Staff and League. Under equal emphasis will be membership screening – this is an imperative for safety and protection of the Cadets.

As always, many thanks to everyone who has supported our efforts in the Southern Wing – SSC Executives, SSC Advisors, Military Staff, Volunteers and Parents. YOU are the strength of the Wing!



On a personal note – I have not sought re-election as Southern Wing Director. Lorraine Forsen will be taking the reins – with a plethora of provincial volunteerism experience and a strong organizational and governance background. She will be complimented by Assistants: Joanna Howard, Tammy Anderson, Trudy Loucks and myself as Past SWD. I wish Lorraine and Team the very Best of Luck!

I also wish to publically thank Tracey (Captain Tracey Cormier) for her support during my tenure. I challenge all of us who volunteer to make sure you give your support team a big THANK YOU!

Ad Astra!

Respectfully Submitted,
Rob Bauhuis
Southern Wing Director

MEMBERSHIP COORDINATOR ANNUAL REPORT

Since inception of the Membership Registration Program, approximately 3,000 Alberta members have been processed and as of September 26, 2016 there are approximately 1,400 active members.

Photo ID Membership Cards:

The beginning of the new training year was to see the introduction of membership registration cards containing a picture. Unfortunately, that did not occur. At the National AGM, the various steps that were necessary to secure approval for the Next Generation Screening program, including Board of Governors' approval, legal counsel, agreement from our insurers and, last but not least, agreement with DND were explained.

While the initial target date for introducing photo ID cards was missed, the Board of Governors has approved the initial steps:

1. Approval of the adoption of a new National Screening Program.
2. The institution of a single, web-based National Database System (dBase).
3. Creation of a permanent staff position in our Ottawa headquarters as National Screening Manager.
4. The use of a third-party Police Record Check supplier, Sterling Backcheck, for basic screening documents.
5. Adoption of an electronic cloud storage system for screening documents under the control of the Air Cadet League National, who will also issue the photo ID cards upon completion of the process.

Both the National Screening Manager (NSM) and the new dBase system must be in place before this can start, and at this point they have sent out notices for the staff position and are arranging the creation of the dBase system through existing suppliers. New target dates have not been set and until the NSM and dBase are in place we will continue the Alberta provincial screening program in the same fashion as in the past. Information on the new process will be provided as it becomes available.

Current Issues:

- **Police Security Checks:** Police Security checks older than six months are outdated. It is critical that the interview and reference check process be completed in a timely fashion to avoid the Police Security Check becoming outdated. Current members coming up for renewal should start the process about six months prior to their expiry date.
- **Illegible/Incomplete Application forms:** Illegible application forms delay the process and results in incorrect information being reported to National. Please ensure that the application form information, especially the name, address and date of birth, are legible to avoid delays in the issuance of membership cards and returned cards because of errors.
- **Submission of Membership Registration Forms:** Ensure that you are able to track your submission through Canada Post.
- **Inactive Members:** National must be advised as soon as members become inactive so please provide me with the information in inactive members sooner rather than later.

Process:

Membership cards are issued only after approval is received from National. The effective date of membership reflects the date of approval from National but the expiry date on the card and in our records is 5 years from the date the Police Security Check is completed. Turnaround for obtaining approval from National is generally a week to ten days. However, submissions of records to National and completion of cards is done in batches so sometimes there is a delay in the issuance of the card.

If there is a rush for approval of a membership, please contact me and I will do everything possible to get the approvals in place and provide you with the membership registration number. Rush requests should be the exception, not the norm.

As a reminder, my contact information is as follows:

Mailing Address: 2820 – 11 Avenue South, Lethbridge, AB T1K 0L4
Residence Phone: (403) 327.4495
Business Phone: (403) 320.3822
Cell: (403) 315.02346
Email: bevannburke@shaw.ca
bev.burke@lethbridge.ca (work)

If at any time you have questions or require information about the membership registration program, please contact me.

Thank you to all those who work at the Squadron level on the Membership Registration Program. I know this is a time consuming and arduous task but is extremely important for the protection of our cadets and the organization.

Respectfully Submitted,



Bev. Burke
Membership Coordinator