

22 August 2010

Dear Alberta Provincial Committee Members:

Notice of Motion – Amendments to Constitution

Reference: APC Constitution Section 19.

Please accept this Notice of Motion as the 60 day prior to AGM notification as required by the above listed Reference.

Over the past months the Alberta Provincial Committee has been discussing changes to bring the Alberta Provincial Committee Constitution up to date and better reflect how we conduct business. All changes were discussed at length and the Executive feels that they are in the best interest for the Alberta Provincial Committee and its Members. Motions have been made and we would now like the Members to review the decisions we have made for the betterment of the Air Cadet League of Canada, Alberta Provincial Committee.

We are asking you to review the following motions, as we will be voting on the entirety at the Annual General Meeting in October. Motions will not be under discussion so if you have any concerns or questions about the motions they are to be submitted through your Registered and Screened Squadron Sponsoring Committee Chair or Zone Voting Delegate or to other members entitled to vote as outlined in the Air Cadet League of Canada, Alberta Provincial Committee Constitution to APC Secretary or APC Chair or APC Vice Chair.

We thank you for your patience and understanding in this very important matter and look forward to any questions or comments that you may have.

For the Air Cadets,



Fred Johnsen, Chair

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Darlene LaRoche, Vice Chair

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Karen Schlegl

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CONSTITUTIONAL CHANGE – MOTIONS

September 19 Executive Meeting:

MOTION: Moved by Evelyn Hutchings that the League Representative position will be a one year term which shall be ratified by the Air Cadet League of Canada Alberta Provincial Committee annually. SECONDED BY Darlene LaRoche. All in favour: CARRIED.

March 20 Executive Meeting:

MOTION: Keith Mann moved that we put forward to the membership at the AGM that the word Zone be changed to the word Wing. For example, Central Zone will be now Central Wing. Darlene LaRoche Seconded. CARRIED. Ross Hamilton abstained.

May 20, 2010 Executive Meeting:

MOTION: MOVED by Darlene LaRoche that we change the terminology of the Alberta Provincial Committee Constitution to Alberta Provincial Committee “By-Laws”. SECONDED by Ron Millham. CARRIED.

MOTION: MOVED by Keith Mann that we add as 16 e) the term: “Electronic Mail” which is in keeping with how business is being conducted today. SECONDED by Kevin Robinson. CARRIED.

MOTION: MOVED by Keith Mann that we change the terminology League Representative to “SSC Advisor”. SECONDED by Pat Sulek. CARRIED.

MOTION: MOVED by Darlene LaRoche that we change the terminology from Executive Committee to “Board of Directors” which better reflects how the Alberta Provincial Committee conducts business. SECONDED by Eric Steffensen. CARRIED

MOTION: MOVED by Keith Mann that we add the following paragraph as 4 (h) “At all meetings of the Alberta Provincial Committee, the current edition of Bourinots Rules of Order shall apply, except as otherwise provide in this constitution.” SECONDED by Darlene LaRoche. CARRIED

MOTION: MOVED by Darlene LaRoche at number 4 that this phrase be added: “the composition of the Provincial Committee shall be made up of registered members as follows.....” SECONDED by Ross Hamilton. CARRIED

MOTION: MOVED by Keith Mann that at 4 (c) that this phrase be added: “One League Representative as approved by the Executive Committee, from each of the squadrons in the province. SECONDED by Pat Sulek. CARRIED

MOTION: MOVED by Keith Mann that the following be added as 6 (b) Annual Meeting. b) Notice of such Annual Meeting shall be sent by regular mail or electronic mail to all Provincial Committee members at least thirty (30) days prior to the date of the Annual Meeting. SECONDED by Carol Cox. CARRIED

MOTION: MOVED by Keith Mann at Clause 16 a) and b) should both have “or electronic mail” inserted. SECONDED by Carol Cox. CARRIED

MOTION: MOVED by Keith Mann that we add at Clause 16 e) the following: “At the call of the Provincial Chairman an electronic mail vote may be used by the Executive Committee for such issues and situations that require immediate resolution. Such motions will be ratified at the next Executive Committee meeting.” SECONDED by Burt Gillings. CARRIED

MOTION: MOVED by Darlene LaRoche that at Clause 16 we add section f) as follows: “With the approval of the Provincial Chairman, a Zone Director may conduct an electronic mail vote for such matters as Zone elections and issues specific to the Zone.” SECONDED by Stan Monkman. CARRIED

MOTION: MOVED by Darlene LaRoche that at Clause 2 we replace the words “Rules and Regulations” with “Policies and Procedures Manual of the ACL”. SECONDED by Burt Gillings CARRIED

MOTION: MOVED by Keith Mann that at Clause 4 f) we remove the Note on the bottom and replace it with a new 16 g) as follows: “Membership and Voting eligibility for Canadian Forces members including CIC Officers will be in accordance with the National By-Laws section of the Policy and Procedure manual Part 2 Section 1.” SECONDED by Darlene LaRoche. CARRIED

MOTION: MOVED by Keith Mann that a new section for voting on financial matters at Clause 16 h) be added as follows: “For the purpose of voting at Annual Meetings regarding all financial matters all eligible voters as per Section 5 will be allowed to vote.” SECONDED by Eric Steffensen. CARRIED

MOTION: MOVED by Keith Mann that a new Clause 10 be added as follows: “Termination of Service

a) Backed by substantiated evidence, if it is determined that any member of the Executive Committee, with the exception of the Provincial Chairman, or a League Representative, who are not performing their responsibilities as outlined in the Policy and Procedure manual, then by motion from the Executive Committee that individual will receive written or electronic notice give 60 days to comply to their responsibilities.

b) When 60 days notice has been completed and no acceptable improvement has been made then by a majority vote of the Executive Committee, the services of the individual will be terminated.

c) Backed by substantiated evidence, if the Provincial Chairman is not fulfilling their responsibilities as outlined in the Policy and Procedure Manual or whose service is a detriment to the organization, then by special meeting or during a regularly scheduled Executive Committee meeting, the Executive Committee will meet with the Chairman to broach the situation and arrive at a solution.

d) When such meetings have taken place and no reasonable progress or improvement has taken place then with consultation and support of the National Board of Governors the Chairman shall be removed from Office.”

e) If a League Representative or a Sponsoring Committee Chairman is not performing their responsibilities as outline in the Policy and Procedure manual or whose services is a detriment to the organization, then by motion from the Executive Committee that individual will receive written or electronic notice given 60 days to comply to their responsibilities. When 60 days has elapsed, and no acceptable improvement has been made then by a majority vote of the Executive Committee, the services of the individual will be terminated. SECONDED by Darlene LaRoche. CARRIED

August 28 Executive Meeting (motions by email to be ratified at the August 28 meeting):

MOTION: MOVED by Eric Steffensen that at Clause 19 that we change the term: “Director of Air Resources” to “Director of Aviation”. SECONDED by Ross Hamilton. CARRIED

MOTION: MOVED by Keith Mann that at Clause 5 the following e) should be added: “Zone Committee voting Delegates shall be made up of League Representatives. In the event that there is an insufficient number of League Representatives available to attend, then registered members approved by a majority vote of Zone voting members may be acceptable.” SECONDED by Darlene LaRoche. CARRIED

MOTION: MOVED by Darlene LaRoche that the Alberta Provincial Committee add a new position to the executive committee. The position is Public Relations and Resources Director with a one year term. The primary duties will include public relations for the Air Cadet League in Alberta and development of Resources for the benefit of Air Cadets in Alberta. SECONDED by Ron Millham. CARRIED